

NOTES

ST CYRIL'S COLLEGE
ADOOR
(Re-accredited with 'B' Grade by NAAC)



ESTD.1981

A Post Graduate College owned by
Malankara Orthodox Church (M.O.C.)
Affiliated to the University of Kerala.
A Minority Educational Institution

HANDBOOK
2021-2022

CYRIL'S MOUNT, VADAKKADATHUCAVU P.O.
ADOOR - 691526, KERALA, INDIA
Phone: 0473 - 4210043
Website: www.stcyrils.ac.in
Email: cyriladoor@rediffmail.com
cyrilsadoor@gmail.com

PERSONAL INFORMATION

Name :
Class/ Department :
Address :

Name of Guardian :
Telephone :
E-mail :
Blood Group :

Revision and Compilation: Ms Reshma Susan George,
Department of English

NOTES

NATIONAL ANTHEM

Jana Gana Mana -adhinayaka jaya he
Bharata bhagya -vidhatha
Punjab -Sindu- Gujarathu- Maratha
Dravida- Utkala - Benga
Vindhya -Himachala Yamuna Ganga
Uchchala -Jaladhi-taranga
Tava shuba name jage
Tava shuba asisha mage
Gahe tava jaya gadha
Jana gana mangala dayaka jaya he
Bharata bhagya vidhatha
Jaya he, Jaya he, jaya he.
Jaya, Jaya, Jaya, Jaya he....

NATIONAL PLEDGE

India is my country. All Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it. I shall give my parents, teachers and all elders respect and treat everyone with courtesy. To my country and my people I pledge my devotion; in their well being and prosperity alone lies my happiness.

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TIME TABLE 2021- 22

2.30-3.30					
1.30-2.30					
L U N C H B R E A K					
11.30-12.30					
10.30-11.30					
9.30-10.30					
DAY	Monday	Tuesday	Wednesday	Thursday	Friday

MOTTO

“Hope, Faith and Charity”

VISION

To become a centre of excellence in education, to create a supportive and caring environment for the staff and the students and be responsive to the needs of the community.

MISSION

To mould its students to be preservers of noble human values, unselfish in their service to fellow beings; seeking, acquiring and applying knowledge to alleviate human suffering and be rooted on firm principles.

CALENDAR 2021-22

DECEMBER 2021	DATE	DAY	DATE	JANUARY 2022
	1	WED		
	2	THU		
	3	FRI		
	4	SAT	1	
	5	SUN	2	Mannam Jayanthi
	6	MON	3	
	7	TUE	4	
	8	WED	5	
	9	THU	6	Danaha Perunal
	10	FRI	7	
Second Saturday	11	SAT	8	Second Saturday
	12	SUN	9	
	13	MON	10	
	14	THU	11	
	15	WED	12	
	16	THU	13	
College closes for Christmas	17	FRI	14	
	18	SAT	15	
	19	SUN	16	
	20	MON	17	
	21	TUE	18	
	22	WED	19	
	23	THU	20	
	24	FRI	21	
Christmas	25	SAT	22	
	26	SUN	23	
College Reopens	27	MON	24	
	28	TUE	25	
	29	WED	26	Republic Day
	30	THU	27	
	31	FRI	28	
		SAT	29	
		SUN	30	
		MON	31	
No. of Working days: 18	Total Working Days: 38			No. of Working days: 20

CALENDAR 2021-22

OCTOBER 2021	DATE	DAY	DATE	NOVEMBER 2021
	1	FRI		
Gandhi Jayanthi	2	SAT		
	3	SUN		
	4	MON	1	Kerala Piravi
	5	TUE	2	Parumala Perunal
	6	WED	3	
	7	THU	4	Deepavali
	8	FRI	5	
Second Saturday	9	SAT	6	
	10	SUN	7	
	11	MON	8	
	12	TUE	9	
	13	WED	10	
Mahanavami	14	THU	11	
Vijayadeshami	15	FRI	12	
	16	SAT	13	Second Saturday
	17	SUN	14	Children's Day
	18	MON	15	
Nabi Dinam	19	TUE	16	
	20	WED	17	
	21	THU	18	
	22	FRI	19	
	23	SAT	20	
	24	SUN	21	
	25	MON	22	
	26	TUE	23	
	27	WED	24	
	28	THU	25	
	29	FRI	26	
	30	SAT	27	
	31	SUN	28	
		MON	29	
		TUE	30	
No. of Working days: 18		Total Working Days: 39		No. of Working days: 21

PREAMBLE

St Cyril's College, the pioneer institution of higher education managed by Malankara Orthodox Syrian Church came into existence in 1981 as a result of prayers and relentless labour of a group of visionaries and Late Lamented His Holiness Mathews II who saw that social and economic progress of a heterogeneous community is possible only through intellectual and spiritual enlightenment. Started in November 1981 as a junior college affiliated to University of Kerala, the College offers Post-Graduate course in Physics, English and Degree courses in Chemistry, History, English, Commerce and Economics. In the year 2012 the college was accredited by National Assessment and Accreditation Council (NAAC) with 'B' Grade. The college completed its re-accreditation process in November 2018 and was awarded 'B' Grade in the second cycle.

FOUNDER'S VISION

St Cyril's College, Adoor was founded by the Late Lamented His Holiness Moran Mar Baselios Marthoma Mathews II to light and illumine the minds of the society. Kilivayal, a small sleepy village remained remote and alien to cultural and educational advancements with less conveyance facilities and educational institutions. Gaining a degree from a reputed college remained a distant dream for the students from modest agrarian communities obliterating their pursuit of higher education. This kindled His Grace to induct a college in this area fulfilling his vision of a holistic development of the region. St Cyril's College was thus raised at Cyril's Mount near Adoor allaying the anxieties of a poor community of attaining higher education. The college has a well defined mission and a goal platformed on the prayers of its founding father.

PATRON AND MANAGEMENT

St Cyril's College is one of the Malankara Orthodox Colleges, established and administered by Malankara Syrian Orthodox Church in accordance with the rights of the minority community guaranteed in the constitution of India and the college comes under the single Unitary Management. His Holiness Baselios Mar Thoma Poulos II Catholicos seated in the Apostolic see of St Thomas is the Educational Agency and His Grace Dr Zacharias Mar Aprem, the Metropolitan of Adoor-Kadampanad diocese is the Patron and Manager of the College and executes the administration through the Managing Board.

OBJECTIVES

This College is established to provide educational opportunities to the young men and women of all communities irrespective of cast and creed. The College aims at developing the all round personality of its students:

To accomplish this, attempts are made

- To strive for excellence in every field of life
- To think in a lucid, fearless and independent manner
- To seek, acquire and apply knowledge to the solution of human and social problems
- To be precise clear and firm on principles
- To be unselfish in the service of their fellow beings
- To be the preservers of the noble human values

Through these efforts the College aims at making its own contribution to the betterment of social conditions so that social justice, equality of opportunity, genuine freedom, respect for religions and moral values enshrined in the constitution of India may be realized and fulfilled.

The college stands for academic excellence, development of skills and character formation based on love of God and service of man as modelled by Jesus Christ so as to produce intellectually trained morally upright, socially committed, spiritually inspired young men and women. The College endeavours to achieve the integral development of the blessed personality ensuring the possibility of living a fully human existence.

CALENDAR 2021-22

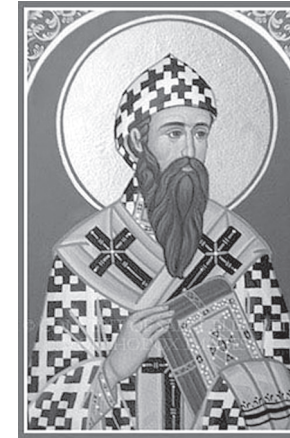
AUGUST 2021	DATE	DAY	DATE	SEPTEMBER 2021
	1	SUN		
	2	MON		
	3	TUE		
	4	WED	1	
	5	THU	2	
	6	FRI	3	
	7	SAT	4	
	8	SUN	5	
	9	MON	6	
	10	TUE	7	
	11	WED	8	
	12	THU	9	
	13	FRI	10	
Second Saturday	14	SAT	11	Second Saturday
Independance Day	15	SUN	12	
	16	MON	13	
	17	TUE	14	
College closes for Onam	18	WED	15	
Muhram	19	THU	16	
Onnam Onam	20	FRI	17	
Thiruvonam	21	SAT	18	
	22	SUN	19	
Sree Narayana Guru Jayanthi	23	MON	20	
	24	TUE	21	Sree Narayana Guru Samadhi
	25	WED	22	
	26	THU	23	
	27	FRI	24	
Ayyankali Jayanthi	28	SAT	25	
	29	SUN	26	
Sreekrishna Jayanthi	30	MON	27	
College re-opens after Onam Holidays	31	TUE	28	
		WED	29	
		THU	30	
No. of Working days: 18		Total Working Days:39		No. of Working days: 21

CALENDAR 2021-22

JUNE 2021	DATE	DAY	DATE	JULY 2021
College reopens	1	TUE		
	2	WED		
	3	THU	1	
	4	FRI	2	
	5	SAT	3	St. Thomas Day
	6	SUN	4	
	7	MON	5	
	8	TUE	6	
	9	WED	7	
	10	THU	8	
	11	FRI	9	
Second Saturday	12	SAT	10	Second Saturday
	13	SUN	11	
	14	MON	12	
	15	TUE	13	
	16	WED	14	
	17	THU	15	
	18	FRI	16	
	19	SAT	17	
	20	SUN	18	
	21	MON	19	
	22	TUE	20	Bakrid
	23	WED	21	
	24	THU	22	
	25	FRI	23	
	26	SAT	24	
	27	SUN	25	
	28	MON	26	
	29	TUE	27	
	30	WED	28	
		THU	29	
		FRI	30	
		SAT	31	
No. of Working days: 22	Total Working Days:43	No. of Working days:21		

OUR PATRON SAINT

St.Cyril of Alexandria



St Cyril , The 24th Pope of Alexandria

St Cyril of Alexandria, Bishop and Doctor of the Church, was born at Alexandria, Egypt. He regarded the embodiment of God in the person of Jesus Christ to be so mystically powerful that it spread out from the body of the God-man into the rest of the race, to reconstitute human nature into a graced and deified condition of the saints, one that promised immortality and transfiguration to believers. St Cyril is counted among the Church Fathers and the Doctors of the Church, and his reputation within the Christian world has resulted in his titles Pillar of Faith and Seal of all the Fathers.

According to his theology, there were two states for the Son: the state that existed prior to the Son becoming enfleshed in the person of Jesus and the state that actually became enfleshed. His writings include the homily given in Ephesus and several other sermons. Some of his alleged homilies are in dispute as to its authorship. In several writings, St Cyril focuses on the love of Jesus to his mother. St Cyril is credited with creating a basis for all other mariological developments through his teaching of the blessed Virgin Mary, as the Mother of God.



FOUNDER

His Holiness Moran Mar Baselios Marthoma Mathews II, the Catholicos of the East and 89th successor to the Holy Apostolic Throne of St Thomas, was born on January 30, 1915 at Perinad in Kollam District of Kerala. His Holiness had his early education in a local school. After his high school education he had his training at Old Seminary, Kottayam and also at Basil Dayara, Pathanamthitta. Later he joined Bishop's College, Calcutta for his B.D. Degree. He had his higher education in theology at General Theological Seminary, New York. He was ordained as Deacon in 1938 and as Priest in 1941. It was during his stay

at St George Dayara, Othara that Father Mathews made a mark as a devoted and an able priest of the Indian Orthodox Church. He was noted for his spiritual leadership and loving nature and could endear himself to everyone who came in contact with him. He was known as "Father Angel" at that time. On May 15, 1953 he was ordained as a Bishop of Orthodox church. He was only thirty eight then. The young Bishop grew in stature very soon. As Metropolitan of the Diocese of Kollam he was fully responsible for its growth and progress and the number of parishes almost doubled within a short period. Several monasteries and convents were started. A large number of educational institutions and hospitals were established. His services in the field of education and social service are all very well known. Several colleges, schools, hospitals and other service institutions were successfully established and administered under his direct control and leadership. He has travelled wide in various countries: the United States, Canada, Europe, Malaya, Singapore, Gulf countries etc. and has attended various international meetings and conferences. It was in 1980 that he was unanimously elected by the Malankara Syrian Christian Association as successor to the throne of Catholicos of the East and Malankara Metropolitan. A good orator, an eminent scholar, a renowned theologian, an able administrator and a man of the Word of God, he had all the qualities needed for a spiritual leader and a good shepherd. With his intelligence, wisdom, love and vision and with his vast experience in various fields he proved himself successful as a skillful ecclesiastical head of an ancient Church. With his devotion and dedication in life and sincerity of purpose, no doubt the community at large is benefited by his true Christian life as a servant of God in the service of mankind. He entered into eternal rest on 26 Jan 2006 and was laid to rest in Mar Elia Chapel Sasthamcotta.

IMPORTANT TELEPHONE NUMBERS

University of Kerala	
Vice Chancellor, University of Kerala	Phone: 0471 2306634
Pro Vice Chancellor, University of Kerala	Phone: 0471 2308532
Registrar, University of Kerala	Phone: 0471 2305631
Controller of Examinations	Phone: 0471 2305946
	Fax No: 230776
Kerala University Enquiry	Phone: 0471 2305994
Kerala University Information Centre, Pandalam	Phone: 04734 252639
Govt. Offices / Others	
District Harijan Welfare Department Pathanamthitta	Phone: 0468 2322712
A.S.P., Adoor.	Phone: 04734 228225
Police Station, Adoor	Phone: 04734 224829
KSRTC, Adoor	Phone: 04734 224764
KSRTC, Kottarakkara	Phone: 0474 2452622
Govt. Hospital	Phone: 04734 224843
R.D.O. Office	Phone: 04734 224827
Sub Treasury, Adoor	Phone: 04734 224805
DDE, Kollam	Phone: 0474 2744378
Sister Colleges	
Catholicate College, Pathanamthitta	Phone: 0468 2325223
Baselious College, Kottayam	Phone: 0481 2563918
K.G. College, Pampady	Phone: 0481 2505212
Mar Dionysius College, Pazhanji	Phone: 0488 2576729
St. Mary's College Sulthan Battery	Phone: 04936 220246
Banks	
State Bank of Travancore (PSB, Adoor)	Phone : 04734 226222
Canara Bank, Adoor	Phone : 04734 228680
Catholic Syrian Bank, Adoor	Phone : 04734 224776,
	228451
Federal Bank, Adoor	Phone : 04734 228340
Indian Overseas, Bank	Phone : 04734 224833
Union Bank, Adoor	Phone : 04734 227160

Labour Welfare Fund Scholarship:

The children of labourers who are contributors to the Labour Welfare Fund are eligible for the award of this scholarship.

Unified Fee Concession:

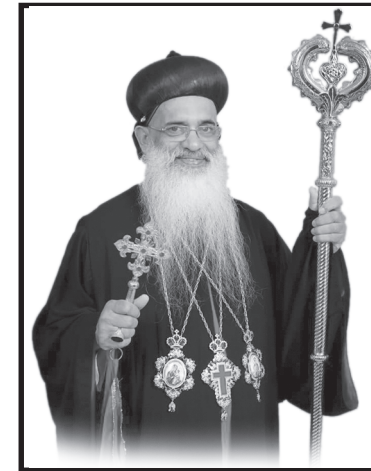
This is given on the basis of merit and means. A minimum 45 % mark is required to apply for this concession. Renewal applications are to be submitted every year of the course.

Fee Concession to forward community students:

Students belonging to financially backward class in the forward community are eligible for the fee concession under Kumara Pillai Commission Report, based on the income of their parents which does not exceed Rs. 1,00,000 for the Degree course and Rs. 1,00,000 for the P.G. Course.

Students should submit online application to the *e grants Govt. of Kerala (AKSHYA Centre)* within 7 days after the admissions and submit the hard copy of the registration to the college.

Income certificate from the village officer below the prescribed limit is essential for claiming the concession.

EDUCATIONAL AGENCY

His Holiness Baselios Marthoma Paulose II was enthroned as the Catholicos of the East & Malankara Metropolitan (the Supreme Head of the Malankara Orthodox Syrian Church of India) on Monday, 1st November 2010. His Holiness is the 91st Primate on the Apostolic Throne of St. Thomas. Born on 30th August 1946 in a village called Mangad near Kunnankulam, Trissur District, Kerala as the son of the late Kollannur Iype and the late Pulikkottil Kunjeetty, the boy K.I.Paul had his early education in local schools. After graduating from St. Thomas College, Trichur, Paul joined the Orthodox Theological Seminary, Kottayam from where he obtained G.S.T and B.D. degrees of the Serampore University. After taking the holy orders, he joined C.M.S College, Kottayam and took his M.A in Sociology.

At the young age of 36, the church Parliament (Malankara Syrian Christian Association) elected Fr. K.I.Paul as Bishop. On 15th May 1985, he was consecrated as Episcopa (bishop) with the new name Paulose Mar Milithios. Subsequently, His Grace was elevated as the first Metropolitan of the newly formed Kunnankulam diocese on 1st August 1985. The Malankara Syrian Christian Association held at Parumala on 12th October 2006 unanimously elected His Grace Paulose Mar Milithios Metropolitan as the Catholicos Designate and the successor to the Malankara Metropolitan. On 1st November 2010, following the abdication of his predecessor, His Holiness Baselios Marthoma Didymus I. His Grace Paulose Mar Milithios Metropolitan was enthroned as the Catholicos of the East & Malankara Metropolitan with the new name His Holiness Baselios Marthoma Paulose II. Incidentally, Kunnankulam which is a stronghold of the Orthodox Community in Kerala has given birth to three Malankara Metropolitans including the reigning Catholicos. His Holiness' illustrious Predecessors Pulikkottil Joseph Mar Dionysius II and Pulikkottil Joseph Mar Dionysius V were towering personalities who contributed much to making the Malankara Church what it is today. He entered into eternal rest on 12 July 2021 and was laid to rest beside the Catholicate Palace Chapel at the church HQ, Devalokam near Kottayam.

OUR MANAGER

H.G. Dr Zacharias Mar Aprem Metropolitan



H.G. Dr Zacharias Mar Aprem, the first Metropolitan of Adoor-Kadampanad Diocese, was born on March 1966 in Chunkathara, Malapuram district.

After completing B.Sc from Calicut University, he took B.D and M.Th from Serampoor University. He earned Ph.D in Advaita Vedantha (D.Th) from the same University. He was the Principal Secretary to His Holiness Baselios Marthoma Didymus I, the Catholicos of the East and Malankara Metropolitan, His Grace is the chief editor of

Malankara Sabha Magazine and also Registrar and Governing Board member of Orthodox Theological Seminary Kottayam. On 12th May 2010 he was ordained as a Bishop of Malankara Syrian Orthodox Church.

As a good orator, an eminent scholar, a renowned theologian and an able administrator he has got the qualities needed for a spiritual leader. He is the President of MGOCSM of Orthodox Church and Assistant Metropolitan of the North American Diocese. With Almighty's grace and our manager H.G Dr Zacharias Mar Aprem's guidance along with his painstaking efforts, both visible and non-visible, St Cyril's College has earned a glorious position in the educational map of Kerala.

SCHOLARSHIPS & FEE CONCESSION

National Loan Scholarship:

The B.A./ B.Sc./ B.Com students who hold the National Loan Scholarship for 2 years can continue to hold the scholarship provided they obtain 50% of marks for their qualifying plus two Examination. This scholarship can be held together with any other scholarship which shall not exceed half of the amount. Students admitted to B.A./B.Sc./B.Com. Courses can also apply for this scholarship provided they have scored 60 % marks for the qualifying examination. The scholarship is refundable when the scholar gets employed or after 3 years of completion of studies.

National Merit Scholarship:

The National Merit Scholarship is awarded to B.A./B.Sc./B.Com course provided the scholar has obtained 50 % marks for the Plus two Examination.

National Merit Scholarship for the Children of School Teachers:

This scholarship is given to B.A/ B.Sc/ B.Com course provided the scholar has obtained 50 % marks for plus two examination.

State Merit Scholarship:

This scholarship is given to those who get the first five ranks in each district for plus two examinations.

State Merit Cum Means Scholarship:

This is a merit cum means scholarship. Students with more than 60% marks for the qualifying examinations can apply for this. The amount is Rs. 500/- per year for three years for B.A./ B.Sc./ B.Com courses. This scholarship can be held together with any other scholarship which shall not exceed half of the amount. The scholar has to maintain 50% marks every year.

State scholarship for proficiency in arts:

This scholarship can be enjoyed by the students according to their proficiency in arts.

ISSUE OF CERTIFICATES AND DOCUMENTS

A student, past or present, applying for certification for transfer, age, character, marks, sports, N.C.C., shall do so in the prescribed form to the principal stating the year of study, admission number, class last attended and home address. Transfer Certificate will be issued only after the payment of all-dues to the college.

Student applying for the issue of qualifying examination certificates must also clear all dues in the college.

The issue of marklist will be made only on the production of hall tickets.

Surrendering of Identity Card is essential in any of the above cases.

No certificate will be sent by post unless the transmission charges are prepaid.

CAUTION DEPOSIT RULES

1. Every student on admission to a course of study must pay the prescribed caution deposit along with the first instalment of the fees.
2. The caution deposit will be refunded on completion of the course of study after adjusting dues, if any. However the caution deposit will be refunded before the completion of the course of study in case, the student leaves the College with transfer certificate.
3. It shall be the responsibility of the student to claim the refund in the prescribed form on the date notified on the notice board. The receipt issued for the remittance of caution deposit should be produced along with the application for refund. Failure to produce the original receipt will result in forfeiture of the claim for refund.
4. Claim for refund of caution deposit should be made before the re-opening of the college, after the completion of the course failing which the class number of students who did not claim the re-fund will be published on the college notice board. Amounts unclaimed after two months (April 1 to May 31 st) from the date of such publication will be forfeited.

FROM THE PRINCIPAL'S DESK



Warm greetings to all from St. Cyril's College, Adoor. It is with immense pleasure and gratitude I pen my thoughts in this message. At the outset I appreciate the vision of our founder Late Lamented His Holiness Moran Mar Baseliose Marthoma Mathews II who lived to make this college a reality. The college is an institution of Unitary Status of the Malankara Orthodox Church which aims to educate and provide every student a stable academic platform with a holistic view. The faculty of the college constantly work to create a sound mind in a sound body and empower the students with the courage to continue believing in themselves even in the

face of adversity.

We are deeply indebted to our educational agency 'Late Lamented H.H. Moran Mar Baseliose Paulose II' for his guidance and prayers. The Manager and President of Governing Board of our College H.G.Dr. Zacharias Mar Aprem has been our source of inspiration to make us a group of outstanding students, brilliant and dedicated teachers and remarkable supporting staff. All the College Governing Board members strive constantly to uplift the College. The support of the parents who have put faith in us to educate their children is to be mentioned. All the former Principals and Staff have made a contribution to the growth of this college. I take this opportunity to thank all for their valuable service.

At present The college has six UG courses and two PG courses with about 600 students. All the faculty advisors and Heads of Departments manage the classes in the Departments on a regular basis with curricular and co-curricular activities. The extra curricular activities are also looked into and all eligible students are a part of sports, NCC and NSS along with various clubs in the college.

There are 24 permanent faculty members of which more than 50% are Ph.D holders and others are with M.Phil and M.Tech Degrees. College is in the process of attaining Research Centers in the PG Department which will take the college to new heights. The College creates and instills values in the student to grow up to be good human beings and responsible citizens.

The Covid -19 pandemic has brought about a perspective shift. It has forced us to examine what is most important to us and how we want our lives to look moving forward. Thanking God Almighty for keeping us safe through all these tough times. I wish all the members of Cyrilian Family a safe, healthy and happy academic year of 2021-22.

Prof. Anitha Thomas, Principal

MANAGEMENT OF THE COLLEGE

Founder	The Late Lamented H.H. Moran Mar Baselios- Marthoma Mathews II
Educational Agency	The Late Lamented H.H. Moran Mar Baselios-Marthoma Paulose II Catholicos of the East and Malankara Metropolitan (upto 12 July 2021)Devalokam Aramana, Kottayam Ph: 0481-2578234 H.G.Kuriakose Mar Cleemis (In-charge)
Manager M.O.C College	H.G. Dr Thomas Mar Athanasius Bishop's House, Cathedral Road Moovattupuzha-686661 Ph: 0485-2833401
Manager of St. Cyril's College & President of College Governing Board	H.G. Dr Zacharias Mar Aprem- Metropolitan Sreyas Aramana, Mar Epiphanius Centre, Adoor, Ph: 04734-227117, Mob: 9447184303
M.O.C Secretary	Dr M. V. Kuriakose M.O.C Colleges, Kottayam Ph: 9447101513
Principal	Ms Anitha Thomas Ph: 04734- 252468 (R), 9495305208 (M)
Treasurer	Mr. Johnson K Zacharia Ph: 9447053434
Bursar	Prof. Jose V. Koshy Ph: 04734-229234 (R), 9447463154 (M)

ADMISSIONS AND WITHDRAWAL

- All candidates seeking admission must acquaint themselves with the rules and regulations of the college and will be bound by them, if admitted.
- At the time of admission candidates must produce Transfer and Conduct Certificates in original from the school or college they last attended along with the Qualifying Certificate and Mark list.
- Candidates from other Universities should produce migration certificates along with an Eligibility Certificate from the University of Kerala.
- Orthodox Students should produce a Conduct Certificate from the priest of their parish.
- Those who seek concession must produce income and community certificates from the Village Officer.
- Candidates selected for admission will be required to appear along with their guardians for an interview before the Principal. The selection is provisional and is subject to confirmation only after the interview and scrutiny of certificates.
- Candidates will have to pay the first installment of tuition fees, special fees, caution deposit and such other fees, prescribed by the University before they are allowed to attend the classes.
- Any candidate found to have obtained admission by false representation shall be removed from the rolls.
- Every student of the college will be issued an Identity Card on enrollment. All students are bound to wear the card.

FEES SCHEDULE

ITEM	UG						PG					
	BA		BSc		Bcom		MA		MSc			
TUITION	I	1050	II	1050	I	1050	II	1890	I	1890	II	1890
SPL. FEE (Other than utility fees)		550		880		735		460		630		460
CAUTION DEPOSIT		360				360				600		600
APPL COST/ REGISTRATION		55		55				55		55		55
TOTAL		2015		2435		1785		2015		3175		2350
Affiliation Fee		100										
Matriculation Fee		300										
Eligibility Fee		200										
B.Sc LAB		400										
M.Sc LAB		1200										
												3610
												4435
												4435

Shall be applicable for all programmes to students coming from other universities

Executive Committee

H.G. Dr Zacharias Mar Aprem	(President & Manager)
Sri. A. K. Thomas	(Secretary)
Ms. Anitha Thomas	(Principal)
Mr. Johnson K. Zacharia	(Treasurer)
Prof. D. K. John	
Prof. John M. George	
Dr. Varghese Perayil	
Prof. Jose V. Koshy	(Bursar)

College Managing Board

- H. H. Moran Mar Baselios Marthoma Paulose II
Catholicos of the East and Malankara Metropolitan
(President - upto 12 July 2021)
- H.G. Kuriakose Mar Cleemis
(In-charge)
- H.G. Dr Zacharias Mar Aprem
(Vice President & Manager)
- H.G. Dr Thomas Mar Athanasius
(MOC Corporate Manager)
- Fr. Dr. M.O. John
(Priest Trustee)
- Sri. George Paul Embasseril
(Layman Trustee)
- Adv. Biju Oommen
(Association Secretary)
- Dr M.V. Kuriakose
(MOC Secretary)
- Sri AK Thomas,
(Governing Board Secretary)
- Ms. Anitha Thomas
(Principal)
- Prof. D.K. John
- Prof. John M George
- Dr Varghese Perayil
- Sri. Mathew Cherian
- Rev. Fr. Rajan Mathew
- Rev. Fr. Jacob Koshy

- 16 Mr. Johnson K Zacharia
- 17 Er. Thomas Mathew
- 18 Mr. Thomas John
- 19 Prof. K.G. John
- 20 Mr. Saju Varghese
- 21 Prof. Jose V. Koshy (Bursar)

FORMER PRINCIPALS

1981-1994

Late Very. Rev. Ramban Prof. Alex Kurampil Cor-Episcopa

1994-1999

Prof. P.K. Abraham Thalavady Ph: 9895168671

1999-2005

Prof D.K. John Ph: 9447028345

2005-2012

Prof. John M. George Ph: 9447081912

2012-2013

Dr Varghese Perayil Ph: 9447359139

2013-2014

Prof. Itty Varghese Ph: 9495683848

2014-2015

Dr Manu Oommen Ph: 9447563011

2015-2016

Prof. Rachel Ninan Ph: 9847214617

2016-2017

Prof. A. K. Thomas Ph: 9446526486

2017-2019,

Prof. Anitha Thomas Ph: 9495305208

2019-2020

Dr A K Thomas Ph: 9446526486

2020-15 August 2021

Dr. Susha D Ph: 9495435558

8. Prof. Philomena Daniel Endowment
Endowment of Rs.25000 instituted by Prof. Philomena Daniel (H.O.D. Malayalam) for the best two students in Malayalam in semester 1, in memory of late Mr. T.K. Daniel, founder of Popular group.
9. Prof. Aniamma George Endowment
Endowment of Rs.10,000 instituted by Prof. Aniamma George (H.O.D. Hindi) for the best student in Hindi in semester 1.
10. Mr. Thomas Mathew Endowment
Endowment of Rs. 10,000 instituted by Mr. Thomas Mathew (Sabha Managing Committee Member) for the best student in Mathematics in semester 1.
11. Dr Varghese Perayil Endowment
Scholarship of Rs. 1000 instituted by Dr. Varghese Perayil, Principal for the best student in History in semester 2 in memory of late Mr. Geevarghese Oonunny Perayil, Adoor.
12. Prof. Mariamma John Endowment
Endowment of Rs.5000 instituted by Prof. Mariamma John, Former H.O.D., Dept. of Economics for the best student in Economics in semester 1 in memory of late Mr. P. Yohannan, Retd. Sub Registrar, Neeleswaram, and Kottarakara.
13. Prof. Monykutty Thomas Endowment
Scholarship of Rs. 10000 instituted by Prof. Monykutty Thomas, Former H.O.D., Dept. of Malayalam for the best two students in Malayalam in semester 2.
14. Mr. Joseph Chandy Endowment
Scholarship of Rs.9000/ to six students instituted by Mr. Joseph Chandy (President, American Christian Charitable Mission)
15. Prof. Anitha Thomas Endowment
Endowment of Rs. 10000/- instituted by Ms. Anitha Thomas, HOD, Dept. of Chemistry, for the best faculty of the academic year.
16. His Holiness Moran Mar Baselios Mathews II Memorial Prize
Endowment of Rs. 10000/- instituted by Dr Siji Rachel George, HOD, Dept. of Political Science, for the top scorer in political Science

ENDOWMENTS

The following Endowments have been instituted with a view to encourage maximum output from the students

1. His Holiness Moran Mar Baselios Marthoma Mathews II Endowment
Endowment of Rs.50,000- instituted by His Holiness Moran Mar Baselios Marthoma Mathews II Catholicos of the East and Malankara Metropolitan and Founder – Manager meant for the financially backward student who secures the highest marks in each class.
2. Dr Zacharias Mar Aprem Endowment
Scholarship instituted by Dr.Zacharias Mar Aprem(Manager) Rs.6000/ to Six students(Rs.1000/ to each student) who are bright and financially weak from each department
3. Prof. D.K. John Endowments
(a) Endowment of Rs. 10,000/- instituted by Prof. D.K. John, Former Principal meant for the best student in the M.Sc. Physics Class.
(b) Endowment of Rs. 10,000/- instituted by Prof. D.K. John meant for the best student in B.Com. Class
(c) Endowment of Rs. 10,000/- instituted by Prof. D.K. John, Former Principal, meant for the best student in the Economics Department.
4. Shri. N.P. Rajan Endowment
Endowment of Rs. 10,000 /- instituted by Shri. N.P Rajan , Member of the College Governing Board , meant for the best student in B.A. (English) Class.
5. Shri. Simon George Kurampil Endowment
Endowment of Rs. 10,000/- instituted by Shri. Simon George Kurampil, meant for the best student in B.Sc. (Chemistry) Class
6. Shri. Lal Varghese Konnayil Endowment
Endowment of Rs. 10,000/- instituted by Shri. Lal Varghese Konnayil, meant for the best student in B.A. (History) Class
7. Prof. Mollykutty P.G. Endowment
Endowment of Rs.10,000/- instituted by Prof. Mollykutty P.G., Former H.O.D.,Dept. of Hindi meant for the best student in Hindi.

LANDMARKS OF DEVELOPMENTS**Infrastructure**

- 1981- College old Building for Pre degree Block
- 1991- New building for the college
- 2012 -A/c seminar Room
- 2013- College Auditorium
- 2014 -Multi Purpose Synthetic Court
- 2014 -Ladies Hostel
- 2015 - Chapel and Smart Classrooms
- 2016- Rain harvesting Project
- 2017- College Website launched
- 2018 - Canteen Service
- 2020- Started BSc Mathematics and Computer Application (Double Main)

Academic

- 1981, November Starting of the college with Group III & IV of the Pre Degree Course
- 1984 Group I &II of the Pre Degree Course
- 1991 B.A. History
- 1993 B.Sc. Chemistry
- 1995 B.A. English
- 1998 B.Com.
- 1999 B.A. Economics
- 2001 M.Sc. Physics
- 2006 Silver Jubilee Year
- 2011 Minority status
- 2011-2012 Accredited by NAAC-with B grade
- 2013-2014 M.A. English
- 2018- 2019 NAAC Re-accreditation

TEACHING STAFF**Principal**

Ms. Anitha Thomas M.Sc, M.Tech
 Ph: 04734- 252468, Mob: 9495305208
 E-mail: anithajose@gmail.com

Department of English

The Department of English has been a sacred turf of learning ever since its fraternity with the parent institution, St Cyril's College, Adoor. Owing its allegiance to the great tradition set by the torch bearers of education, the department has lit the lamp of wisdom of the students and has been refurbishing its glow to be spread far and wide. English language is considered Western and urban and has been kept at bay from the rural community. This prompted the college to begin an Under Graduate course in English Language and Literature and the Department amalgamated in 1995 proving to be a blessing to the laymen of Adoor who wished to educate their wards in the Western man's language. Post Graduate course in English Language in literature was introduced in 2013.

COURSES OFFERED

B.A. English

M.A. English

Faculty

Dr Susan Alexander M.A.,B.Ed, Ph.D (HOD) 0474-2615023
 susanalexnimmy@gmail.com 9496840965

Dr Nisha Mathew M.A., B.Ed, Ph.D 0474 -2652929
 nishamathewko@gmail.com 9447076005

Ms.Sowmya Mary Thomas, M.A., M.Phil 9446555338
 snazzymarch@gmail.com

Ms.Mariam John M.A., B.Ed 9497103452
 mariamjohn21@gmail.com

Ms.Reshma Susan George M.A., B.Ed 9562136228
 reshmasusangeorge@gmail.com
 Professors Retired

RULES FOR REMITTING FEES

Fees will be collected in 2 semesters in the months of June and November. All Special Fees and caution deposits should be remitted along with the first installment.

Fees will be received in the College Office as per the schedule given below:

- D3 Classes - within seven working days of June & November
- D2 Classes - within seven working days of June & November
- D1 Classes - at the time of admission

Post Graduate Classes - Fourth working day of every month

If the student fails to pay the fees on the due dates he shall be liable to pay a fine of Rs.5.00 till the 10th day and an additional fine of Rs.10.00 will have to be paid thereafter.

If the fees and fines of an installment are not paid before the last opportunity given for the payment of that of the installment, the name of the student will be removed from the rolls of the college with effect from the date following expiry of this period and the student will not get the benefit of attendance also from the date of removal from the rolls of the college. If the student is to be re-admitted he/she has to apply for the special permission of the Principal and also has to remit all the arrears of fees with fine. This re-admitted student will get the benefit of attendance only from the date of re-admission with a re-admission fee of Rs. 50.

The last opportunity for payment of an installment of fee mentioned above is defined as the last working day previous to fee due date of the succeeding installment.

Every student is liable to pay the prescribed fee as per rule during the part of which his/her name is on the rolls of the College. Students should obtain a receipt from the cashier for any payment made in the College. These receipts should be retained by them for later reference or verification. Fees once paid will not be refunded under any circumstance.

Post Graduate Classes -

I PG - at the time of admission

II PG - within seven working days of June & November

1. Students who want admission to hostel must apply for the same in the prescribed admission form (available from college office) with two passportsize photos and remit the caution deposit in the college office.
2. Students are not allowed to stay at the Hostel during college working hours unless allowed by Faculty/Warden for Physical Challenges or Difficulties.
3. All inmates are expected to maintain at all times personal hygiene befitting the decorum of a good individual and will be properly attired.
4. Students have to make necessary entries in the "Movement Register" before leaving the hostel for shopping or outing.
5. All inmates are expected to contact the warden for redressal of any grievance during their stay in the hostel.
6. All inmates are expected to maintain the rooms and common areas always in a presentable, neat and tidy manner.
7. Smoking, use of alcohol or any other intoxicant is totally prohibited and will be dealt seriously.
8. During study time every student unless he or she has prior permission for absence is to be present in his room.
9. Safety of cash and valuables will be the sole responsibility of the students.
10. Switch off the lights/fans and close the bathroom water taps when not in use.

Mr. John M George	9447081912
Mr. Mathew Varghese	0479-2485303, 9847372941
Mr. Rajan George	9349612155
Mr. L Baby	0475-2275239, 9037623955
Dr. Y Joy	0476-2851288, 9447222298
Rev. Jacob Abraham	9961330751

Department of Malayalam

The Department of Malayalam, St Cyril's College, Adoor started functioning in 1981, the year of establishment of the college. The department handles second language, Malayalam, for undergraduate program offered in college.

Faculty

Dr Seraphi John M.A., B.Ed, Ph.D (HOD) 9446490160
seraphi90@gmail.com

Professors Retired

Ms. Philomina Daniel 0473-252034,
9447058834

Ms. Monikutty Thomas 04374- 229112,
9605457252

Department of Hindi

The Department of Hindi, St Cyril's College, Adoor, started functioning in 1981, the year of establishment of the college. The department handles second language, Hindi, for undergraduate program offered in college.

Faculty

Dr Mini Samuel M.A., Ph.D (HOD) 9496080150
minisam28@gmail.com

Professors Retired

Ms. Mollykutty P G 04734-224493

Ms. Anniamma George 04734-225916

Department of History

The Department of History was established in 1991 with Prof. D.K. John as the Head of the Department who continued to raise the glory of the college to higher heights. He was succeeded by Dr. Varghese Perayil and then the baton was passed in to the hands of Prof. Jose. V. Koshy and then to Ms. Daisy Mathew. Since its inception, the department has been instrumental in imparting educational wisdom and guiding the youth to the path of righteousness. The Alumni from the department have brought much fame to the college by their contributions to the socio-economic and political spheres of the state.

COURSES OFFERED

BA History

Faculty

Ms. Mini Mathew M.A., M.Phil, M.Ed (HOD) 0479-2485994
minim6844@gmail.com 9497674020

Dr O.C.Promod, M.A(Hist.) M.A (Socio.), B.Ed, M.Phil Ph.D,
ocpromod@gmail.com 9446071421

Professors Retired

Mr. D.K. John 9447028345

Dr. Varghese Perayil 9447359139

Mr. Jose V Koshy 04734-229234,
9447463154

Ms. Daisy Mathew 9947406502

Department of Economics

The Department has started functioning in 1999. It offers Undergraduate Programme in Economics. It offers an inter disciplinary course in Human Resource Management. It also organizes various socially significant programmes like Community Extension & service oriented programmes. The department engages in extension activities like energy conservation and social and economic analysis of the lower strata of society.

EXCURSIONS, PICNICS & STUDY TOURS

1. Study tours will be organized by the respective Departments.
2. Only final year students (III DC) will be permitted to go on excursions and study tours.
3. Written consent in the prescribed form should be obtained from the guardians of all students going on excursion.
4. A detailed programme of travel, stay, place of visit etc. should be submitted to the Principal ten days before the tour.
5. No students from other class will be permitted to join a class going on excursion.
6. There should be at least two teachers (one male and one female) to accompany each team.
7. Excursions, Picnics and Tours will be allowed only during the second semester of the Academic Year.
8. The duration of the study tour will be strictly in accordance with the University stipulations.

MEDICAL INSPECTION

Every student shall undergo a Medical Inspection by a Medical Officer appointed by the College on such dates as may be notified from time to time. Failure to present oneself for Medical Inspection is a serious offence. Whenever a Medical Certificate has to be produced by a student, such certificate should be from either the College Doctor or from another Doctor approved by the Principal.

WOMEN'S HOSTEL

St. Mary's Women's Hostel aims to provide a convenient and a comfortable stay for the outstation girl students. It works to minimize the cost in terms of time so that the hostel residents can use the same for other significant purposes. The girl's Hostel also satisfies the vital objective of ensuring safety of girls.

WALK WITH A SCHOLAR (WWS)

WWS scheme proposes to arrange specialized mentoring programmes for students in Under Graduate Courses and to provide guidance for their future. The scheme introduces the idea of mentoring and builds on the concept of mentor as a 'Guide and Friend'. It aims at identifying the opportunities available for the scholars, the areas suitable for them, the manner in which the scholar should proceed before them and evolve ways by which they can be acquired.

Dr Alen S. (Convener)

THE SCHOLAR SUPPORT PROGRAMME (SSP)

SSP is a novel initiative of the Higher Education Department of the Government of Kerala which aims at imparting personalised additional support to needy students through tutorials, study materials, question banks and interactive sessions.

Ms. Elizabeth George (Convener)

YOUTH INITIATIVE PROGRAMME (YIP)

YIP is a societal entrepreneurship training, offering a holistic educational programme that promotes and expanded global and personal awareness. It aims to strengthen young people's capacity to take personal and collective initiative in the face of current global challenges.

Dr O. C. Promod (Convener)

REMEDIAL COACHING

Remedial coaching sessions are arranged in the college to provide a helping hand for those students who need an additional support for pursuing their studies efficiently and reduce their failure and drop out rates.

BRIDGE COURSE

This initiative is adopted to give students the confidence and skills to successfully make an entrance from school to college. It also assist the students in their personal development of life skills.

COURSES OFFERED**B.A. Economics****Faculty**

Mr. Sajin Philip M.A. (HOD) 9645680670
sajin101philip@gmail.com

Dr Soorya Anand M.A., Ph.D 0468-230056,
soorya.anand40@gmail.com 9745436427

Ms. Elizabeth George M.A., B.Ed, PGDCA 9847016813
elizgeo75@gmail.com 7907420757

Professors Retired

Ms. Mariamma John 9446112885
Mr. Itty Varghese 9495683848

Department of Political Science

The Department of Political Science was established in 1981. The department handles Complementary paper of Political Science for B.A. History, Economics and English undergraduate programmes.

Faculty

Dr Siji Rachel George M.A., B.Ed, Ph.D (HOD) 9495094066
sijirachelgeorge@gmail.com

Professors Retired

Mr. Muraleedharan Nair K. 0474-2615033,
9846301851

Ms. Lethakumari G. 04734-228711,
9495435586

Department of Commerce

The Department of Commerce started in the year 1998 with B.Com. Computer Application course. In order to facilitate the overall personality of the students, the Commerce Department organizes Orientation programmes, Inter-Class Competitions, Industrial Visits, Remedial Coaching Classes, and Subject specific Guest Lectures for the newly admitted First Year students. Job oriented training programmes in the area of marketing / HR/Finance is arranged with the help of experts in the field.

COURSES OFFERED

B.Com. Computer Applications

Faculty

Dr Smita Kochummen M.Com., B.Ed., M.B.A., Ph.D (HOD)

	0474-2592795
smita.kochummen@gmail.com	9847352883

Ms. Shiny Kochummen M.Com., B.Ed.	0475-2292472
shinykochummen@gmail.com	9605939970

Dr John Major Thomas M.Com. M.B.A., Ph.D	8086349081
majorj784@gmail.com	

Professors Retired

Mr. V. G. Wilson	0475-2273196
	9495433756

Mr. Abraham Varghese	04734-226298
	9747074014

Mr. Shaji Mathew	71504549317
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Department of Mathematics

The Department of Mathematics was established in 1983. The Department handles complementary paper of Mathematics for B.Sc. Chemistry offered in this college.

Faculty

Ms. Sheena Joshua (Guest)	9496871461
sheenajoshuageorge@gmail.com	

Professors Retired

Mr. Babu Varghese	0468-2230635
	9447593626

Department of Physics

The Department of Physics started functioning in 1993 for subsidiary Physics of under graduate course in Chemistry. By combining focused expertise, far – reaching vision and a strong commitment to humanity, the department is creating scholars capable for transforming the world. With the introduction of Post Graduate course – M.Sc Physics with Electronics in 2001

FACILITIES OFFERED**LIBRARY AND READING ROOM**

1. Students are expected to make the maximum use of the Library and Reading Room facilities provided by the College.
2. Strict silence should be maintained inside the Library and Reading Room.
3. The library will be open from 9.30 a.m. to 4.30 p.m. on all days on which the college office is open.
4. Nothing except writing materials shall be taken inside the Reading Room and Library.
5. The loan period for books is 14 days. After the period a fine of Rs. 1 will be deducted per day from the students.

TUTORIAL SYSTEM

The tutorial system is in prevalence in the college. Accordingly every student will be under the personal care and guidance of a teacher (Tutor). Each tutor will be in charge of a class, and as far as possible that teacher will continue as the tutor of the class for the entire course period.

The tutorial form will be a vital official record of a student and will be kept in the college office as a permanent record. Sufficient columns have been provided to record the very essential information of the student which is to be filled up by the tutor himself without leaving any column blank. The marks of internal examinations and University examination are to be entered in the space provided in the tutorial form. Immediately after the results of the internal examinations, the tutor will convene a meeting of the guardians of his wards, and discuss the overall progress of the students intimating the marks of the students officially. The presence of the guardians in the meeting should be made compulsory.

Students are free to meet their tutor any time and to bring all their problems both personal and academic for guidance and help. All students shall make use of the tutorial system for their personal development and betterment of future.

25. Rise from your seats when the teacher enters the class room and remain standing till he takes his seat or till you are allowed to sit down. Greet your teacher appropriately when the teacher enters the class. Rise again and say 'Thank you, Sir' when the teacher leaves the classroom.
26. Nothing is more appreciated in a student than courteous and mannerly behavior. Greet your teachers when you meet them inside and outside the campus. Do not tuck up your dhoti when you are in the campus. Please note, it is a rude behavior to enter a room without being asked to, not to say 'Thank you' when something is done for you, to jump queues, to scramble for seats in the bus to get past a person, a door or passage without saying 'Excuse me' or not to say 'sorry' when you have bumped into some one.
27. Students are expected to spend their free hours in the Library/Reading Room. They should not loiter along the verandahs or crowd at the gate or in the main road.

DRESS CODE

The dress worn by students shall always be clean, sober and dignified. Students should be formally dressed.

the department was elevated to the status of a centre of Post Graduate studies. Active research is going on in the department as two faculty members are awarded guideship by the university of Kerala.

COURSES OFFERED

M.Sc Physics

Faculty

Ms. Rejeena V. Rajan M.Sc. B.Ed. (HOD) rejanavr@gmail.com	04734-220740 9446266074
Dr Anoop Chandran M.Sc. Ph.D anoopc23@gmail.com	9447802968
Dr Alen S. M.Sc. M.Phil, Ph.D alenstvm@gmail.com	9495941967
Ms. Monishalal M. M.Sc. M.Tech monishalal87@gmail.com	9497272160
Professors Retired	
Mr. Monzy K.M.	0468-2361177, 9447091177
Ms. Silvi Thomas	04734-224369, 9595640351
Ms. Annamma Idicheria	04734-227140, 9447161720
Dr A.K. Thomas	04762-831069 9446526486

Department of Chemistry

The Department of Chemistry started in 1983 with Pre Degree classes and was upgraded to UG level in 1993. The department has the privilege of being the only science department with a core subject at UG level in the college. It has had a remarkable series of faculty associated with it. The department provides ample scope for aspirant students who wish to develop a sound base in scientific research.

COURSES OFFERED

B.Sc. Chemistry

Faculty

Ms. Anitha Thomas M.Sc., M.Tech (HOD) 04734-252468
anithajose@gmail.com 9495305208

Dr Runcy Wilson M.Sc., B.Ed, Ph.D 9946260113
runcy21@gmail.com

Ms. Lini K. Mathew M.Sc., B.Ed 9496107299
liniabraham64@gmail.com

Professors Retired

Ms. Mary John 04734-224369,
9595640351

Ms. K.T. Usha 0468-2350475,
8281081057

Department of Physical Education

The Department of Physical Education started functioning from the inception of the institution itself. It aims to inculcate healthy minds in the healthy bodies of students. It is responsible for the conduction of sports and games activities of the college. Every year the department is conducting the Kerala university Body Building Championship (Best Physique- Mr Kerala University) at central Jn., Adoor, Powerlifting and weightlifting(M&W) competitions. All Kerala Inter Collegiate Volleyball(M&W) tournaments for Baseliouse Marthoma Mathews II Ever rolling trophy is also conducted by the department. Annual Athletic Meets and other games are also organized. The Department of Physical Education conducts free training for BMI at Adoor health club (5 Am to 7 Am) as part of Extension Activity.

Faculty

Lt. Dr Baiju P. Jose M.A., M.PEd., M.Phil, Ph.D (HOD)
drbaijupj@gmail.com 9447234071

Professors Retired

Dr. Simon Tharakan A.S. 0479-2333461
9447463277

consisting of the Vice-principal (or an impartial senior teacher), one HOD and one Senior teacher (Selection Grade/Reader) nominated by the principal.

16. Students who are charged in criminal offence or are under suspension will not be allowed to enter the college campus without the permission of the principal.
17. The principal shall have power to declare holiday for the college if he is satisfied that peaceful academic functioning of the college cannot be carried on.
18. Any case of criminal activity or violation of law and order in the college campus will be reported to the police and the police shall register case and initiate action against the offenders.
19. The terms and conditions of admission and the code of conduct are included in the college calendar issued to the students and are binding on the students. In the application form for admission an undertaking shall be given by the student and the parent accordingly.
20. In the matter of internal discipline the decision of the principal shall be final.
21. Students should not throw litter in the campus; rather place them only in the waste bins. This campus is yours and you are bound to keep it clean.
22. Students are expected to be properly dressed. Show clothes are to be avoided. Women students are expected to show lady-like dignity in their dress and general behavior.
23. Students are not permitted to drive their two-wheelers into the prohibited area of the campus.
24. Any student who is persistently insubordinate, who is repeatedly or wilfully mischievous, who is guilty of fraud or mal-practice in connection with examinations or who, in the opinion of the principal, is likely to have an unwholesome influence on his fellow students, shall be removed from the rolls. The removal shall be either temporary or permanent according to the gravity of the offence.

8. Nobody shall exhibit any type of banners, flags, boards etc. inside the campus, gates, walls and on the compound walls. Similarly, students are prohibited from disfiguring the walls of the college building.
9. Politically based students and other organizations or outfits are not allowed in the campus. Students are strictly prohibited from organizing, attending or participating in any activity or agitation sponsored by the politically based student organizations.
10. The college being a temple of learning and an exclusive academic zone, nobody shall respond to any call for any form of strike or agitation including slogan shouting, dharna, gherao, burning in effigy or indulge in anything which may harm the peaceful and serene atmosphere of the institution and shall eschew from violence within the campus and hostel.
11. Any student who is found to exert undue influence on fellow students will be strictly dealt with. No student is allowed to enter classes of other batches when the class is in session.
12. No student will enter or leave the class room when the session is on without the permission of the teacher.
13. Students absenting themselves without submitting proper leave application for more than ten working days will have their names removed from the rolls. They may be readmitted only at the discretion of the principal.
14. Usage of cell phones within the campus is prohibited. Violation of the ban would entail seizure of the same with fine.
15. There is a students' grievance redressal cell in the college. In case the students have any grievance or complaint they may approach the Head of the Department first and if not satisfied, the principal. The principal will at his, discretion refer the matter to the students grievance redressal cell

Department of Computer Science

The Department of Computer Science was started in 2020 with the introduction of B.Sc Mathematics Double Main.

Faculty

Ms. Neethu Mariam Sunny (Guest)
nms.neethusunny@gmail.com 8281006379

Library Staff

Ms. Aswathi G.S. MLISc. 9495972900
Librarian (UGC)
achu8995@gmail.com

Professors Retired from other Departments

Dr Sony M.J (Dept. of Zoology) 04734-210264
Ms. Laly Thomas (Dept of Botany) 9497263262

ADMINISTRATIVE STAFF

Mr. John Varghese	Jr. Superintendent	9446754810
Mr. Allen John Philip	Head Accountant	9447788923
Mr. Jubin B George	Senior Clerk	9995022620
Ms. Aswathi G S	Librarian (UGC)	9495972900
Ms. Julee Abraham	Computer Assistant	9400407357
Mr. Shibu G.	Mechanic	9400721034
Ms. Nimisha Susan Varghese		8129452013
Ms. Reena R		9400497165
Mr. Liju Babu		9645920654

RETIRED ADMINISTRATIVE STAFF

Rev. Fr. P.K. Johnkutty (Late)	Jr. Superintendent	04734230923
Rev. Fr. P.G. Kurian	Jr. Superintendent	04734224633 9847307319
Sri. Saji P. John, Sri. M.P. Alexander,	Jr. Superintendent Head Accountant	9446709399 04734224642 9446755206
Rev. Fr. Raju Thomas	Head Accountant	04734210706
Sri. V.O. Cherian (Late)	Head Accountant	
Sri. Joseph P.T.	Head Accountant	9446188949
Sri. Raju Y.	Senior Clerk	9447308525
Sri. Mathew Muthalaly	Senior Clerk	9846088193
Sri. Babykutty M. (Late)	Senior Clerk	9747960046 04752399155
Sri. Koshy G.	Senior Clerk	9446120549
Smt. Saramma Ninan	Clerk	04734224348
Sri. Jacob George	Clerk	04752399758 9495425942
Sri. Thomas P. George	Librarian (UGC)	9495553621
Sri. Yohannan K.	Typist	9446180428
Sri. Thankachan George (Late)	Lab Assistant	
Sri. George G. (Late)	Lab Assistant	0476 2852632
Sri. Samuel PA	Lab Assistant	9656283922
Sri. Geevarghese T.	Lab Assistant	9446339066
Sri. Samkutty P.	Lab Assistant	04734 221404
Sri. Jose Varghese	Lab Assistant	9495425942
Smt. Amminikutty R.	Lab Assistant	9847098722
Sri. K.S. George	Lab Assistant	9526850806
Sri. G. Geevarghese	Library Assistant	04734 210160
Smt. Jessy Philip	Library Assistant	8547789053
Sri. Raman P.C. (Late)	Office Attendant	8606883862
Sri. Achenkunju K.	Office Attendant	04742704932
Sri. George Varghese P. M. (Late)	Office Attendant	9495390134
Sri. Mathews P.	Office Attendant	0474 2704912
Sri. John N.Y.	Office Attendant	04734230016
Sri. Baby Daniel (Late)	Watcher	04734243053

GENERAL DISCIPLINE

The following guidelines are issued in order to help the students to conduct themselves courteously and in accordance with the highest standards of mannerly behaviour.

1. Every student shall behave and conduct himself in the college and the hostel in a dignified and courteous manner and should be respectful to the teachers.
2. Consumption of narcotic drugs, tobacco, alcohol etc. are strictly prohibited in the campus and the hostel and action will be initiated against those who are found to have consumed them.
3. Students are prohibited from indulging in anti-institutional, anti-national, anti-social, communal, immoral or political expressions and activities within the campus and hostel.
4. Learning not to damage property whether public or private is one of the primary requirements of civilized behaviour. Students, shall not disfigure/damage or destroy public or college properties. In the event of such damage or destruction the cost of such properties will be recovered from the student/students concerned. Disciplinary action will also be taken against the delinquents.
5. Silence shall be maintained in the college library and the premises of the office.
6. Unauthorised entry of outsiders into the campus as well as the hostel is strictly prohibited. Without specific permission of the authorities, students shall not bring outsiders to the college or the hostel.
7. No one shall bring, distribute or circulate any notice, pamphlet, leaflet etc. with in the campus or the hostel. The possession distribution or exhibition of any object which is perse obscene within the campus or the hostel is also actionable offence.

- b) The student has completed the course of instruction to the satisfaction of the authorities of the college;
 - c) His/Her progress in studies and conduct have been satisfactory.
 - d) He/She has attended all the examinations / Satisfied all other requirements.
6. Students whose attendance falls below 75% shall apply for exemption to the university through the Principal.
 7. Students are informed that they should get 75 percent of attendance in a semester, and should they fall short, the deficiency will be condoned only by the Syndicate. No application for exemption will be recommended by the principal unless he/she is satisfied that the shortage of attendance was due to a cause beyond the student's control.
 8. Ordinarily long and continued illness will be accepted as a plea for shortage of attendance. Absence without leave will not be condoned under any circumstances.

LEAVE APPLICATION

Name and local address of the applicant.....

 Class/Subject/Batch.....
 Class Number.....
 Period and date/s of absence.....
 Reason for the absence.....
 Signature of the guardian/warden.....

STAFF COMMITTEES

COLLEGE COUNCIL

The college council acts as an advisory body of the college in decision making. The council consists of the Principal, the Heads of the Departments, Staff Secretary & the nominated Staff members.

1. Ms. Anitha Thomas	President & Principal
2. Ms. Mini Mathew	Dept. of History Staff Secretary
3. Dr. Runcy Wilson	Dept. of Chemistry
4. Dr Susan Alexander	Dept. of English
5. Lt. Dr Baiju P. Jose	Dept. of Physical Education
6. Mr. Sajin Philip	Dept. of Economics
7. Dr Smita Kochummen	Dept. of Commerce
8. Ms. Rejeena V. Rajan	Dept. of Physics
9. Dr Siji Rachel George	Dept. of Politics
10. Dr Seraphi John	Dept. of Malayalam
11. Dr Mini Samuel	Dept. of Hindi
12. Ms. Sowmya Mary Thomas	Nominated Member Dept. of English
13. Dr. O.C. Promod	Nominated Member Dept. of History
14. Ms. Aswathi G. S.	Librarian
15. Mr. John Varghese	Junior Superintendent

INTERNAL QUALITY ASSUARANCE CELL (IQAC)

IQAC is a body proposed by the National Assessment and Accreditation council (NAAC) for performance evaluation, assessment and accreditation and Quality upgradation of the college. The prime task of the IQAC is to facilitate consistant and catalytic improvement in the performance of the institution. The IQAC functions under the guidance of Quality Advisory Council formed in the college.

IQAC CORE COMMITTEE

- | | | |
|----|-------------------------|-------------------------|
| 1 | Ms. Anitha Thomas | (Chairman) |
| 2 | Dr Mini Samuel | (Co-ordinator) |
| 3 | Ms. Mini Mathew | (Staff Secretary) |
| 4 | Dr Susan Alexander | |
| 5 | Lt. Dr Baiju P. Jose | |
| 6 | Dr Nisha Mathew | |
| 7 | Dr Smita Kochumman | |
| 8 | Ms. Aswathi G. S. | (Librarian) |
| 9 | Mr. John Varghese | (Junior Superintendent) |
| 10 | Mr. Johnson K. Zacharia | (Management) |
| 11 | Ms. Alexy Elsa Biju | (Student) |
| 12 | Mr. Shaju K. John | (Alumni) |
| 13 | Mr. Kannappan | (Local Society) |

COLLEGE PLANNING BOARD

The College Planning Board functions in the college for improving the standards of teaching and research and to elevate the institution to higher levels.

- 1 Ms. Anitha Thomas (Principal)
- 2 Mr. Jose V. Koshy (Bursar)
- 3 Ms. Mini Mathew (Staff Secretary)
- 4 Dr Mini Samuel
- 5 Mr. Jubin. B. George
- 6 University Representative

THE ACADEMIC YEAR

The academic year is divided into two semesters. First semester is from June to October and the second is from November to March.

WORKING DAYS AND CLASS HOURS

The college works under the full day system with two sessions, the morning session of three periods and afternoon session of two periods with a noon interval in between two sessions. In the morning, class begin with a two minutes prayer. When the bell for the prayer rings, all students shall stand up in their places for prayer. The class hours are from 9.45am to 3.30pm with a lunch break from 12.45pm to 1.30pm.

ATTENDANCE

1. The Teacher will mark attendance at the beginning of each period.
2. A student who is not in the class when attendance is taken shall be marked absent.
3. Attendance shall be given to the late comers in the first hour, at the discretion of the teacher.
4. At the end of each term or at the beginning of the following term each student may check their attendance till then from the clerk concerned in the office.
5. Absence from class for an hour will be considered as absence for the session. The annual Certificate of Attendance and Progress required for promotion and for admission to the University Examinations will not be granted unless:
 - a) The student has at least 75% of aggregate of attendance semester wise and 50% attendance course wise.

Semester V	
Real Analysis - 1	MMC1531
Complex Analysis - 1	MMC1532
Project & Viva-1 (Mathematics)	MMC1522
Open Course	MMC1551
Software Engineering	MMC1541
DBMS	MMC1542
Semester VI	
Real Analysis-II	MMC1631
Complex Analysis II	MMC1632
Elective Course (Mathematics)	MMC1633
Data Communication and Computer Networks	MMC1641
Data Mining Techniques	MMC1642
Project and Viva - II (Computer Application)	MMC1643

ADMISSION COMMITTEE

The committee assists the Principal in admission procedure of various courses of study offered by the institution.

- 1 Dr Anoop Chandran (Convener U G)
 - 2 Ms. Sowmya Mary Thomas (Convener P G)
 - 3 Ms. Mini Mathew (Staff Secretary)
 - 4 Dr O.C. Promod
 - 5 Ms Elizabeth George
 - 6 Dr. John Major Thomas
 7. Ms. Lini K. Mathew
- All HODs

RESEARCH ASSESSMENT COMMITTEE

- 1 Ms. Anitha Thomas (Principal)
- 2 Dr Anoop Chandran (Director)
- 3 Dr Susan Alexander
- 4 Lt Dr Baiju P. Jose
- 5 Dr Nisha Mathew
- 6 Dr Siji Rachel George
- 7 Dr Seraphi John
- 8 Dr Mini Samuel
- 9 Dr Alen S.
- 10 Dr Runcy Wilson
- 11 Dr John Major Thomas
- 12 Dr N.V.Unnikrishnan

NAAC RE-ACCREDITATION COMMITTEE

- | | | |
|-----|------------------------|-------------|
| 1 | Ms. Anitha Thomas | (Principal) |
| 2 | Dr Nisha Mathew | (Convener) |
| 3 | Dr Mini Samuel | |
| 4 | Dr Soorya Anand | |
| 5 | Ms. Sowmya Mary Thomas | |
| 6 | Dr O.C. Promod | |
| 7 | Dr Anoop Chandran | |
| 8 | Dr Runcy Wilson | |
| 9 | Dr Alen S. | |
| 10 | Dr John Major Thomas | |
| 11. | Ms. Lini K. Mathew | |

SAAC COMMITTEE

- | | | |
|----|------------------------|-------------|
| 1 | Ms. Anitha Thomas | (Principal) |
| 2 | Ms Shiny Kochummen | (Convener) |
| 3 | Dr Mini Samuel | |
| 4 | Dr Soorya Anand | |
| 5 | Ms. Sowmya Mary Thomas | |
| 6 | Dr O.C. Promod | |
| 7 | Ms Elizabeth George | |
| 8 | Ms Reshma Susan George | |
| 9 | Dr Anoop Chandran | |
| 10 | Dr Runcy Wilson | |
| 11 | Dr Alen S. | |
| 12 | Ms Monishalal M. | |
| 13 | Dr John Major Thomas | |
| 14 | Ms. Lini K. Mathew | |

DISCIPLINE COMMITTEE

The discipline committee ensures calm and peaceful academic atmosphere in the campus. It initiates model actions against students involved in indisciplinary activities.

- | | |
|----------------|------------|
| Principal | |
| Dr O.C. Promod | (Convener) |
| All HOD's | |

Semester I

Title	Code
Language Course I (English -I)	
Second Language	
Foundation Course I: Environmental Studies	MMC1121
Foundation of Mathematics	MMC1131
Theory of Numbers	MMC1132
Introduction to Computer Science	MMC1141
Semester II	
Language Course English II	
Second Language	
Foundation Course II: Informatics	MMC1221
Differential equations	MMC1231
Vector Calculus	MMC1232
Python Programming	MMC1241
Python Programming Lab	MMC1241.1
Semester III	
Language Course English III	
Multi Variable Calculus and vector calculus	MMC1331
Abstract Algebra - Group Theory	MMC1332
Computer Graphics	MMC1341
Operating System	MMC1342
Semester IV	
Language Course IV	
Abstract Algebra - Ring Theory	MMC1431
Linear Algebra	MMC1432
Algorithms and Data Structures	MMC1441
Web Programming	MMC1442
Data Structures Lab	MMC1441.1

Core II Intermediate : Micro Economics	EC1241
Complimentary III: Indian Government & Politics	PS1231
Complimentary IV: History of Modern India(1901-1920)	HY1231
Semester III	
Languages Course VI: (English IV): Writing and Presentation Skills	EN.1311
Language Course 7: (Additional Language 3)	ML/HN1311
Foundation Course 2: Informatics For Applied Econometrics	EC.1321
Core Course 3: Introductory MacroEconomics	EC.1341
Complementary V: Public Administration	PS1331
Complementary VI: History of Modern India (1921-1947)	HY1331
Semester IV	
Languages Course VII: (English): Readings in Literature	EN.1411
Languages Course IX: (Additional Language IV)	ML/HN1411
Core IV : Mathematical Methods for Economics	EC.1441
Core V : Intermediate Macroeconomics	EC1442
Complementary VII: International Politics	PS1431
Complementary VIII: History of Contemporary India after 1947	HY1431
Semester V	
Core VI : Money & Modern Banking	EC.1541
Core VII : Macro Economics II	EC.1542
Core VIII : Economics of Growth & Development	EC.1543
Core IX : Indian Economy	EC.1544
Core X : Public Economics	EC.1545
Open Course I: Human Resource Management	EC1551
Project Dissertation	
Semester VI	
Core XI: Kerala Economy	EC1641
Core XII: Financial Economics	EC1642
Core XIII: Basic Tools for Economics II	EC1643
Core XIV: International Economics	EC1644
Open Course II: Agricultural Economics	EC1661.1
Project Dissertation	EC1645
B.Sc. Mathematics and Computer Application (Double main)	

STUDENTS AFFAIRS COMMITTEE

The committee is entrusted with the responsibility of the overall welfare of the student community of the College. In collaboration with other related committees it provides the necessary service to the betterment of the students.

- 1 Ms. Anitha Thomas (Principal)
- 2 Ms. Mini Mathew (Staff Secretary)
- 3 Lt. Dr Baiju P. Jose
- 4 Dr. O.C. Promod
- 5 Dr. Runcy Wilson

PARENT TEACHER ASSOCIATION

The PTA of the College is strong and active in providing all possible support for the academic and physical development of the College. Parents take keen interest in functioning and funding of the Association. The PTA Executive meets often to plan and execute developmental programmes.

- 1 Ms. Anitha Thomas (Principal, President)
- 2 Ms. Mini Mathew (Secretary)
- 3 Dr Susan Alexander (Treasurer)
- 4 Lt. Dr Baiju P. Jose (Member of Executive Committee)
- 5 Dr Nisha Mathew (Member of Executive Committee)

ALUMNI ASSOCIATION.

The Association recognizes the great potential of the unity of the old students and teachers for assisting and promoting the development of the College. The purpose of the association is to foster and perpetuate friendship, contact and co-operation among the alumni through informal group meetings and other means. The association seeks to foster social literary and cultural interests in the college by maintaining an active channel of communication between alumni and the college.

- Dr O.C. Promod (Convener)
Ms. Elizabeth George

INTERNAL COMPLAINTS COMMITTEE (ICC)

An Internal Complaints committee and a Special Cell have been constituted as per the instruction from UGC to deal with the issues of gender based violence and conducts gender sensitization programmes

Members

- 1 Ms. Anitha Thomas - Principal
- 2 Ms. Mini Mathew - Chairperson
- 3 Lt. Dr Baiju P. Jose - NCC Officer
4. Dr Nisha Mathew
5. Ms. Elizabeth George
6. Mr. John Varghese
7. Julee Abraham
8. Parvathy Sathyan - (Student I M.Sc)
9. Maya G Nair - (Student I English)
10. Vimal Jose -(Student II History)

COLLEGE LEVEL MONITORING COMMITTEE (CLMC)

The CLMC consists of the Principal, the Heads of the Departments and the elected representatives of teachers. The Principal shall be the chairman and a member selected from among the Heads of the Departments shall be the convener. This committee shall consider all the complaints not redressed by the DLMC. The CLMC shall be reconstituted by the Principal immediatly on commencement of each acadamic year.

Ms. Mini Mathew (Convener)

DEPARTMENT LEVEL MONITORING COMMITTEE

The department level monitoring committee (DLMC) for the first degree programme consisting of the HOD and all teachers of the department shall monitor the conduct of course evaluation under CE and also examine the complaints, if any, from aggrieved students regarding evaluation. The HOD will be the Chairperson and a teacher from among the members will be the convener.

Semester 4

Language Course VI: (English IV): Readings in Literature	EN1411.2
Core Course VIII: Indian Financial Markets	CO1441
Core Course IX: Banking And Insurance	CO1442
Core Course X: Corporate Accounting	CO1443
Complementary Course IV: Business Statistics	CO1431
Elective Course II: Software for Data Management	CO1461.5

Semester 5

Core course XI: Fundamentals of Income Tax	CO1541
Core course XII: Cost Accounting	CO1542
Core course XIII: Marketing Management	CO1543
Open Course I: Fundamentals of Financial Accounting	CO1551.1
Elective Course III: Web Designing & Production for Business Project	CO1561.

Semester 6

Core Course XIV: Auditing	CO1641
Core Course XV: Applied Costing	CO1642
Core Course XVI: Management Accounting	CO1643
Open Course II: Management of Foreign Trade	Co1641
Elective Course IV: Computerised Accounting Project	CO1661 CO1644

ECONOMICS**Semester I**

Language Course I : (English I) : Language Skills	EN 1111.1
Foundation Course 1: Writings on Contemporary Issues	EN 1121
Language Course 2: (Additional Language 1)	
Core 1: Introductory Micro Economics	EC.1141
Complimentary I: Introduction to Political Science	PS1131
Complimentary II: History of Modern India (1857-1900)	HY1131

Semester II

Language Course 3 (English II): Ability Enhancement Compulsory Course: Environmental Studies & Disaster Managenent	EN.1211.1
Language Course 4:(English III) English Grammar, Usage & Writing	EN.1212
Language Course V: (Additional Language II)	1211

Core Course 9: Linguistics and Phonetics	EN1544
Core Course 10: Post Colonial Literatures in English	EN1545
Open Course 1: Communicative Applications in English	EN1551.1
Semester 6	
Core Course 11: World Classics	EN1641
Core Course 12: Methodology & Perspectives of Humanities	EN1642
Core Course 13: English for the Media	EN1643
Core Course 14: Women's Writing	EN1644
Elective: Creative Writing	EN1661.3
Project/Dissertation	EN1645

COMMERCE

Semester 1	
Language Course I: (English I): Language Skills	EN1111.2
Language Course II: (Additional Language I)	ML/HN1111
Foundation Course I: Methodology and Perspectives of Business Education	C01121
Core Course I: Environmental Studies	C01141
Core Course II: Management Concepts and Thoughts	C01142
Complementary Course I: Managerial Economics	C01131
Semester 2	
Language Course III: (English II): English Grammar, Usage & Writing	EN1211.2
Language Course IV: (Additional Language II)	1211
Foundation Course II: Informatics and Cyber Laws	C01221
Core course III: Financial Accounting	C01241
Core Course IV: Business Regulatory Framework	C01242
Complementary Course II: Business Mathematics	C01231
Elective Course I: Electronic Data Processing And Computer Application	C01361.5
Semester 3	
Language Course V English III: Business English	EN1311.2
Core Course V: Entrepreneurship Development	C01341
Core Course VI: Advanced Financial Accounting	C01342
Core Course VII: Company Administration	C01343
Complementary Course III: E-Business	C01331
Elective Course I: Computer Application for Publications	C01361.5

CAREER COUNSELING & PLACEMENT CELL

This cell of the college functions with the objective of providing guidance and assistance for the students to achieve their career goals. It provides awareness on higher studies, self employment and job opportunities.

- 1 Dr Susan Alexander (Convener)
- 2 Dr Nisha Mathew
- 3 Dr Anoop Chandran

LIBRARY ADVISORY COMMITTEE

The committee is intended to review the functioning of the library with regards to its support to the academic programmes of the college..

- 1 Ms. Anitha Thomas (Principal, Chairman)
- 2 Dr O.C. Promod
- 3 Ms. Aswathi G S, Librarian (Secretary)
- 4 All HODs

ETHICS COMMITTEE

- 1 Ms. Anitha Thomas (Principal)
- 2 Ms. Mini Mathew (Staff Secretary)
- 3 PTA Vice -President (Vice Chairman)
- 4 Dr. Runcy Wilson (Convener)
- 5 College Student's Union Chairman (Joint Convener)
- 6 Lt. Dr Baiju P. Jose
- 7 Ms. Shiny Kochummen
- 8 Mr. Shailendranath (Ward Member)

COMMITTEE AGAINST CASTE DISCRIMINATION

Committee against caste discrimination addresses issues relating to caste based discrimination within the college.

- 1 Ms. Anitha Thomas (Principal)
- 2 Dr Soorya Anand (Convener)
- 3 Ms. Mini Mathew (Staff Secretary)
- 4 Dr Nisha Mathew

PUBLICATION COMMITTEE

The committee publishes the College hand book which provides information about the activities of the college, both curricular and non curricular and gives the list of faculty members and auxiliary staff. The committee also functions as the editorial board of all common publications made in the college. The Student's Hand Book of 2020-21 has been compiled by the P.G. Department of English.

Ms Reshma Susan George (Convener)

SPORTS COMMITTEE

The committee along with the Physical Education Department promotes sports and games in the campus. It pays special attention in identifying and nurturing young talents.

1 Lt. Dr Baiju P. Jose (Convener)

2 Dr O.C.Promod

COLLEGE DEVELOPMENT COMMITTEE

The main objective of College Development Committee is to prepare the overall comprehensive development plan of the college.

1 Ms Mini Mathew (Convener)

2 Lt. Dr Baiju P. Jose

PURCHASE COMMITTEE

The purchase committee is constituted to identify and procure the items as per the requirements of various departments.

1 Dr Runcy Wilson (Convener)

2 Dr Anoop Chandran

GENERAL TIME TABLE COMMITTEE

General Time Table Committee prepares the time table at the beginning of each academic year for the smooth and efficient management of the courses through out the year.

1 Dr Susan Alexander (Convener)

2 Ms. Elizabeth George

3 Ms. Lini K Mathew

ENGLISH**Semester 1**

Title	Code
Language Course 1 (English 1): Language Skills	EN1111.1
Foundation Course 1: Writings on Contemporary Issues	EN1121
Language Course 2: (Additional Language 1)	ML/HN1111
Core Course 1: Introduction to Literary Studies I	EN1141
Complementary Course 1: Popular Literature & Culture	EN1131
Complementary Course 2: Introduction to Political Science	PS1131

Semester 2

Language Course 3: (English 2) Ability Enhancement	
Compulsory Course- Environmental Studies & Disaster Management	EN1211.1
Language Course 4: (English 3): English Grammar Usage and Writing	EN1212
Language Course 5: (Additional Language 2)	ML/HN1211
Core Course 2: Introduction to Literary Studies II	EN1241
Complementary Course 3: Art & Literary Aesthetics	EN1231
Complementary Course 4: Indian Government and Politics	PS1231

Semester 3

Language Course 3 (English 4): English for Career	EN1311.1
Language Course 7: (Additional Language 3)	ML/HN1311
Core Course 3: British Literature I	EN1341
Foundation Course 2: Evolution of the English Language	EN1321
Complementary Course 5: Narratives of Resistance	EN1331
Complementary Course 6: Public Administration	PS1331

Semester 4

Language Course 8 (English 5): Readings in Literature	EN1411.1
Language Course 9 (Additional Language 4)	ML/HN1411
Core Course 4: British Literature II	EN1441
Core Course 5: Literature of the 20th Century	EN1442
Complementary Course 7: Philosophy for Literature	EN1431
Complementary Course 8: International Politics	PS1431

Semester 5

Core Course 6: Literary Criticism	EN1541
Core Course 7: Indian Literature in English	EN1542
Core Course 8: Film Studies	EN1543

Semester -3

Language course-6(English 4) English for Career	EN1311.1
Language Course -7(Additional Language -3)	M/H1311
Core Course 2 : Inorganic chemistry II	CH1341
Complementary course -5 Linear Algebra, Probability Theory & Numerical Methods	MM1331.2
Complementary course-6 Optics, Magnetism and Electricity	PY1331.2
Practical- Physics	PY1432

Semester 4

Language Course-8 (English-5) Readings in Literature	EN1411.1
Language Course-9 (Additional Language -4)	M/H1411
Core course 3: Organic Chemistry -1	CH1441
Complementary course 7: Differential Equations, Vector Calculus & Abstract Algebra	MM1431.2
Complementary course -8 Atomic Physics, Quantum Mechanics & Electronics	PY1431.2
Core course 4 Lab course I: Qualitative Analysis	CH1442
Complementary Course- Practical of Physics	PY1432
Core course 4 Practical -1 of	CH1141, CH1341 & CH1441

Semester 5

Core course -5 Physical Chemistry -1	CH1541
Core course- 6 Inorganic Chemistry-3	CH1542
Core course-7 Organic Chemistry -2	CH1543
Lab Course-2 Inorganic Volumetric Analysis	CH1544
Lab course 3 Physical Chemistry Experiments	CH1545
Open Course - Essentials of Chemistry	1551.1

Semester 6

Core course 8 Physical Chemistry -2	CH1641
Core course -9 Organic Chemistry -3	CH1642
Core course 10 Physical Chemistry -3	CH1643
Lab course 4 Organic Chemistry Experiments	CH1644
Lab course 5 Gravimetry	CH1645
Elective Course-Supramolecular, Nanoparticles & Green Chemistry	CH1651.3
Project & Factory visit	CH1646

COUNSELING AND GUIDANCE CELL

A team of teachers provide counseling service to the needy students.

- 1 Dr Mini Samuel
- 2 Dr Siji Rachel George
- 3 Dr Alen S.

WOMEN'S CELL

This is exclusively meant for the lady students of the college. Seminars, discussions, debates, cultural programmes and other activities are planned and conducted to create awareness of social problems faced by women in general.

- 1 Ms. Elizabeth George (Convener)
- 2 Ms. Monishalal M.
- 3 Dr Seraphi John

STAFF GRIEVANCE REDRESSAL CELL

This committee is constituted to redress the grievances, if any, of the academic and non-academic staff of the college. The Manager His Grace Dr Zacharias Mar Aprem is the Chairman, Principal Ms. Anitha Thomas & College Governing Board Secretary Sri A. K. Thomas are the members.

SCHOLARSHIPS & ENDOWMENTS CELL

The Scholarship & Endowments Cell provides all possible assistance to students who are eligible to receive several scholarships and endowments instituted by Central and State governments and also by the college.

- 1 Ms Reshma Susan George (Scholarship Nodal Officer)
- 2 Ms Lini K. Mathew (Convener- Endowments)

EXAMINATION CELL

Dr Siji Rachel George, HOD, Dept. of Political Science. (Chief Examiner - University Exams)
Dr Smita Kochummen, Dept. of Commerce (Convener - Internal Examinations)

INTERNAL EXAMINATIONS

1. One set of internal examinations will be conducted every semester.
2. Malpractice in test papers and examinations will render a student liable to severe punishment or expulsion from the college.
3. When a re-examination is offered, absence from such re-examination for any reason whatsoever will be regarded as equivalent to failure. A suitable fee may be collected from students to whom re-examination is offered.

ICT CELL

The ICT Cell is intended to make the functioning of the college website effective and for the regular updates of the same.

- 1 Ms. Shiny Kochummen (Convener)
- 2 Dr John Major Thomas

HR CELL

The aim of this cell is to inform about the latest updates of UGC to the faculty and students.

- 1 Dr Runcy Wilson (Convener)
- 2 Dr Alen S.

STUDENT'S GRIEVANCE CELL

The function of the cell is to look into the complaints lodged by any student, and judge its merits.

- 1 Ms. Anitha Thomas (Principal)
- 2 Ms. Mini Mathew (Staff Secretary)
- 3 Dr Runcy Wilson (Staff Advisor)
- 4 All HOD's

THANAL

This unit in the college is providing counselors and counseling sections to the PWD students.

- Mentors:
- 1 Dr Mini Samuel
 - 2 Ms. Mini Mathew (Staff Secretary)
 - 3 Ms. Mariam John.
 - 4 Ms. Elizabeth George

Semester 5

Core6-Major Trends in Historical Thought and Writings	HY1541
Core7- Colonialism and Resistance Movements in India	HY1542
Core8- History of Modern World Part II	HY1543
Core9-History of Pre-Modern Kerala	HY1544
Core 10-A Making of Indian Nation	HY1545
Open Course1-History of Human Rights Movement	HY1551.3

Semester 6

Core11 -Making of Modern Kerala	HY1641
Core12 - Major Trends in Indian Historical Thought and Writings	HY1642
Core13-Contemporary India	HY1643
Core14-Twentieth Century revolutions	HY1644
Elective- Human Rights Movement	HY1651.6
Project/Dissertation	HY1645

CHEMISTRY

Semester -1

Title	Code
Language course-1(English 1)Language Skills	EN 1111.1
Language Course -2(Additional Language -1)	ML/HN1111
Foundation Course -1 Writings on Contemporary Issues	EN 1121
Complementary course -1 Calculus with Applications in Chemistry	
IMM1131.2	
Comp.course- 2 Rotational Dynamics & Properties of Matter	PY1131.2
Core course-1 Inorganic Chemistry I	CH1141
Practical- Physics	PY1432

Semester -2

Language course-3(English 2) Ability Enhancement Compulsory Course	
: Environmental Studies and Disaster Management	EN1211.1
Language course-4 (English -3) English Grammar Usage & Writing	EN1212.1
Language Course -5(Additional Language -2)	M/H 1211
Foundation Course-2Chemistry-ItsOrigin, Methodologyand Impacts	CH 1221
Complementary course -3 Calculus with Applications in Chemistry II	MM231.2
Complementary course- 4 Thermal Physics	PY 1231.2
Practical- Physics	PY1432

FIRST DEGREE PROGRAMMES(CBCS)

Details of papers

History

Semester 1

Title	Code
Language Course 1(English-1): Language Skills	EN.1111.1
Foundation Course 1 : Writings on Contemporary Issues	EN1121
Language Course 2(Addl. Language)	M/H.1111
Core 1-Methodology and Perspectives of Social Sciences	HY1141
Complementary 1: Foundation of Economic Theory	EC1131
Complementary 1: Introduction to Political Science	PS1131

Semester 2

Language Course 3: (English-2):Ability Enhancement Compulsory Course : Environmental Studies and Disaster Management	EN.1211.1
Language Course 4:(English3): English Grammar, Usage and Writing	EN.1212.1
Language Course 5(Addl. Language 2)	M/H1211
Core 2-Cultural Formation of the Pre-Modern World	HY1241
Complementary 2: Money and Banking	EC1231
Complementary 2 : Indian Government and Politics.	PS1231

Semester 3

Language Course 6 (English-4): English for Career	EN.1311.1
Language Course 7(Addl. Lan.3)	M/H1311
Foundation Course 2 (Informatics)	HY1321
Core 3-Evolution of the Early Indian Culture	HY1341
Complementary 3: Public Finance & Trade	EC1331
Complementary 3: Public Administration	PS1331

Semester 4

Language Course 8(English-5) : Readings in Literature	EN.1411.1
Language Course 9 (Addl. Language 4)	M/H1411
Core 4-Medieval India: Socio Cultural Processes	HY1441
Core 5-History of Modern World Part I	HY1442
Complementary 4: Indian Economy since Independence	EC1431
Complementary 4: International Politics	PS1431

ANTI - RAGGING CELL

1	Ms. Anitha Thomas	(Principal)
2	Ms. Mini Mathew	(Convener)
3	Sri. A. K. Thomas	(Governing Board Secretary)
4	Prof. Jose V. Koshy	(Bursar)
5	Dr. O.C. Promod	
	All HODs	

Ragging is prohibited by law. It is non-bailable criminal offence and punishable with rigorous imprisonment up to seven years. Students shall not indulge in any of the following activities, which are treated as ragging:

1. Any act that prevents disrupts or disturbs the regular academic activity of a student.
2. Exploiting the service of a junior student by a senior student or a group of senior students.
3. Any act of financial extortion or forceful expenditure burden put on a junior student including fund-raising for organizations.
4. Any act of physical abuse including all variants of it: annoying, playing practical jokes, sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts of gestures.
5. Any act of abuse by spoken words, emails, SMS, or any other means.
6. Any word or act that causes hurt to the dignity of the individual.
7. Entering without permission into any class other than the one assigned to a student.
8. Forcing a student to boycott class without his/her consent to participate in strike, demonstration, dharna etc.

The complaints or information in regard to ragging could be oral or written and even from third parties. The burden /responsibility of providing his/her innocence rests with the accused. Complaints can be lodged with the Principal, Staff Counsellors or any of the members of the Ragging Prevention Committee. All complaints / information received shall be kept strictly confidential.

COVID JAGRATHA COMMITTEE

Covid Jagratha Committee was constituted in the year 2021 to monitor the reopening of the College and to decide on the steps for protecting the students and faculty from Covid 19.

1	Ms. Anitha Thomas	(Principal)
2	Lt. Dr Baiju P Jose	(Teacher in Charge)
3	Sri. Mahendran	(PTA Vice President)
4	Ms. Elizabeth George	(Women Cell Convener)
5	Sri. Rajesh	(Junior Health Inspector)
6	Sri. John Varghese	(Jr. Superintendent)
7	Smt. Mariamma Tharakan	(Ward Member)
8	Ms. Elizabeth R.	(Students' representative)

CLUBS & FORUMS**STAFF CLUB**

This is a non academic forum of the teaching staff in the institution to foster the fraternity of teachers.

- 1 Ms. Anitha Thomas (President)
- 2 Ms. Mini Mathew (Staff Secretary)
- 3 Dr Susan Alexander
- 4 Dr Nisha Mathew
- 5 Ms. Reshma Susan George

DEBATE & QUIZ CLUB

Students proficient in debate can join the debating forum of the college. Students interested in quiz competition will be enrolled after a selection test. They will be formed in teams and sent for various competitions.

- 1 Dr Susan Alexander (Convener)
- 2 Dr Nisha Mathew
- 3 Ms. Mariam John

ARTS AND CULTURAL FORUM

Various cultural programmes are organized under the auspices of this forum and organises various cultural programmes in collaboration with various government and other reputed agencies.

- 1 Dr Runcy Wilson (Convener)
- 2 Lt. Dr. Baiju P Jose
- 3 Dr Smita Kochummen
- 4 Dr Mini Samuel

GENDER JUSTICE FORUM

A Gender Justice Forum is constituted to make the students aware of gender equality and vices such as dowry and abuse of women both physically and mentally

- 1 Ms. Mini Mathew (Chairperson)
- 2 Dr. Nisha Mathew
- 3 Ms. Elizabeth George
- 4 Ms Julee Abraham (Non Teaching Staff)
- 5 Ms Nimisha Susan Varghese (Non Teaching Staff)
- 6 Ms Ancy T , MA English (Student Representative)
7. Ms Neethu Vijayan B.Sc Chemistry (Student Representative)

M.A English

S-I	EL211	Chaucer to Elizabethan Age
	EL212	Shakespeare
	EL213	The Augustan Age
	EL214	Romantics and Victorians
S-II	EL221	From Modernism to the Present
	EL222	Indian Writing in English
	EL 223	American Literature
	EL 224	Critical Studies I
S-III	EL231	Linguistics and Structure of English Language
	EL232	Critical Studies II
	EL233.1	European Drama
	EL234. 2	African and Caribbean Literature
S-IV	EL241	English Language Teaching
	EL242	Cultural Studies
	EL243.2	South Asian Literature
	EL244.4	Dalit Writing
	EL244	Comprehensive Paper
	EL245	Project & Project Based Viva Voce

POST GRADUATE PROGRAMMES

Details of Courses

M.Sc. Physics		
Semester	Code	Title
S-I	PH 211	Classical Mechanics
	PH 212	Mathematical Physics
	PH 213	Basic Electronics
	PH 251	General Physics (P)
	PH 252	Electronics & Computer Science (P)
S- II	PH 221	Modern Optics & Electromagnetic Theory
	PH 222	Thermodynamics, Statistical Physics & Basic Quantum Mechanics
	PH 223	Computer Science & Numerical Techniques
	PH 251	General Physics (P)
	PH 252	Electronics & Computer Science (P)
	S-III	PH 231
PH 232		Advanced Spectroscopy
PH 233E		Advanced Electronics-1
PH 261		Advanced Physics (P)
PH 262		Advanced Electronics (P)
S-IV	PH 241	Condensed Matter Physics
	PH 242	Nuclear & Particle Physics
	PH 243E	Advanced Electronics-II
	PH 261	Advanced Physics(P)
	PH 262	Advanced Electronics (P)
	PH 201	Project
	PH 202	Viva - voce

TOURISM AND NATURE CLUB

The aim of the club is to generate awareness and interest in the environment in the habitat system in which we live and interact, which will enable its members to identify problems and find solutions.

- 1 Dr O.C. Promod (Convener)
- 2 Dr John Major Thomas

LITERARY CLUB

The aim of the club is to journey into the realm of literary art that shapes the inner self, nurtures the creative thirst and sculpts the raw potential of young ignited mines.

- 1 Ms. Mariam John (Convener)
- 2 Dr Soorya Anand

FILM CLUB

This club is constituted to impart learning through entertainment. It encourages the students to develop a new perspective towards different trends in movies and thereby focus on skills like creativity, leadership, group dynamics etc.

- 1 Ms. Sowmya Mary Thomas (Convener)
- 2 Dr Smita Kochummen

SCIENCE FORUM

In order to inculcate a scientific culture among students, the science forum in association with science departments of the college, arranges special programmes on recent trends and developments in the field of science.

- Dr Runcy Wilson (Convener)

ENTREPRENEURSHIP DEVELOPMENT CLUB

This club is set up in the College with the objective of promoting entrepreneurial traits among the students.

- Dr Smita Kochummen (Convener)

EXTENSION ACTIVITIES

In order to produce a generation with social commitment, the college community is actively engaged in extension services.

- 1 Dr John Major Thomas (Convener)
- 2 Ms. Lini K. Mathew

M.G.O.C.S.M.

The college pays special attention to the character formation of students. M.G.O.C.S.M helps the students to maintain moral values and lead a God - centered life.

Dr Susan Alexander (Convener)

COLLEGE UNION

Students have the right to elect a College Union which include Chairman, Vice-Chairman, Two University Union Councillors, General Secretary, Arts Club Secretary, Magazine Editor, Lady Representatives, Class Representatives and Secretaries to the various departmental Associations. All the co-curricular activities of the College are organized and conducted by the College Union.

Dr Runcy Wilso (Staff Advisor & College Union Election Convener)

NATIONAL CADET CORPS (NCC)**COY NO5- ARMY WING**

The NCC aims at instilling in the students a spirit of discipline and willingness to serve the country. Students can get themselves admitted to the NCC at the beginning of each academic year. The cadets are given regular training in the College and in the camps. Examinations are held and merit certificates are awarded. Winners are eligible for grace marks according to their grade when they apply for admission to higher classes. Uniforms and refreshments are supplied free of cost.

AIM OF NCC

The 'Aims' of the NCC laid out in 1988 have stood the test of time and continue to meet the requirements expected of it in the current socio-economic scenario of the country. The NCC aims at developing character, comradeship, discipline, a secular outlook, the spirit of adventure and ideals of selfless service amongst young citizens. Further, it aims at creating a pool of organized, trained and motivated youth with leadership qualities in all walks of life, who will serve the Nation regardless of which career they choose. Needless to say, the NCC also provides an environment conducive to motivating young Indians to join the armed forces.

Associate NCC Officer: Lt. Dr Baiju P. Jose

NATIONAL SERVICE SCHEME (NSS)

Students shall enroll themselves as members of the College NSS Unit. Established to create a strong social awareness in the students, it imparts personality development to its members through study, work camps, social service activities and other useful and productive work. The volunteers who have completed 240 hours of regular activities and

CBCSS – PROGRAMME STRUCTURE

(a) The minimum required Credits for different B.A./B.Sc./B.Com. Courses for the award of the Degree in the CBCSS

B.A./B.Sc. B.Com.

Accumulated minimum Credits required for successful Completion of the Programme	120 credits	120 credits
Minimum Credits for Language Courses	33 credits	22 credits
Minimum Credits required for Foundation Courses	5 credits	5 credits
Credits required for Core Courses including		
Dissertation	50-56 credits	61 credits
Credits required for Complementary Courses	22-28 credits	12 credits
Minimum Credits required for		
Open Courses/ Electives	4 credits	20 credits
Minimum Credits for Social		
Service/Extension activity	1 credit	1 credit

BREAK UP OF CREDITS FOR FDP UNDER CBCS STREAM

Category of Courses	BA		B.Sc		B.Com	
	No	Credits	No	Credits	No	Credits
(1) Language Courses	9	33	9	33	6	22
(2) Foundation Courses	2	5	2	5	2	5
(3) Core Courses(Including Project)	15	56	15	50	17	61
(4) Complementary Courses	8	22	9	28	4	12
(5) Open Courses	1	2	1	2	2	4
(6) Elective	1	2	1	2	4	16
Total credits for a Programme	--	120	--	120	--	120
Social Service /Extension activities	1	1	1	1	1	1

The undergraduate programme will include four types of courses viz. common course, core courses, complementary courses and open courses

The evaluation of each course shall contain two parts:

1. Internal or In-Semester Assessment (ISA)
2. External or End-Semester Assessment (ESA)

Chemistry	S1-S2: Ms. Lini K. Mathew S3-S4: Dr Runcy Wilson S5-S6: Ms. Anitha Thomas
English	S1-S2: Ms Sowmya Mary Thomas S3-S4: Ms. Reshma Susan George S5-S6: Ms. Mariam John
Commerce	S1-S2: Ms. Shiny Kochummen S3-S4: Dr John Major Thomas S5-S6: Dr Smita Kochummen
Economics	S1-S2: Dr Soorya Anand S3-S4: Ms. Elizabeth George S5-S6: Mr. Sajin Philip
P.G Programme	
Physics	S1-S2: Ms. Rejeena V. Rajan S3-S4: Dr Anoop Chandran
English	S1-S2: Dr Nisha Mathew S3-S4: Dr Susan Alexander

COURSES OF STUDY & STRUCTURE

A. POST GRADUATE DEGREE PROGRAMMES

M.Sc. Physics (Optional Subject: Electronics)

M.A. English

B. UNDER GRADUATE DEGREE PROGRAMMES

(CBCSS STREAM)

1. B.A. History
2. B.Sc. Chemistry
3. B.A. English Language and Literature
4. B.Com. with Computer Applications
5. B.A. Economics
6. B.Sc. Mathematics and Computer Application (Double Main)

attended a seven-day special camp will be awarded grace marks for admission to higher classes.

Programme Officers

Dr Nisha Mathew (Department of English)

Dr John Major Thomas (Department of Commerce)

MEMBERS IN THE ACADEMIC BODIES OF UNIVERSITY

Ms. Mini Mathew (Chairperson, Board of Studies, History, University of Kerala)

Lt. Dr Baiju P Jose (Observer, National Testing Agency, Department of Higher Education, Ministry of Education, Govt. of India)

(Subject Expert, Board of Studies, Physical Education, CMS College, Kottayam)

(Board Member, Physical Measurement & Physical Efficiency Test, Kerala Public Service Commission)

Dr Susan Alexander (Member, Academic Committee, SN Open University)

Dr Smita Kochummen (Member, Board of Studies, Commerce, University of Kerala)

RESEARCH GUIDES & SCHOLARS

Physics

Dr Anoop Chandran University of Kerala

1. Asitha C. Nair

2. Lekshmi O.

Dr Alen S.

University of Kerala

FACULTY ADVISORS

Each class will have a faculty advisor nominated by the Principal. They will continuously monitor and assess the curricular and co-curricular activities of the students, ensuring the total development of their personality.

First Degree Programme

Programme

Faculty Advisor

History

S1-S2: Dr O.C. Promod

S3-S4: Guest faculty

S5-S6: Ms Mini Mathew