

**NOTES****ST CYRIL'S COLLEGE**  
**ADOOR**  
(Re-accredited with 'B' Grade by NAAC)

ESTD.1981

A Post Graduate College owned by  
Malankara Orthodox Church  
Affiliated to the University of Kerala.  
A Minority Educational Institution

**HAND BOOK**  
**2023-2024**

CYRIL'S MOUNT, VADAKKADATHUCAVU P.O.  
ADOOR - 691526, KERALA, INDIA  
Phone: 0473 - 4210043  
Website: [www.stcyrils.ac.in](http://www.stcyrils.ac.in)  
Email: [cyriladoor@rediffmail.com](mailto:cyriladoor@rediffmail.com)  
[cyrilsadoor@gmail.com](mailto:cyrilsadoor@gmail.com)

**PERSONAL INFORMATION**

Name :  
Class/ Department :  
Address :

Name of Guardian :  
Telephone :  
E-mail :  
Blood Group :

Revision and Compilation: Dr Rejeena VRajan (Convener)  
PG & Research Department of Physics

**NATIONAL ANTHEM**

Jana Gana Mana -adhinayaka jaya he  
Bharata bhagya -vidhatha  
Punjab -Sindu- Gujarathu- Maratha  
Dravida- Utkala - Benga  
Vindhya -Himachala Yamuna Ganga  
Uchchala -Jaladhi-taranga  
Tava shuba name jage  
Tava shuba asisha mage  
Gahe tava jaya gadha  
Jana gana mangala dayaka jaya he  
Bharata bhagya vidhatha  
Jaya he, Jaya he, jaya he.  
Jaya, Jaya, Jaya, Jaya he....

TIME TABLE 2023- 24

DAY	Monday	Tuesday	Wednesday	Thursday	Friday
9.30-10.30					
10.30-11.30					
11.30-12.30					
L U N C H B R E A K					
1.15-2.15					
2.15-3.15					

## NATIONAL PLEDGE

India is my country. All Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it. I shall give my parents, teachers and all elders respect and treat everyone with courtesy. To my country and my people I pledge my devotion; in their well being and prosperity alone lies my happiness.

## THE CONSTITUTION OF INDIA PREAMBLE

"WE, THE PEOPLE OF INDIA, having solemnly resolved to constitute India into a [SOVEREIGN, SOCIALIST, SECULAR, DEMOCRATIC, REPUBLIC] and to secure to all citizens:

JUSTICE, social, economic and political;

LIBERTY of thought, expression, belief, faith and worship;

EQUALITY of status and of opportunity and to promote among them all;

FRATERNITY assuring the dignity of the individual and the [unity and integrity of the Nation];

IN OUR CONSTITUENT ASSEMBLY this twenty sixth day of November, 1949 do HEREBY ADOPT, ENACT AND GIVE TO OURSELVES THIS CONSTITUTION."

**CONTENTS**

	Page No
1. Prayer .....	5
2. Motto, Vission, Mission .....	6
3. Preamble .....	7
4. Patron and Management .....	8
5. Management of the College .....	13
6. Former Principals .....	15
7. Teaching Staff .....	17
8. Administrative Staff .....	24
9. Staff Committiees .....	26
10. Clubs & Forums .....	40
11. Student capability enhancement programme.....	42
12. Certificates courses .....	43
13. Members in academic bodies of universities.....	44
14. Research guides and scholars .....	44
15. Faculty Advisors .....	44
16. Courses of Study & Structure .....	45
17. General Discipline .....	60
18. Facilities offered .....	64
19. Rules for remitting fees .....	67
20. Institutional Scholarships.....	68
17. Admission and Withdrawal.....	73
18. Scholarships and Fee Concession.....	75
19. Important Telephone Numbers .....	76
21. Calendar .....	77
22. National Anthem .....	83

**CALENDAR 2023-24**

FEBRUARY 2024			MARCH 2024
History exhibition	1	THU	
Seminar - Maths dept	2	FRI	1
	3	SAT	2
	4	SUN	3
Budget Analysis - Eco dept	5	MON	4
	6	TUE	5
	7	WED	6
Imparting Digital Financial literacy	8	THU	7 Career Counselling - Commerce dept/ Women's Day celebration
	9	FRI	8 Sivarathri
Second Saturday	10	SAT	9 Second Saturday
	11	SUN	10
	12	MON	11
	13	TUE	12 Charity - Eco dept
Extension - Commerce dept	14	WED	13
	15	THU	14
	16	FRI	15
	17	SAT	16
Maha Shivarathri	18	SUN	17
	19	MON	18
	20	TUE	19
	21	WED	20 Send off - History dept
	22	THU	21
	23	FRI	22
	24	SAT	23
	25	SUN	24
	26	MON	25 Holi
Quiz - Eco dept	27	TUE	26
Science Day - Chemistry dept	28	WED	27
	29	THU	28 Maundy Thursday
		FRI	29 Good Friday
		SAT	30
		SUN	31 Easter
No. of Working days:20 Total Working Days:43 No. of Working days:23			

**CALENDAR 2023-24**

DECEMBER 2023				JANUARY 2024
	1	FRI		
	2	SAT		
	3			
National Pollution Prevention Day	4	MON	1	Research Methodology seminar - English dept
Career Orientation seminar - Chemistry dept	5	TUE	2	Mannam Jayanthi
Technical Session - Women's Cell	6	WED	3	Workshop - Eco dept
	7	THU	4	Winter English traditions
Film Fest - English dept & Film Club	8	FRI	5	
Second Saturday	9	SAT	6	
	10		7	
	11	MON	8	
Meet the Expert	12	TUE	9	Career counselling - Eco dept
	13	WED	10	Extension - Candela - Physics dept/From Campus to Corporate training - Commerce dept
	14	THU	11	Beat Plastic Pollution - Commerce dept
Alumni Meet	15	FRI	12	Dalton Lecture series - Chemistry dept
	16	SAT	13	Second Saturday
	17		14	
Charity programme - History dept	18	MON	15	
	19	TUE	16	Industry visit - Commerce dept
	20	WED	17	
Dramatisation - English dept	21	THU	18	Cultural Fest - Maths dept
National Mathematics Day	22	FRI	19	
	23	SAT	20	
	24		21	
Christmas	25	MON	22	
	26	TUE	23	
	27	WED	24	Water Analysis - Chemistry dept
	28	THU	25	
	29	FRI	26	Republic Day/ Founders Day
	30	SAT	27	
	31		28	
		MON	29	
		TUE	30	
		WED	31	
No. of Working days:20 Total Working Days:43 No. of Working days:23				

**PRAYER**

Oh! My God,  
 Who art truth itself and the origin of all knowledge  
 Bless my studies which I consecrate to Thee  
 Enlighten my mind  
 Strengthen my memory and direct my will  
 Towards what is right  
 Grant me Thy grace  
 To seek the truth always  
 And make me truly wise  
 Give me the gift of knowledge  
 And the grace to use it wisely  
 Let me not be led astrayed from Thee  
 Who art the way  
 The truth and the Life.

**MOTTO**

"Hope, Faith and Charity"

**VISION**

To become a centre of excellence in education, to create a supportive and caring environment for the staff and the students and be responsive to the needs of the community.

**MIS SION**

To mould its students to be preservers of noble human values, unselfish in their service to fellow beings; seeking, acquiring and applying knowledge to alleviate human suffering and be rooted on firm principles.

**CALENDAR 2023-24**

OCTOBER 2023	DATE	DAY	DATE	NOVEMBER 2023
	1	SUN		
Gandhi Jayanthi	2	MON		
Quiz - History dept	3	TUE		
	4	WED	1	Kerala Piravi - Quiz History dept
	5	THU	2	Parumala perunnal
Orientation - Commerce dept	6	FRI	3	Debate - History dept
	7	SAT	4	Competitive guidance - Eco dept
	8	SUN	5	
Economics Association	9	MON	6	Manuscript release - Maths dept
Women's Cell inauguration	10	TUE	7	
	11	WED	8	
	12	THU	9	
PI Week	13	FRI	10	Extension activity - Eco dept/Study tour & Factory visit
Second Saturday	14	SAT	11	Second Saturday
World Students Day	15	SUN	12	Deepavali
Student Development Programme - Physics dept	16	MON	13	
Commerce Association/ IPR seminar	17	TUE	14	
Seminar - English dept/ Essay writing competition	18	WED	15	Gender Sensitization training - Women's Cell
	19	THU	16	
Webinar - Eco dept	20	FRI	17	Webinar - Maths dept
	21	SAT	18	
	22	SUN	19	
Mahanavami/ Mole Day	23	MON	20	
Vijayadasami	24	TUE	21	Workshop - Commerce dept
Historic spot visit	25	WED	22	
Physics Association inauguration	26	THU	23	Literary Fiesta/Fibonacci Day - Maths dept
	27	FRI	24	Literary Fiesta
	28	SAT	25	
	29	SUN	26	
Food Fest - English dept	30	MON	27	
	31	TUE	28	International Webinar - Of the Love of Physics
		WED	29	Seminar - Eco dept
		THU	30	
		FRI	31	

No. of Working days:19 Total Working Days:40 No. of Working days:22

## CALENDAR 2023-24

AUGUST 2023	DATE	DAY	DATE	SEPTEMBER 2023
	1	TUE		
	2	WED		
	3	THU		
	4	FRI	1	Seminar - History dept
	5	SAT	2	
	6	SUN	3	
	7	MON	4	
Muhram	8	TUE	5	
	9	WED	6	Sree Krishna Jayanti
Lecture Series 1 - English dept/ Extempore - History dept	10	THU	7	World Ozone Day - Chemistry dept/Computer Science Assn
	11	FRI	8	IPR Workshop - Physics dept
Second Saturday	12	SAT	9	Second Saturday
	13	SUN	10	
	14	MON	11	Induction Programme - MSc Physics
Independence Day	15	TUE	12	Spell Wizard - English Dept/Personality Dvmt - Eco dept
Independence Day Quiz - History dept	16	WED	13	
Chemistry Association inauguration	17	THU	14	Film Club inauguration - Film Quiz
	18	FRI	15	Nature Education & Forest Awareness - Nature Club
	19	SAT	16	
	20	SUN	17	
Literary Orientation for First years	21	MON	18	
Motivational talk - History dept	22	TUE	19	SCC Luminary Award - Physics dept
	23	WED	20	Seminar - History dept
Quiz - Commerce dept	24	THU	21	
	25	FRI	22	Sree Narayana Guru Samadhi
	26	SAT	23	
	27	SUN	24	
First Onam	28	MON	25	
Thiru Onam	29	TUE	26	
Third Onam	30	WED	27	Milad-i-Sherif
Sree Narayana Guru Jayanti	31	THU	28	
		FRI	29	
			30	
			31	
No. of Working days: 20	Total Working Days:38		No. of Working days: 18	

## PREFACE

St Cyril's College, the pioneer institution of higher education managed by Malankara Orthodox Syrian Church came into existence in 1981 as a result of prayers and relentless labour of a group of visionaries and Late Lamented His Holiness Mathews II who saw that social and economic progress of a heterogeneous community is possible only through intellectual and spiritual enlightenment. Started in November 1981 as a junior college affiliated to University of Kerala, the College offers Research in Physics, Post-Graduate course in Physics, English and Degree courses in Chemistry, History, English, Commerce, Economics and Mathematics & Computer Application. In the year 2012 the college was accredited by National Assessment and Accreditation Council (NAAC) with 'B' Grade. The college completed its re-accreditation process in November 2018 and was awarded 'B' Grade in the second cycle.

## FOUNDER'S VISION

St Cyril's College, Adoor was founded by the Late Lamented His Holiness Moran Mar Baselios Marthoma Mathews II to light and illumine the minds of the society. Kilivayal, a small sleepy village remained remote and alien to cultural and educational advancements with less conveyance facilities and educational institutions. Gaining a degree from a reputed college remained a distant dream for the students from modest agrarian communities obliterating their pursuit of higher education. This kindled His Grace to induct a college in this area fulfilling his vision of a holistic development of the region. St Cyril's College was thus raised at Cyril's Mount near Adoor allaying the anxieties of a poor community of attaining higher education. The college has a well defined mission and a goal platformed on the prayers of its founding father.

### PATRON AND MANAGEMENT

St Cyril's College is one of the Malankara Orthodox Colleges, established and administered by Malankara Syrian Orthodox Church in accordance with the rights of the minority community guaranteed in the constitution of India and the college comes under the single Unitary Management. His Holiness Baselios Marthoma Mathew III Catholicos seated in the Apostolic see of St Thomas is the Educational Agency and His Grace Dr Zacharias Mar Aprem, the Metropolitan of Adoor-Kadampnad diocese is the Patron and Manager of the College and executes the administration through the Managing Board.

### OBJECTIVES

This College is established to provide educational opportunities to the young men and women of all communities irrespective of cast and creed. The College aims at developing the all round personality of its students:

To accomplish this, attempts are made

- To strive for excellence in every field of life
- To think in a lucid, fearless and independent manner
- To seek, acquire and apply knowledge to the solution of human and social problems
- To be precise clear and firm on principles
- To be unselfish in the service of their fellow beings
- To be the preservers of the noble human values

Through these efforts the College aims at making its own contribution to the betterment of social conditions so that social justice, equality of opportunity, genuine freedom, respect for religions and moral values enshrined in the constitution of India may be realized and fulfilled.

The college stands for academic excellence, development of skills and character formation based on love of God and service of man as modelled by Jesus Christ so as to produce intellectually trained morally upright, socially committed, spiritually inspired young men and women. The College endeavours to achieve the integral development of the blessed personality ensuring the possibility of living a fully human existence.

### CALENDAR 2023-24

JUNE 2023	DATE	DAY	DATE	JULY 2023
	1	THU		
	2	FRI		
	3	SAT	1	
	4	SUN	2	
Environment Day celebrations	5	MON	3	St. Thomas Day
	6	TUE	4	ICT enabled seminar - Chemistry dept
	7	WED	5	
	8	THU	6	
	9	FRI	7	Workshop - LED manufacturing - Physics Dept
Second Saturday	10	SAT	8	Second Saturday
	11	SUN	9	
	12	MON	10	
	13	TUE	11	Poster making competition - Eco dept
Environmental Quiz - History dept	14	WED	12	Meet the Expert 1 - Physics dept
	15	THU	13	
	16	FRI	14	Brand-O-Mania - Commerce dept
	17	SAT	15	
	18	SUN	16	
Book Review - Economics dept	19	MON	17	Karkadakavavu
Extension activity - English dept	20	TUE	18	
	21	WED	19	Meet the Author - English dept
Café Latte club inauguration	22	THU	20	
	23	FRI	21	
Webinar - Commerce dept	24	SAT	22	
	25	SUN	23	
	26	MON	24	
Business Quiz - Commerce dept	27	TUE	25	Creative Writing Workshop - English dept
Bakrid	28	WED	26	
	29	THU	27	Commemorating APJ Abdul Kalam - Physics dept
ELSA inauguration - English dept	30	FRI	28	Muharram
		SAT	29	
		SUN	30	Webinar on IPR - History dept
		MON	31	
No. of Working days: 21    Total Working Days:40    No. of Working days:19				



**IMPORTANT TELEPHONE NUMBERS****University of Kerala**

Vice Chancellor, University of Kerala	Phone: 0471 2306634
Pro Vice Chancellor, University of Kerala	Phone: 0471 2308532
Registrar, University of Kerala	Phone: 0471 2305631
Controller of Examinations	Phone: 0471 2305946
	Fax No: 230776
Kerala University Enquiry	Phone: 0471 2305994
Kerala University Information Centre, Pandalam	Phone: 04734 252639

**Govt. Offices / Others**

District Harijan Welfare Department Pathanamthitta	Phone: 0468 2322712
A.S.P., Adoor.	Phone: 04734 228225
Police Station, Adoor	Phone: 04734 224829
KSRTC, Adoor	Phone: 04734 224764
KSRTC, Kottarakkara	Phone: 0474 2452622
Govt. Hospital	Phone: 04734 224843
R.D.O. Office	Phone: 04734 224827
Sub Treasury, Adoor	Phone: 04734 224805
DDE, Kollam	Phone: 0474 2744378

**Sister Colleges**

Catholicate College, Pathanamthitta	Phone: 0468 2325223
Baselious College, Kottayam	Phone: 0481 2563918
K.G. College, Pampady	Phone: 0481 2505212
Mar Dionysius College, Pazhanji	Phone: 0488 2576729
St. Mary's College Sulthan Battery	Phone: 04936 220246

**Banks**

State Bank of Travancore (PSB, Adoor)	Phone: 04734 226222
Canara Bank, Adoor	Phone: 04734 228680
Catholic Syrian Bank, Adoor	Phone: 04734 224776, 228451
Federal Bank, Adoor	Phone: 04734 228340
Indian Overseas, Bank	Phone: 04734 224833
Union Bank, Adoor	Phone: 04734 227160

**OUR PATRON SAINT****St. Cyril of Alexandria****St Cyril , The 24th Pope of Alexandria**

St Cyril of Alexandria, Bishop and Doctor of the Church, was born at Alexandria, Egypt. He regarded the embodiment of God in the person of Jesus Christ to be so mystically powerful that it spread out from the body of the God-man into the rest of the race, to reconstitute human nature into a graced and deified condition of the saints, one that promised immortality and transfiguration to believers. St Cyril is counted among the Church Fathers and the Doctors of the Church, and his reputation within the Christian world has resulted in his titles Pillar of Faith and Seal of all the Fathers.

According to his theology, there were two states for the Son: the state that existed prior to the Son becoming enfleshed in the person of Jesus and the state that actually became enfleshed. His writings include the homily given in Ephesus and several other sermons. Some of his alleged homilies are in dispute as to its authorship. In several writings, St Cyril focuses on the love of Jesus to his mother. St Cyril is credited with creating a basis for all other mariological developments through his teaching of the blessed Virgin Mary, as the Mother of God.



### FOUNDER

**His Holiness Moran Mar Baselios Marthoma Mathews II, the Catholicos of the East and 89<sup>th</sup> successor to the Holy Apostolic Throne of St Thomas,** was born on January 30, 1915 at Perinad in Kollam District of Kerala. His Holiness had his early education in a local school. After his high school education he had his training at Old Seminary, Kottayam and also at Basil Dayara, Pathanamthitta. Later he joined Bishop's College, Calcutta for his B.D. Degree. He had his higher education in theology at General Theological Seminary, New York. He was ordained as Deacon in 1938 and as Priest in 1941. It was during his stay

at St George Dayara, Othara that Father Mathews made a mark as a devoted and an able priest of the Indian Orthodox Church. He was noted for his spiritual leadership and loving nature and could endear himself to everyone who came in contact with him. He was known as "Father Angel" at that time. On May 15, 1953 he was ordained as a Bishop of Orthodox church. He was only thirty eight then. The young Bishop grew in stature very soon. As Metropolitan of the Diocese of Kollam he was fully responsible for its growth and progress and the number of parishes almost doubled within a short period. Several monasteries and convents were started. A large number of educational institutions and hospitals were established. His services in the field of education and social service are all very well known. Several colleges, schools, hospitals and other service institutions were successfully established and administered under his direct control and leadership. He has travelled wide in various countries: the United States, Canada, Europe, Malaya, Singapore, Gulf countries etc. and has attended various international meetings and conferences. It was in 1980 that he was unanimously elected by the Malankara Syrian Christian Association as successor to the throne of Catholicos of the East and Malankara Metropolitan. A good orator, an eminent scholar, a renowned theologian, an able administrator and a man of the Word of God, he had all the qualities needed for a spiritual leader and a good shepherd. With his intelligence, wisdom, love and vision and with his vast experience in various fields he proved himself successful as a skillful ecclesiastical head of an ancient Church. With his devotion and dedication in life and sincerity of purpose, no doubt the community at large is benefited by his true Christian life as a servant of God in the service of mankind. He entered into eternal rest on 26 Jan 2006 and was laid to rest in Mar Elia Chapel Sasthamcotta.

### SCHOLARSHIPS & FEE CONCESSION

#### National Loan Scholarship:

The B.A./ B.Sc./ B.Com students who hold the National Loan Scholarship for 2 years can continue to hold the scholarship provided they obtain 50% of marks for their qualifying plus two Examination. This scholarship can be held together with any other scholarship which shall not exceed half of the amount. Students admitted to B.A./B.Sc./B.Com. Courses can also apply for this scholarship provided they have scored 60 % marks for the qualifying examination. The scholarship is refundable when the scholar gets employed or after 3 years of completion of studies.

#### National Merit Scholarship:

The National Merit Scholarship is awarded to B.A./B.Sc./B.Com course provided the scholar has obtained 50 % marks for the Plus two Examination.

#### National Merit Scholarship for the Children of School Teachers:

This scholarship is given to B.A/ B.Sc/ B.Com course provided the scholar has obtained 50 % marks for plus two examination.

#### State Merit Scholarship:

This scholarship is given to those who get the first five ranks in each district for plus two examinations.

#### State Merit Cum Means Scholarship:

This is a merit cum means scholarship. Students with more than 60% marks for the qualifying examinations can apply for this. The amount is Rs. 500/- per year for three years for B.A./ B.Sc./ B.Com courses. This scholarship can be held together with any other scholarship which shall not exceed half of the amount. The scholar has to maintain 50% marks every year.

#### State scholarship for proficiency in arts:

This scholarship can be enjoyed by the students according to their proficiency in arts.

### ISSUE OF CERTIFICATES AND DOCUMENTS

A student, past or present, applying for certification for transfer, age, character, marks, sports, N.C.C., shall do so in the prescribed form to the principal stating the year of study, admission number, class last attended and home address. Transfer Certificate will be issued only after the payment of all dues to the college.

Student applying for the issue of qualifying examination certificates must also clear all dues in the college.

The issue of marklist will be made only on the production of hall tickets.

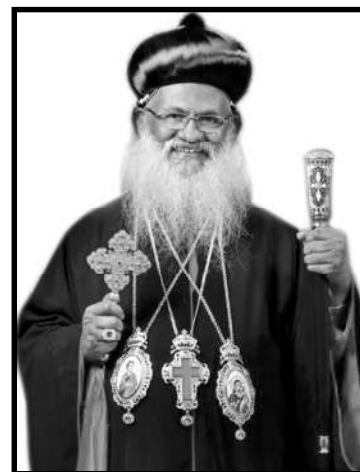
Surrendering of Identity Card is essential in any of the above cases.

No certificate will be sent by post unless the transmission charges are prepaid.

### CAUTION DEPOSIT RULES

1. Every student on admission to a course of study must pay the prescribed caution deposit along with the first instalment of the fees.
2. The caution deposit will be refunded on completion of the course of study after adjusting dues, if any. However the caution deposit will be refunded before the completion of the course of study in case, the student leaves the College with transfer certificate.
3. It shall be the responsibility of the student to claim the refund in the prescribed form on the date notified on the notice board. The receipt issued for the remittance of caution deposit should be produced along with the application for refund. Failure to produce the original receipt will result in forfeiture of the claim for refund.
4. Claim for refund of caution deposit should be made before the re-opening of the college, after the completion of the course failing which the class number of students who did not claim the re-fund will be published on the college notice board. Amounts unclaimed after two months (April 1 to May 31 st) from the date of such publication will be forfeited.

### EDUCATIONAL AGENCY



#### H.H. Baselios Marthoma Mathews III,

The Ninth Catholicos of the East in Malankara His Holiness Baselios Marthoma Mathews III was enthroned as the **Catholicos of the East & Malankara Metropolitan** (the Supreme Head of the Malankara Orthodox Syrian Church of India) on Friday, 15th October 2021. His Holiness is the 92nd Primate on the Apostolic Throne of St. Thomas. His Holiness was born on 12 February 1949 to Mr Cherian Anthrayos

of Mattathil family, being a member of St Peters Church, Vazhoor. After his school education, he joined Kerala University and passed his BSc Chemistry. After his BSc, he joined Orthodox Seminary, Kottayam, and had his GST degree. His Holiness took his BD degree from the Serampore University and did his higher studies in Theology at Theological Academy, Leningrad, Russia. Thereupon he joined Oriental Institute, Rome, and took his MTh and PhD from there. His Holiness was ordained a deacon in 1976 and a priest in 1978 by HH Baselios Mathews I. His Holiness was escalated to the post of an Episcopa on 30 April 1991 at a function at Parumala, and metropolitan in 1993. He is a well-known teacher and a faculty member of the Orthodox Seminary, Kottayam. A philanthropist, he works relentlessly for the uplift of the poor, especially women. He has started many ventures to help give employment opportunities to women from the economically backward classes. His Holiness was also served the Holy Episcopal Synod as its secretary. His Holiness has authored a few devotional and contemplative books in Malayalam.

## OUR MANAGER

### H.G. Dr Zacharias Mar Aprem Metropolitan



H.G. Dr Zacharias Mar Aprem, the first Metropolitan of Adoor-Kadampnanad Diocese, was born on March 1966 in Chunkathara, Malapuram district.

After completing B.Sc from Calicut University, he took B.D and M.Th from Serampoor University. He earned Ph.D in Advaita Vedantha (D.Th) from the same University. He was the Principal Secretary to His Holiness Baselios Marthoma Didymus I, the Catholicos of the East and Malankara Metropolitan, His Grace is the

President of Senate of Serampore, Manager of MOC Colleges, Director of Sruthi School of Liturgical Music and also Registrar and Governing Board member of Orthodox Theological Seminary Kottayam. On 12<sup>th</sup> May 2010 he was ordained as a Bishop of Malankara Syrian Orthodox Church.

As a good orator, an eminent scholar, poet, a renowned theologian and an able administrator he has got the qualities needed for a spiritual leader. With Almighty's grace and our manager H.G Dr Zacharias Mar Aprem's guidance along with his painstaking efforts, both visible and non-visible, St Cyril's College has earned a glorious position in the educational map of Kerala.

## ADMISSIONS AND WT-DRAWAL

1. All candidates seeking admission must acquaint themselves with the rules and regulations of the college and will be bound by them, if admitted.
2. At the time of admission candidates must produce Transfer and Conduct Certificates in original from the school or college they last attended along with the Qualifying Certificate and Mark list.
3. Candidates from other Universities should produce migration certificates along with an Eligibility Certificate from the University of Kerala.
4. Orthodox Students should produce a Conduct Certificate from the priest of their parish.
5. Those who seek concession must produce income and community certificates from the Village Officer.
6. Candidates selected for admission will be required to appear along with their guardians for an interview before the Principal. The selection is provisional and is subject to confirmation only after the interview and scrutiny of certificates.
7. Candidates will have to pay the first installment of tuition fees, special fees, caution deposit and such other fees, prescribed by the University before they are allowed to attend the classes.
8. Any candidate found to have obtained admission by false representation shall be removed from the rolls.
9. Every student of the college will be issued an Identity Card on enrollment. All students are bound to wear the card.

## FEE SCHEDULE

ITEM	UG															
	BA		BSc		BSc Maths			Bcom			MA		MSc			
	I	II	III	I	II	III	I	II	III	I	II	I	II	I	II	
TUITION	1050	1050	1050	1050	1050	1050	1050	1050	1050	1050	1050	1890	1890	1890	1890	
SPL. FEE (Other than uty fees)	550	460	470	970	880	735	550	460	470	550	460	630	460	1890	1720	
CAUTION DEPOSIT	360			360			360			360		600		600		
TOTAL	1960	1510	1520	2380	1930	1785	1960	1510	1520	1960	1510	1520	3120	2350	4380	3610
Affiliation Fee	100															
Matriculation Fee	300															
Eligibility Fee	200															
B.Sc LAB	420															
M.Sc LAB	1260															

Shall be applicable for all programmes to students coming from other universities

## MANAGEMENT OF THE COLLEGE

Founder	The Late Lamented <b>H.H. Moran Mar Baselios- Marthoma Mathews II</b>
Educational Agency	<b>H.H. Baselios Marthoma Mathews III</b> Catholicos of the East and Malankara Metropolitan Devalokam Aramana, Kottayam Ph: 0481-2578499
Manager of St. Cyril's College & President of College Governing Board	<b>H.G. Dr Zacharias Mar Aprem- Metropolitan</b> Sreyas Aramana, Mar Epiphanius Centre, Adoor, Ph: 04734-227117, Mob: 9447184303
Principal	<b>Ms. Mini Mathew</b> Ph: 0479- 2485994 (R), 9497674020 (M)
Treasurer	<b>Mr. Johnson K Zachariah</b> Ph: 9447053434
Bursar	<b>Prof. Jose V. Koshy</b> Ph: 04734-229234 (R), 9447463154 (M)

**Executive Committee**

H.G. Dr Zacharias Mar Aprem	(President & Manager)
Sri. A. K. Thomas	(Secretary)
Ms. Mini Mathew	(Principal)
Mr. Johnson K. Zacharia	(Treasurer)
Prof. D. K. John	
Prof. John M. George	
Dr. Varghese Perayil	
Prof. Jose V. Koshy	(Bursar)

**College Managing Board**

- H.H. Baselios Marthoma Mathews III**  
Catholicos of the East and Malankara Metropolitan  
(President)
- H.G. Dr Zacharias Mar Aprem (Vice President & Manager)
- H.G. Dr Zacharias Mar Aprem (MOC Corporate Manager)
- Fr. Dr. Thomas Varghese Amayil (Priest Trustee)
- Mr. Rony Varghese (Layman Trustee)
- Adv. Biju Oommen (Association Secretary)
- Dr M.V. Kuriakose (MOC Secretary)
- Sri AK Thomas, (Governing Board Secretary)
- Ms. Mini Mathew (Principal)
- Prof. D.K. John
- Prof. John M George
- Dr Varghese Perayil
- Sri. Mathew Cherian
- Rev. Fr. K.P. Mathew Plavilayil
- Rev. Fr. Dr. Jose John
- Mr. Johnson K Zacharia
- Adv. Jose Kaleeckal

- Sithara S Memorial Scholarship of Rs.1000/- for toppers in Semester 2 instituted by Ms Mariam John Assistant Professor Department of English
- Scholarship of Rs.1000/- for Excellence in Co-Curricular Activities instituted by Ms Reshma Susan George Assistant Professor Department of English
- Mr Wilson John Memorial Scholarship of Rs.1000/- instituted by Dr Runcy Wilson HOD Department of Chemistry for the best behaviour in BSc Chemistry
- Best Presentation Award of Rs.1000/- for I MSc Physics instituted by Dr Anoop Chandran Assistant Professor Department of Physics
- Scholarship of Rs.1000/- for toppers in Semester 3 MSc physics instituted by Dr Alen S Assistant Professor Department of Physics
- Mrs. Rebecca John Mampra Memorial Scholarship of Rs.1000/- instituted by Dr John Major Thomas Assistant Professor Department of Commerce for the exemplary student in final year BCom
- Scholarship of Rs.1000/- for the highest scorers in Sem 1, 2 and 3 of MSc Physics instituted by Ms. Monishalal M Assistant Professor Department of Physics
- Inspiring Student Scholarship of Rs.1000/- instituted by Ms. Lini K Mathew Assistant Professor Department of Chemistry for the overall performance in semester IV BSc Chemistry
- Affable Student Award of Rs.501/- instituted by Department of Mathematics and Computer Science
- Mr. K George Memorial Scholarship of Rs.1001/- of instituted by Mr. Koshy G. Retd. Senior Clerk for the top scorer in semester IV Malayalam.
- Mr. Bibin B George Memorial Scholarship of Rs.2000/- instituted by Mr. Jubin B George Head Accountant for the best research scholar
- Shri Benny Baby Memorial Scholarship (amount deposited Rs. 10000/-) instituted by BA English 2000-2003 batch for the financially backward student who has secured top marks in Semester 2 BA English.
- Smt. Shobha G P Memorial Scholarship (amount deposited Rs. 10000/-) instituted by BA English 2000-2003 batch for the financially backward student who has secured top marks in Semester 2 BA English.
- BA English Alumni Scholarship (amount deposited Rs. 15001/-) for the topper in semester 1 MA English.

23. Mr. MG Mathew Memorial Scholarship of Rs.1000/- instituted by Prof. Mini Mathew Associate Professor & HOD Department of History to an economically weak and bright student from BA History
24. Scholarship of Rs.7001/- instituted by Capt Dr. Baiju P Jose, Associate Professor & HOD of Physical Education for Mr. Kerala University from St Cyril's College in the Kerala University Best Physique Championship.
25. Kaliyilil V Oommen BA Scholarship of Rs.1000/- for the best students in final year MA English class instituted by Dr Nisha Mathew Assistant Professor Department of English
26. Scholarship of Rs.1000/- instituted by Dr Smita Kochummen HOD Department of Commerce for the top scorers in Foundation Course I
27. Mrs. Susamma Philipose Memorial Scholarship of Rs.1000/- instituted by Mr. Sajin Philip HOD Department of Economics for the top scorers in Second year BA Economics
28. Mr. Renoj V Rajan Memorial Scholarship of Rs.1000/- for best behaviour from MSc Physics instituted by Dr Rejeena V Rajan, HOD Department of Physics
29. Scholarship of Rs.1000/- instituted by Dr Shiny Kochummen Assistant Professor Department of Commerce for the top scorers in core course II
30. Thadathel Kalyani Memorial Scholarship of Rs.1000/- instituted by Dr. Soorya Anand Assistant Professor Department of Economics for the best students in first year BA Economics
31. KO John Memorial Scholarship of Rs.1000/- for the best service minded students of D2 English class instituted by Ms Sowmya Mary Thomas Assistant Professor Department of English
32. Chirakadavil Memorial Scholarship of Rs.1000/- instituted by Dr Mini Samuel HOD Department of Hindi for the best NSS volunteer
33. Gentle Behaviour Award of Rs.1000/- instituted by Dr. O C Promod Assistant Professor Department of History to one student of the Department of History who demonstrates kindness towards other students both in words and actions. The student should be gentle in all aspects in the college campus.
34. Mr. VJ George Memorial Scholarship of Rs.1000/- instituted by Ms. Elizabeth George Assistant Professor Department of Economics for the exemplary behavior in BA Economics

18. Mr. Jency Kaduvvunkal
19. Prof. K.G. John
20. Mr. Saju Varghese
21. Prof. Jose V. Koshy (Bursar)

### FORMER PRINCIPALS

1981-1994	Late Very. Rev. Ramban Prof. Alex Kurampil Cor-Episcopa	
1994-1999	Prof. P.K. Abraham Thalavady	Ph: 9895168671
1999-2005	Prof D.K. John	Ph: 9447028345
2005-2012	Prof. John M. George	Ph: 9447081912
2012-2013	Dr Varghese Perayil	Ph: 9447359139
2013-2014	Prof. Itty Varghese	Ph: 9495683848
2014-2015	Dr Manu Oommen	Ph: 9447563011
2015-2016	Prof. Rachel Ninan	Ph: 9847214617
2016-2017	Prof. A. K. Thomas	Ph: 9446526486
2017-2019	Prof. Anitha Thomas	Ph: 9495305208
2019-2020	Dr A K Thomas	Ph: 9446526486
2020-15 August 2021	Dr. Susha D	Ph: 9495435558
15 August 2021-2022	Prof. Anitha Thomas	Ph: 9495305208
April 2022-December 2022	Prof. Mini Mathew	Ph: 9497674020
January 2023-June 2023	Dr. Susan Alexander	Ph: 9496840965

**LANDMARK DEVELOPMENTS****Infrastructure**

1981- College old Building for Pre degree Block

1991- New building for the college

2012 -A/c seminar Room

2013- College Auditorium

2014 -Multi Purpose Synthetic Court

2014 -Ladies Hostel

2015 - Chapel and Smart Classrooms

2016- Rain harvesting Project

2017- College Website launched

2018 - Canteen Service

**Academic**

1981, November Starting of the college with Group III & IV of the Pre Degree Course

1984 Group I &II of the Pre Degree Course

1991 B.A. History

1993 B.Sc. Chemistry

1995 B.A. English

1998 B.Com.

1999 B.A. Economics

2001 M.Sc. Physics

2006 Silver Jubilee Year

2011 Minority status

2011-2012 Accredited by NAAC-with B grade

2013-2014 M.A. English

2018- 2019 NAAC Re-accreditation

2020 BSc Mathematics and Computer Application (Double Main)

2023 Physics Research Centre

11. Prof. Aniamma George Scholarship (amount deposited Rs.10000/-) instituted by Prof. Aniamma George Former HOD Dept of Hindi for the best student in Hindi in semester I
12. Mr. Thomas Mathew Scholarship (amount deposited Rs.10000/-) instituted by Mr. Thomas Mathew Sabha Managing Committee Member for the subject Mathematics in semester I
13. Dr. Varghese Perayil Scholarship of Rs.1000/- instituted by Dr. Varghese Perayil Former Principal for the best student in History in semester II in memory of late Mr. Geevarghese Oonunny Perayil, Adoor.
14. Prof. Mariamma John Scholarship (amount deposited Rs.5600/-) instituted by Prof. Mariamma John Former HOD Dept of Economics for the best student in Economics in semester I in memory of late Mr. P.Yohannan, Retd. Sub Registrar Neeleswaram and Kottarakara.
15. Prof. Monikutty Thomas Scholarship (amount deposited Rs.10000/-) instituted by Prof. Monikutty Thomas Former HOD Dept of Malayalam for the best two students in Malayalam in semester II
16. Mr. Joseph Chandy Scholarship of Rs. 9000/- instituted by Mr. Joseph Chandy, President, American Christian Charitable Mission
17. Prof. Anitha Thomas Scholarship (amount deposited Rs.10000/-) instituted by Prof. Anitha Thomas Former Principal for the best faculty of the academic year
18. His Holiness Moran Mar Baselios Mathews II Memorial Scholarship (amount deposited Rs.10000/-) instituted by Dr. Siji Rachel George, HOD, Dept of Political Science for the top scorer in Political Science
19. HG Mathews Mar Epiphanius Memorial Scholarship of Rs.1000/- for exemplary behaviour at UG level instituted by Dr. Susan Alexander, HOD, Department of English
20. Very Rev Ramban, Prof. Alex Kurampil Cor-Episcopa Memorial Scholarship of Rs.2000/- instituted by Mr. John Varghese, Retd. Jr. Superintendent for the best UG outgoing student
21. Rev Fr. P K Johnkutty Memorial Scholarship of Rs.2000/- instituted by Mr. Allen John Philip, Jr. Superintendent for the bright and financially backward student at UG level.
22. Fr. John Padiyara and Smt. Kunjamma John Memorial Scholarship of Rs.1000/- instituted by Dr Seraphi John, HOD, Department of Malayalam for the best NCC Cadets (NCC SD Cadet & NCC SW Cadet)



**INSTITUTIONAL SCHOLARSHIPS**

The following Endowments have been instituted with a view to encourage maximum output from the students

1. His Holiness Moran Mar Baselios Marthoma Mathews II Scholarship (amount deposited Rs. 100000/-) instituted by His Holiness Moran Mar Baselios Marthoma Mathews II Catholicos of the East and Malankara Metropolitan and Founder Manager meant for the financially backward student who secures the highest marks in each class.
2. Dr. Zacharias Mar Aprem Scholarship of Rs. 6000/- to six students (Rs. 1000/- to each student) instituted by Dr. Zacharias Mar Aprem (Manager) who are bright and financially weak from each department.
3. Prof. D K John Scholarship (amount deposited Rs. 10000/-) instituted by Prof. D K John, Former Principal for the best student in MSc. Physics
4. Prof. D K John Scholarship (amount deposited Rs. 10000/-) instituted by Prof. D K John, Former Principal for the best student in BCom
5. Prof. D K John Scholarship (amount deposited Rs. 10000/-) instituted by Prof. D K John, Former Principal for the best student in Economics Department
6. Shri. N P Rajan Scholarship (amount deposited Rs. 10000/-) instituted by Shri. N P Rajan, Member of the College Governing Board for the best student in BA English.
7. Shri. Simon George Kurampil Scholarship (amount deposited Rs. 10000/-) instituted by Shri Simon George Kurampil meant for the best student in BSc Chemistry Class.
8. Shri Lal Varghese Konnayil Scholarship (amount deposited Rs. 10000/-) instituted by Shri Lal Varghese Konnayil for the best student in BA History
9. Prof. Mollykutty P G Scholarship (amount deposited Rs. 10000/-) instituted by Prof. Mollykutty P G Former HOD Dept of Hindi for the best student in Hindi
10. Prof. Philomina Daniel Scholarship (amount deposited Rs. 25000/-) instituted by Prof. Philomina Daniel, Former HOD Dept of Malayalam for the best students in Malayalam in Semester I, in memory of late Mr. TK Daniel, founder of Popular group.

**TEACHING STAFF****Principal**

Ms. Mini Mathew M.A., M.Phil, M.Ed

Associate Professor

Ph: 0479- 2485994, Mob: 9497674020

E-mail: minim6844@gmail.com

**Department of English**

The Department of English has been a sacred turf of learning ever since its fraternity with the parent institution, St Cyril's College, Adoor. Owing its allegiance to the great tradition set by the torch bearers of education, the department has lit the lamp of wisdom of the students and has been refurbishing its glow to be spread far and wide. English language is considered Western and urban and has been kept at bay from the rural community. This prompted the college to begin an Under Graduate course in English Language and Literature and the Department amalgamated in 1995 proving to be a blessing to the laymen of Adoor who wished to educate their wards in the Western man's language. Post Graduate course in English Language in literature was introduced in 2013.

**COURSES OFFERED**

B.A. English

M.A. English

**Faculty**

Dr Susan Alexander M.A., B.Ed, Ph.D (HOD)	0474-2615023
susanalexnimmy@gmail.com	9496840965
Dr Nisha Mathew M.A., B.Ed, Ph.D	0474 -2706777
nishamathewko@gmail.com	9447076005
Ms. Sowmya Mary Thomas, M.A., M.Phil	9446555338
snazzymarch@gmail.com	
Ms. Mariam John M.A., B.Ed	9497103452
mariamjohn21@gmail.com	
Ms. Reshma Susan George M.A., B.Ed	9562136228
reshmasusangeorge@gmail.com	
Ms. Athira J. S. M.A, M.Phil (Guest)	7034742206
athirajs999@gmail.com	
Ms. Arathy J. B., M.A (Guest)	7306518157
arathyjb@gmail.com	

Ms. Anjitha Sankar, M.A. (Guest) 9562499287  
anjithasankar97@gmail.com

Ms. Anagha Chandran, M.A. (Guest) 9947721789  
anaghachandransreekutty@gmail.com

#### Retired Faculty Members

Mr. John M George 9447081912  
Mr. Mathew Varghese 0479-2485303,  
9847372941

Mr. Rajan George (Late) 9349612155  
Mr. L Baby 0475-2275239,  
9037623955

Dr. Y Joy 0476-2851288,  
9447222298

Rev. Jacob Abraham 9961330751

### Department of Malayalam

The Department of Malayalam, St Cyril's College, Adoor started functioning in 1981, the year of establishment of the college. The department handles second language, Malayalam, for undergraduate program offered in college.

#### Faculty

Dr Seraphi John M.A.,B.Ed, Ph.D (HOD) 94466490160  
seraphi90@gmail.com

#### Retired Faculty Members

Ms. Philomina Daniel 0473-252034,  
9447058834  
Ms. Monikutty Thomas 04374- 229112,  
9605457252

### Department of Hindi

The Department of Hindi, St Cyril's College, Adoor, started functioning in 1981, the year of establishment of the college. The department handles second language, Hindi, for undergraduate program offered in college.

#### Faculty

Dr Mini Samuel M.A., Ph.D (HOD) 9496080150  
minisam28@gmail.com

#### Retired Faculty Members

Ms. Mollykutty P G 04734-224493  
Ms. Anniamma George 04734-225916

### RULES FOR REMITTING FEES

Fees will be collected in 2 semesters in the months of June and November. All Special Fees and caution deposits should be remitted along with the first installment.

Fees will be received in the College Office as per the schedule given below:

- D3 Classes - within seven working days of June & November
- D2 Classes - within seven working days of June & November
- D1 Classes - at the time of admission

Post Graduate Classes - Fourth working day of every month

If the student fails to pay the fees on the due dates he shall be liable to pay a fine of Rs.5.00 till the 10th day and an additional fine of Rs.10.00 will have to be paid thereafter.

If the fees and fines of an installment are not paid before the last opportunity given for the payment of that of the installment, the name of the student will be removed from the rolls of the college with effect from the date following expiry of this period and the student will not get the benefit of attendance also from the date of removal from the rolls of the college. If the student is to be re-admitted he/she has to apply for the special permission of the Principal and also has to remit all the arrears of fees with fine. This re-admitted student will get the benefit of attendance only from the date of re-admission with a re-admission fee of Rs. 50.

The last opportunity for payment of an installment of fee mentioned above is defined as the last working day previous to fee due date of the succeeding installment.

Every student is liable to pay the prescribed fee as per rule during the part of which his/her name is on the rolls of the College. Students should obtain a receipt from the cashier for any payment made in the College. These receipts should be retained by them for later reference or verification. Fees once paid will not be refunded under any circumstance.

Post Graduate Classes -

- I PG - at the time of admission
- II PG - within seven working days of June & November

### MEDICAL INSPECTION

Every student shall undergo a Medical Inspection by a Medical Officer appointed by the College on such dates as may be notified from time to time. Failure to present oneself for Medical Inspection is a serious offence.

Whenever a Medical Certificate has to be produced by a student, such certificate should be from either the College Doctor or from another Doctor approved by the Principal.

### WOMEN'S HOSTEL

St. Mary's Women's Hostel aims to provide a convenient and a comfortable stay for the outstation girl students. It works to minimize the cost in terms of time so that the hostel residents can use the same for other significant purposes. The girl's Hostel also satisfies the vital objective of ensuring safety of girls.

1. Students who want admission to hostel must apply for the same in the prescribed admission form (available from college office) with two passport size photos and remit the caution deposit in the college office.
2. Students are not allowed to stay at the Hostel during college working hours unless allowed by Faculty/Warden for Physical Challenges or Difficulties.
3. All inmates are expected to maintain at all times personal hygiene befitting the decorum of a good individual and will be properly attired.
4. Students have to make necessary entries in the "Movement Register" before leaving the hostel for shopping or outing.
5. All inmates are expected to contact the warden for redressal of any grievance during their stay in the hostel.
6. All inmates are expected to maintain the rooms and common areas always in a presentable, neat and tidy manner.
7. Smoking, use of alcohol or any other intoxicant is totally prohibited and will be dealt seriously.
8. During study time every student unless he or she has prior permission for absence is to be present in his room.
9. Safety of cash and valuables will be the sole responsibility of the students.
10. Switch off the lights/fans and close the bathroom water taps when not in use.

### Department of History

The Department of History was established in 1991 with Prof. D.K. John as the Head of the Department who continued to raise the glory of the college to higher heights. He was succeeded by Dr. Varghese Perayil and then the baton was passed in to the hands of Prof. Jose V. Koshy and then to Ms. Daisy Mathew. Since its inception, the department has been instrumental in imparting educational wisdom and guiding the youth to the path of righteousness. The Alumni from the department have brought much fame to the college by their contributions to the socio-economic and political spheres of the state.

### COURSES OFFERED

#### BA History

#### Faculty

Ms. Mini Mathew M.A., M.Phil, M.Ed (HOD)	0479-2485994
minim6844@gmail.com	9497674020

Dr O.C.Promod, M.A(Hist.) M.A (Socio.), B.Ed, M.Phil Ph.D,	
ocpromod@gmail.com	9446071421

Dr Divya Chandran, M.A(Hist.) Ph.D, NET (Guest)	8075329537
---	------------

#### Retired Faculty Members

Mr. D.K. John	9447028345
---------------	------------

Dr. Varghese Perayil	9447359139
----------------------	------------

Mr. Jose V Koshy	04734-229234,
	9447463154

Ms. Daisy Mathew	9947406502
------------------	------------

### Department of Economics

The Department has started functioning in 1999. It offers Undergraduate Programme in Economics. It offers an inter disciplinary course in Human Resource Management. It also organizes various socially significant programmes like Community Extension & service oriented programmes. The department engages in extension activities like energy conservation and social and economic analysis of the lower strata of society.

**COURSES OFFERED**

B.A. Economics

**Faculty**

Mr. Sajin Philip M.A. (HOD) 9645680670

sajin101philip@gmail.com

Dr Soorya Anand M.A., Ph.D 0468-230056,

soorya.anand40@gmail.com 9745436427

Ms. Elizabeth George M.A., B.Ed, PGDCA 9847016813

elizgeo75@gmail.com 7907420757

**Retired Faculty Members**

Ms. Mariamma John 9446112885

Mr. Itty Varghese 9495683848

**Department of Political Science**

The Department of Political Science was established in 1981. The department handles Complementary paper of Political Science for B.A. History, Economics and English undergraduate programmes.

**Faculty**

Dr Siji Rachel George M.A., B.Ed, Ph.D (HOD) 9495094066

sijirachelgeorge@gmail.com

**Retired Faculty Members**

Mr. Muraleedharan Nair K. 0474-2615033,

9846301851

Ms. Lethakumari G. 04734-228711,

9495435586

**Department of Commerce**

The Department of Commerce started in the year 1998 with B.Com. Computer Application course. In order to facilitate the overall personality of the students, the Commerce Department organizes Orientation programmes, Inter-Class Competitions, Industrial Visits, Remedial Coaching Classes, and Subject specific Guest Lectures for the newly admitted First Year students. Job oriented training programmes in the area of marketing / HR/Finance is arranged with the help of experts in the field.

**YOUTH INITIATIVE PROGRAMME (YIP)**

YIP is a societal entrepreneurship training, offering a holistic educational programme that promotes and expanded global and personal awareness. It aims to strengthen young people's capacity to take personal and collective initiative in the face of current global challenges.

Dr O. C. Promod

(Convener)

**REMEDIAL COACHING**

Remedial coaching sessions are arranged in the college to provide a helping hand for those students who need an additional support for pursuing their studies efficiently and reduce their failure and drop out rates.

**BRIDGE COURSE**

This initiative is adopted to give students the confidence and skills to successfully make an entrance from school to college. It also assist the students in their personal development of life skills.

**EXCURSIONS, PICNICS & STUDY TOURS**

1. Study tours will be organized by the respective Departments.
2. Only final year students (III DC) will be permitted to go on excursions and study tours.
3. Written consent in the prescribed form should be obtained from the guardianship of all students going on excursion.
4. A detailed programme of travel, stay, place of visit etc. should be submitted to the Principal ten days before the tour.
5. No students from other class will be permitted to join a class going on excursion.
6. There should be at least two teachers (one male and one female) to accompany each team.
7. Excursions, Picnics and Tours will be allowed only during the second semester of the Academic Year.
8. The duration of the study tour will be strictly in accordance with the University stipulations.

**FACILITIES OFFERED****LIBRARY AND READING ROOM**

1. Students are expected to make the maximum use of the Library and Reading Room facilities provided by the College.
2. Strict silence should be maintained inside the Library and Reading Room.
3. The library will be open from 9.30 a.m. to 4.30 p.m. on all days on which the college office is open.
4. Nothing except writing materials shall be taken inside the Reading Room and Library.
5. The loan period for books is 14 days. After the period a fine of Rs. 1 will be deducted per day from the students.

**TUTORIAL SYSTEM**

The tutorial system is in prevalence in the college. Accordingly every student will be under the personal care and guidance of a teacher (Tutor). Each tutor will be in charge of a class, and as far as possible that teacher will continue as the tutor of the class for the entire course period.

The tutorial form will be a vital official record of a student and will be kept in the college office as a permanent record. Sufficient columns have been provided to record the very essential information of the student which is to be filled up by the tutor himself without leaving any column blank. The marks of internal examinations and University examination are to be entered in the space provided in the tutorial form. Immediately after the results of the internal examinations, the tutor will convene a meeting of the guardians of his wards, and discuss the overall progress of the students intimating the marks of the students officially. The presence of the guardians in the meeting should be made compulsory.

Students are free to meet their tutor any time and to bring all their problems both personal and academic for guidance and help. All students shall make use of the tutorial system for their personal development and betterment of future.

**COURSES OFFERED**

B.Com. Computer Applications

**Faculty**

Dr Smita Kochummen M.Com., B.Ed., M.B.A., Ph.D (HOD)	0474-2592795
smita.kochummen@gmail.com	9847352883
Dr Shiny Kochummen M.Com., B.Ed., Ph.D	0475-2292472
shinykochummen@gmail.com	9605939970
Dr John Major Thomas M.Com. M.B.A., Ph.D	8086349081
majorj784@gmail.com	
Ms. Kukku Prasad M.Com (Guest)	9400725286

**Retired Faculty Members**

Mr. V. G. Wilson	0475-2273196
	9495433756
Mr. Abraham Varghese	04734-226298
	9747074014
Mr. Shaji Mathew	71504549317

**Department of Mathematics**

The Department of Mathematics was established in 1983. The Department offers B.Sc. Mathematics and Computer Application dual main introduced in 2020 and handles complementary paper of Mathematics for B.Sc. Chemistry.

**COURSES OFFERED**

B.Sc. Mathematics and Computer Application double main

**Faculty**

Ms. Anjali K M (Guest)	7994334535
anjalikm593@gmail.com	
Ms. Arya Prasad (Guest)	7558834522

**Retired Faculty Members**

Mr. Babu Varghese	0468-2230635
	9447593626

**Department of Physics**

The Department of Physics started functioning in 1993 for subsidiary Physics of under graduate course in Chemistry. By combining focused expertise, far - reaching vision and a strong commitment to humanity, the department is creating scholars capable for transforming the world. With the introduction of

Post Graduate course – M.Sc Physics with Electronics in 2001 the department was elevated to the status of a centre of Post Graduate studies. Active research is going on in the department as two faculty members are awarded guideship by the University of Kerala. The Department has been upgraded to Research department affiliated to University of Kerala in 2023.

### COURSES OFFERED

M.Sc Physics

Ph.D

#### Faculty

Dr Rejeena V. Rajan M.Sc. B.Ed., Ph.D (HOD) 9446266074  
rejanavr@gmail.com

Dr Anoop Chandran M.Sc. Ph.D 9447802968  
anoopc23@gmail.com

Dr Alen S. M.Sc. M.Phil, Ph.D 9495941967  
alenstvm@gmail.com

Ms. Monishalal M. M.Sc. M.Tech 9746225085  
monishalal87@gmail.com

#### Retired Faculty Members

Mr. Monzy K.M. 0468-2361177,  
9447091177

Ms. Silvi Thomas 04734-224369,  
9595640351

Ms. Annamma Idicheria 04734-227140,  
9447161720

Dr A.K. Thomas 04762-831069  
9446526486

### Department of Chemistry

The Department of Chemistry started in 1983 with Pre Degree classes and was upgraded to UG level in 1993. The department has the privilege of being the only science department with a core subject at UG level in the college. It has had a remarkable series of faculty associated with it. The department provides ample scope for aspirant students who wish to develop a sound base in scientific research.

25. Rise from your seats when the teacher enters the class room and remain standing till he takes his seat or till you are allowed to sit down. Greet your teacher appropriately when the teacher enters the class. Rise again and say 'Thank you, Sir' when the teacher leaves the classroom.
26. Nothing is more appreciated in a student than courteous and mannerly behavior. Greet your teachers when you meet them inside and outside the campus. Do not tuck up your dhoti when you are in the campus. Please note, it is a rude behavior to enter a room without being asked to, not to say 'Thank you' when something is done for you, to jump queues, to scramble for seats in the bus to get past a person, a door or passage without saying 'Excuse me' or not to say 'sorry' when you have bumped into some one.
27. Students are expected to spend their free hours in the Library/Reading Room. They should not loiter along the verandahs or crowd at the gate or in the main road.

### DRESS CODE

The Staff of the college should wear Khadi Clothes on Wednesday. The dress worn by students shall always be clean, sober and dignified. Students should be formally dressed.

consisting of the Vice-principal (or an impartial senior teacher), one HOD and one Senior teacher (Selection Grade/Reader) nominated by the principal.

16. Students who are charged in criminal offence or are under suspension will not be allowed to enter the college campus without the permission of the principal.
17. The principal shall have power to declare holiday for the college if he is satisfied that peaceful academic functioning of the college cannot be carried on.
18. Any case of criminal activity or violation of law and order in the college campus will be reported to the police and the police shall register case and initiate action against the offenders.
19. The terms and conditions of admission and the code of conduct are included in the college calendar issued to the students and are binding on the students. In the application form for admission an undertaking shall be given by the student and the parent accordingly.
20. In the matter of internal discipline the decision of the principal shall be final.
21. Students should not throw litter in the campus; rather place them only in the waste bins. This campus is yours and you are bound to keep it clean.
22. Students are expected to be properly dressed. Show clothes are to be avoided. Women students are expected to show lady-like dignity in their dress and general behavior.
23. Students are not permitted to drive their two-wheelers into the prohibited area of the campus.
24. Any student who is persistently insubordinate, who is repeatedly or wilfully mischievous, who is guilty of fraud or mal-practice in connection with examinations or who, in the opinion of the principal, is likely to have an unwholesome influence on his fellow students, shall be removed from the rolls. The removal shall be either temporary or permanent according to the gravity of the offence.

### COURSES OFFERED

B.Sc. Chemistry

#### Faculty

Dr Runcy Wilson M.Sc., B.Ed, Ph.D (HOD) 9946260113  
runcy21@gmail.com

Ms. Lini K. Mathew M.Sc., B.Ed 9496107299  
liniabraham64@gmail.com

#### Retired Faculty Members

Ms. Mary John 04734-224369,  
9595640351

Ms. K.T. Usha 0468-2350475,  
8281081057

Ms. Rachel Ninan 9847214617

Ms. Anitha Thomas 9495305208

### Department of Physical Education

The Department of Physical Education started functioning from the inception of the institution itself. It aims to inculcate healthy minds in the healthy bodies of students. It is responsible for the conduction of sports and games activities of the college. Every year the department is conducting the Kerala university Body Building Championship (Best Physique- Mr Kerala University), Powerlifting and weightlifting(M&W) competitions. All Kerala Inter Collegiate Volleyball(M&W) tournaments for Baseliouse Marthoma Mathews II Ever rolling trophy is also conducted by the department. Annual Athletic Meets and other games are also organized. The Department of Physical Education conducts free training for BMI at Adoor health club (5 Am to 7 Am) as part of Extension Activity.

#### Faculty

Capt. Dr Baiju P. Jose M.A., M.PEd., M.Phil, Ph.D (HOD)

Associate Professor  
drbaijupj@gmail.com 9447234071

#### Retired Faculty Members

Dr. Simon Tharakan A.S. 0479-2333461  
9447463277

### Department of Computer Science

The Department of Computer Science started in 2020 with the introduction of B.Sc Mathematics Double Main.

#### Faculty

Ms. Achu John M.Tech, NET (Guest)	9447581321
Ms. Jitty Annie Abraham (Guest)	9400684265

#### Library Staff

Ms. Aswathi G.S. MLISc. Librarian (UGC) librarian8995@gmail.com	9495972900
---	------------

#### Retired

Sri. Thomas P George	9495553621
----------------------	------------

#### Professors Retired from other Departments

Dr Sony M.J (Dept. of Zoology)	04734-210264
Ms. Laly Thomas (Dept of Botany)	9497263262

### ADMINISTRATIVE STAFF

Mr. Allen John Philip	Superintendent	9447788923
Mr. Jubin B George	Head Accountant	9995022620
Ms. Nimisha Susan Varghese	Senior Clerk	8129452013
Ms. Reena R	Senior Clerk	9400497165
Mr. Liju Babu	Clerk	9645920654
Ms. Julee Abraham	Clerk	9400407357
Mr. Shibu G.	LD Shopkeeper	9400721034
Mr. Sajan Simon	Office Attendant	9746986970
Mr. Subin Sam	Office Attendant	9744161119
Mr. Akhil G. Ninan	Office Attendant	9446735358

- Nobody shall exhibit any type of banners, flags, boards etc. inside the campus, gates, walls and on the compound walls. Similarly, students are prohibited from disfiguring the walls of the college building.
- Politically based students and other organizations or outfits are not allowed in the campus. Students are strictly prohibited from organizing, attending or participating in any activity or agitation sponsored by the politically based student organizations.
- The college being a temple of learning and an exclusive academic zone, nobody shall respond to any call for any form of strike or agitation including slogan shouting, dharna, gherao, burning in effigy or indulge in anything which may harm the peaceful and serene atmosphere of the institution and shall eschew from violence within the campus and hostel.
- Any student who is found to exert undue influence on fellow students will be strictly dealt with. No student is allowed to enter classes of other batches when the class is in session.
- No student will enter or leave the class room when the session is on without the permission of the teacher.
- Students absenting themselves without submitting proper leave application for more than ten working days will have their names removed from the rolls. They may be readmitted only at the discretion of the principal.
- Usage of cell phones within the campus is prohibited. Violation of the ban would entail seizure of the same with fine.
- There is a students' grievance redressal cell in the college. In case the students have any grievance or complaint they may approach the Head of the Department first and if not satisfied, the principal. The principal will at his discretion refer the matter to the students grievance redressal cell



**GENERAL DISCIPLINE**

The following guidelines are issued in order to help the students to conduct themselves courteously and in accordance with the highest standards of mannerly behaviour.

1. Every student shall behave and conduct himself in the college and the hostel in a dignified and courteous manner and should be respectful to the teachers.
2. Consumption of narcotic drugs, tobacco, alcohol etc. are strictly prohibited in the campus and the hostel and action will be initiated against those who are found to have consumed them.
3. Students are prohibited from indulging in anti-institutional, anti-national, anti-social, communal, immoral or political expressions and activities within the campus and hostel.
4. Learning not to damage property whether public or private is one of the primary requirements of civilized behaviour. Students shall not disfigure/damage or destroy public or college properties. In the event of such damage or destruction the cost of such properties will be recovered from the student/students concerned. Disciplinary action will also be taken against the delinquents.
5. Silence shall be maintained in the college library and the premises of the office.
6. Unauthorised entry of outsiders into the campus as well as the hostel is strictly prohibited. Without specific permission of the authorities, students shall not bring outsiders to the college or the hostel.
7. No one shall bring, distribute or circulate any notice, pamphlet, leaflet etc. with in the campus or the hostel. The possession distribution or exhibition of any object which is perse obscene within the campus or the hostel is also actionable offence.

**RETIREE ADMINISTRATIVE STAFF**

Rev. Fr. P.K. Johnkutty (Late)	Superintendent	9447788923
Rev. Fr. P.G. Kurian	Superintendent	04734224633 9847307319
Sri. Saji P. John.	Superintendent	9446709399
Mr. John Varghese	Superintendent	9446754810
Sri. M.P. Alexander.	Head Accountant	04734224642 9446755206
Rev. Fr. Raju Thomas	Head Accountant	04734210706
Sri. V.O. Cherian (Late)	Head Accountant	
Sri. Joseph P.T.	Head Accountant	9446188949
Sri. Raju Y.	Senior Clerk	9447308525
Sri. Mathew Muthalaly	Senior Clerk	9846088193
Sri. Babykutty M. (Late)	Senior Clerk	9747960046 04752399155
Sri. Koshy G.	Senior Clerk	9446120549
Smt. Saramma Ninan	Clerk	04734224348
Sri. Jacob George	Clerk	04752399758 9495425942
Sri. Yohannan K.	Typist	9446180428
Sri. Thankachan George (Late)	Lab Assistant	
Sri. George G. (Late)	Lab Assistant	0476 2852632
Sri. Samuel P A	Lab Assistant	9656283922
Sri. Geevarghese T.	Lab Assistant	9446339066
Sri. Samkutty P.	Lab Assistant	04734 221404
Sri. Jose Varghese	Lab Assistant	9495425942
Smt. Amminikutty R.	Lab Assistant	9847098722
Sri. K.S. George	Lab Assistant	9526850806
Sri. G. Geevarghese	Library Assistant	04734 210160
Smt. Jessy Philip	Lab Assistant	8547789053
Sri. Raman P.C. (Late)	Office Attendant	8606883862
Sri. Achenkunju K.	Office Attendant	04742704932
Sri. George Varghese P. M. (Late)	Office Attendant	9495390134
Sri. Mathews P.	Office Attendant	0474 2704912
Sri. John N.Y. (Late)	Office Attendant	04734230016
Sri. Baby Daniel (Late)	Watcher	04734243053

**STAFF COMMITTEES****COLLEGE COUNCIL**

The college council acts as an advisory body of the college in decision making. The council consists of the Principal, the Heads of the Departments, Staff Secretary & the nominated Staff members.

- |                            |                                       |
|----------------------------|---------------------------------------|
| 1. Ms. Mini Mathew         | President & Principal                 |
| 2. Mr. Sajin Philip        | Dept. of Economics<br>Staff Secretary |
| 3. Dr. Runcy Wilson        | Dept. of Chemistry                    |
| 4. Capt. Dr Baiju P. Jose  | Dept. of Physical<br>Education        |
| 5. Dr. Susan Alexander     | Dept. of English                      |
| 6. Dr Smita Kochummen      | Dept. of Commerce                     |
| 7. Dr. Rejeena V. Rajan    | Dept. of Physics                      |
| 8. Dr Siji Rachel George   | Dept. of Political Science            |
| 9. Dr Seraphi John         | Dept. of Malayalam                    |
| 10. Dr Mini Samuel         | Dept. of Hindi                        |
| 11. Ms. Sowmya Mary Thomas | Nominated Member<br>Dept. of English  |
| 12. Dr. Anoop Chandran     | Nominated Member<br>Dept. of Physics  |
| 13. Ms. Aswathi G. S.      | Librarian                             |
| 14. Mr. Allen John Philip  | Superintendent                        |

**INTERNAL QUALITY ASSUARANCE CELL (IQAC)**

IQAC is a body proposed by the National Assessment and Accreditation council (NAAC) for performance evaluation, assessment and accreditation and Quality upgradation of the college. The prime task of the IQAC is to facilitate consistant and catalytic improvement in the performance of the institution. The IQAC functions under the guidance of Quality Advisory Council formed in the college.

- b) The student has completed the course of instruction to the satisfaction of the authorities of the college;
  - c) His/Her progress in studies and conduct have been satisfactory.
  - d) He/She has attended all the examinations / Satisfied all other requirements.
6. Students whose attendance falls below 75% shall apply for exemption to the university through the Principal.
  7. Students are informed that they should get 75 percent of attendance in a semester, and should they fall short, the deficiency will be condoned only by the Syndicate. No application for exemption will be recommended by the principal unless he/she is satisfied that the shortage of attendance was due to a cause beyond the student's control.
  8. Ordinarily long and continued illness will be accepted as a plea for shortage of attendance. Absence without leave will not be condoned under any circumstances.

**LEAVE APPLICATION**

Name and local address of the applicant.....  
 .....  
 .....  
 Class/Subject/Batch.....  
 Class Number.....  
 Period and date/s of absence.....  
 Reason for the absence.....  
 Signature of the guardian/warden.....

### THE ACADEMIC YEAR

The academic year is divided into two semesters. First semester is from June to October and the second is from November to March.

### WORKING DAYS AND CLASS HOURS

The college works under the full day system with two sessions, the morning session of three periods and afternoon session of two periods with a noon interval in between two sessions. In the morning, class begin with a two minutes prayer. When the bell for the prayer rings, all students shall stand up in their places for prayer. The class hours are from 9.30 am to 3.30pm with a lunch break from 12.30 pm to 1.30 pm.

### ATTENDANCE

1. The Teacher will mark attendance at the beginning of each period.
2. A student who is not in the class when attendance is taken shall be marked absent.
3. Attendance shall be given to the late comers in the first hour, at the discretion of the teacher.
4. At the end of each term or at the beginning of the following term each student may check their attendance till then from the clerk concerned in the office.
5. Absence from class for an hour will be considered as absence for the session. The annual Certificate of Attendance and Progress required for promotion and for admission to the University Examinations will not be granted unless:
  - a) The student has at least 75% of aggregate of attendance semester wise and 50% attendance course wise.

### IQAC CORE COMMITTEE

- |    |                          |                          |
|----|--------------------------|--------------------------|
| 1  | Ms. Mini Mathew          | (Chairman)               |
| 2  | Dr Mini Samuel           | (Co-ordinator)           |
| 3  | Mr. Sajin Philip         | (Staff Secretary)        |
| 4  | Lt. Dr Baiju P. Jose     |                          |
| 5  | Dr Nisha Mathew          |                          |
| 6  | Dr Smita Kochumman       |                          |
| 7  | Ms. Aswathi G. S.        | (Librarian)              |
| 8  | Mr. Allen John Philip    | (Superintendent)         |
| 9  | Mr. Johnson K. Zachariah | (Management)             |
| 10 | Mr. John Yesudasan       | (Student II MSc Physics) |
| 11 | Ms. Harsha Reji          | (Student II MA English)  |
| 12 | Mr. Shaju K. John        | (Alumni)                 |
| 13 | Mr. Kannappan            | (Local Society)          |

### COLLEGE PLANNING BOARD

The College Planning Board functions in the college for improving the standards of teaching and research and to elevate the institution to higher levels.

- 1 Ms. Mini Mathew (Principal)
- 2 Mr. Jose V. Koshy (Bursar)
- 3 Mr. Sajin Philip (Staff Secretary)
- 4 Dr Mini Samuel
- 5 Mr. Jubin. B. George
- 6 University Representative

**NAAC RE-ACCREDITATION COMMITTEE**

- 1 Ms. Mini Mathew (Principal)
- 2 Dr Mini Samuel (IQAC Co-ordinator)
- 3 Dr Nisha Mathew (Convener)
- 4 Dr Smita Kochummen
5. Dr Soorya Anand
- 6 Ms. Sowmya Mary Thomas
- 7 Ms. Reshma Susan George
- 8 Dr Anoop Chandran
- 9 Dr Runcy Wilson
- 10 Dr Alen S.
- 11 Dr John Major Thomas
12. Ms. Lini K. Mathew

**SAAC COMMITTEE**

- 1 Ms. Mini Mathew (Principal)
- 2 Dr Mini Samuel (IQAC Co-ordinator)
- 3 Dr Shiny Kochummen (Convener)
- 4 Dr Soorya Anand
- 5 Ms. Sowmya Mary Thomas
- 6 Dr O.C. Promod
- 7 Ms Elizabeth George
8. Ms. Mariam John
- 9 Ms Reshma Susan George
- 10 Dr Anoop Chandran
- 11 Dr Runcy Wilson
- 12 Dr Alen S.
- 13 Ms Monishalal M.
- 14 Dr John Major Thomas
- 15 Ms. Lini K. Mathew

**AISHE**

1. Dr Mini Samuel (Convener)
2. Ms Sowmya Mary Thomas
3. Ms. Lini K. Mathew

**RUSA**

1. Dr Mini Samuel (Convener)
2. Dr Anoop Chandran
3. Dr Runcy Wilson
4. Ms. Sowmya Mary Thomas

**Semester V**

Real Analysis - 1	MMC1531
Complex Analysis - 1	MMC1532
Project & Viva-1 (Mathematics)	MMC1522
Open Course	MMC1551
Software Engineering	MMC1541
DBMS	MMC1542

**Semester VI**

Real Analysis-II	MMC1631
Complex Analysis II	MMC1632
Elective Course (Mathematics)	MMC1633
Data Communication and Computer Networks	MMC1641
Data Mining Techniques	MMC1642
Project and Viva - II (Computer Application)	MMC1643

**B.SC. MATHEMATICS AND COMPUTER APPLICATION  
(DOUBLE MAIN)**

**Semester I**

Title	Code
Language Course I (English -I)	
Second Language	
Foundation Course I: Environmental Studies	MMC1121
Foundation of Mathematics	MMC1131
Theory of Numbers	MMC1132
Introduction to Computer Science	MMC1141

**Semester II**

Language Course English II	
Second Language	
Foundation Course II: Informatics	MMC1221
Differential equations	MMC1231
Vector Calculus	MMC1232
Python Programming	MMC1241
Python Programming Lab	
MMC1241.1	

**Semester III**

Language Course English III	
Multi Variable Calculus and vector calculus	MMC1331
Abstract Algebra - Group Theory	MMC1332
Computer Graphics	MMC1341
Operating System	MMC1342

**Semester IV**

Language Course IV	
Abstract Algebra - Ring Theory	MMC1431
Linear Algebra	MMC1432
Algorithms and Data Structures	MMC1441
Web Programming	MMC1442
Data Structures Lab	
MMC1441.1	

**COLLEGE DEVELOPMENT COMMITTEE**

The main objective of College Development Committee is to prepare the overall comprehensive development plan of the college.

- 1 Ms Mini Mathew (Convener)
- 2 Dr Susan Alexander
- 3 Dr. Alen S.
- 4 Ms Mariam John

**ADMISSION COMMITTEE**

The committee assists the Principal in admission procedure of various courses of study offered by the institution.

- 1 Dr. Shiny Kochummen (Convener U G)
- 2 Ms. Mariam John (Convener P G)
- 3 Mr. Sajin Philip (Staff Secretary)
- 4 Capt. Dr Baiju P. Jose
- 5 Dr. Siji Rachel George
- 6 Dr. Anoop Chandran
- 7 Dr Soorya Anand
- 8 Dr Mini Samuel
- 9 Dr O.C. Promod
- 10 Ms Reshma Susan George
11. All HODs

**RESEARCH ASSESSMENT COMMITTEE**

- 1 Ms. Mini Mathew (Principal)
- 2 Dr Anoop Chandran (Director)
- 3 Dr Susan Alexander
- 4 Lt Dr Baiju P. Jose
- 5 Dr Nisha Mathew
- 6 Dr Siji Rachel George
- 7 Dr Seraphi John
- 8 Dr Mini Samuel
- 9 Dr Alen S.
- 10 Dr Runcy Wilson
- 11 Dr John Major Thomas
- 12 Dr Smita Kochummen
13. Dr. N.V. Unnikrishnan

### COLLEGE UNION

Students have the right to elect a College Union which include Chairman, Vice-Chairman, Two University Union Councillors, General Secretary, Arts Club Secretary, Magazine Editor, Lady Representatives, Class Representatives and Secretaries to the various departmental Associations. All the co-curricular activities of the College are organized and conducted by the College Union.

Mr. Sajin Philip (Staff Advisor & Returning Officer)

### DISCIPLINE COMMITTEE

The discipline committee ensures calm and peaceful academic atmosphere in the campus. It initiates model actions against students involved in indisciplinary activities.

Principal

Capt. Dr. Baiju P. Jose (Convener)

Dr O.C. Promod

Mr. Sajin Philip (Staff Secretary)

All HOD's

### STUDENTS AFFAIRS COMMITTEE

The committee is entrusted with the responsibility of the overall welfare of the student community of the College. In collaboration with other related committees it provides the necessary service to the betterment of the students.

- 1 Ms. Mini Mathew (Principal)
- 2 Mr. Sajin Philip (Staff Secretary)
3. Dr. Susan Alexander
- 4 Capt. Dr Baiju P. Jose
- 5 Dr Nisha Mathew
6. Dr Rejeena V Rajan
7. Dr Siji Rachel George
8. Dr Mini Samuel

Complimentary III: Indian Government & Politics	PS1231.3
Complimentary IV: History of National Movement in India Part II	HY1231

### Semester III

Languages Course VI: (English IV): Writing and Presentation Skills	EN.1311
Language Course 7: (Additional Language 3)	ML/HN1311
Foundation Course 2: Informatics For Applied Econometrics	EC.1321
Core Course 3: Introductory MacroEconomics	EC.1341
Complementary V: Dynamics of Indian Politics	PS1331.5
Complementary VI: History of National Movement in India Part III	HY1331

### Semester IV

Languages Course VII: (English): Readings in Literature	EN.1411
Languages Course IX: (Additional Language IV)	ML/HN1411
Core IV: Mathematical Methods for Economics	EC.1441
Core V : Intermediate Macroeconomics	EC1442
Complementary VII : International Politics	PS1431.7
Complementary VIII: History of Contemporary India after 1947	HY1431

### Semester V

Core VI : Methodology and Perspectives of Social Science	EC.1541
Core VII : Statistical Methods for Economics	EC.1542
Core VIII : Readings in Political Economy	EC.1543
Core IX : Economic Growth and Development	EC.1544
Core X : International Economics	EC.1545
Open Course I : Human Resource Management	EC1551.2
Project Dissertation	

### Semester VI

Core XI: Indian Economy	EC1641
Core XII: Banking and Finance	EC1642
Core XIII: Public Economics	EC1643
Core XIV: Environment Economics and Disaster Management	EC1644
Elective: Kerala Economy	EC1661.1
Project Dissertation	EC1645

**Semester 4**

Language Course VI: (English IV): Readings in Literature	EN1411.2
Core Course VIII: Indian Financial Markets	CO1441
Core Course IX: Banking And Insurance	CO1442
Core Course X: Corporate Accounting	CO1443
Complementary Course IV: Business Statistics	CO1431
Elective Course II: Software for Data Management	CO1461.5

**Semester 5**

Core course XI: Fundamentals of Income Tax	CO1541
Core course XII: Cost Accounting	CO1542
Core course XIII: Marketing Management	CO1543
Open Course I: Fundamentals of Financial Accounting	CO1551.1
Elective Course III: Web Designing & Production for Business Project	CO1561.

**Semester 6**

Core Course XIV: Auditing	CO1641
Core Course XV: Applied Costing	CO1642
Core Course XVI: Management Accounting	CO1643
Open Course II: Management of Foreign Trade	CO1641
Elective Course IV: Computerised Accounting Project	CO1661 CO1644

**ECONOMICS****Semester I**

Language Course I: (English I): Language Skills	EN 1111.1
Foundation Course 1: Writings on Contemporary Issues	EN 1121
Language Course 2: (Additional Language 1)	
Core I: Introductory Micro Economics	EC.1141
Complimentary I: Introduction to Political Science	PS1131
Complimentary II: History of National Movement in India Part I	HY1131

**Semester II**

Language Course 3 (English II): Ability Enhancement Compulsory Course: Environmental Studies & Disaster Management	EN.1211.1
Language Course 4: (English III) English Grammar, Usage & Writing	EN.1212
Language Course V: (Additional Language II)	1211
Core II Intermediate: Micro Economics	EC1241

**INTERNAL COMPLAINTS COMMITTEE (ICC)**

An Internal Complaints committee and a Special Cell have been constituted as per the instruction from UGC to deal with the issues of gender based violence and conducts gender sensitization programmes

**Members**

- 1 Ms. Mini Mathew - Principal
- 2 Dr Nisha Mathew - Chairperson
- 3 Capt. Dr Baiju P. Jose - NCC Officer
- 4 Ms. Elizabeth George
- 5 Dr Alen S.
- 6 Mr. Allen John Philip
- 7 Julee Abraham
- 8 Divyalekshmi D.S - (Student II BA English)
- 9 Hyder N. - (Student II BA English)
10. Aiswarya J - (Student II BA History)

**COLLEGE LEVEL MONITORING COMMITTEE (CLMC)**

The CLMC consists of the Principal, the Heads of the Departments and the elected representatives of teachers. The Principal shall be the chairman and a member selected from among the Heads of the Departments shall be the convener. This committee shall consider all the complaints not redressed by the DLMC. The CLMC shall be reconstituted by the Principal immediately on commencement of each academic year.

Ms. Mini Mathew (Convener)

**DEPARTMENT LEVEL MONITORING COMMITTEE**

The department level monitoring committee (DLMC) for the first degree programme consisting of the HOD and all teachers of the department shall monitor the conduct of course evaluation under CE and also examine the complaints, if any, from aggrieved students regarding evaluation. The HOD will be the Chairperson and a teacher from among the members will be the convener.

### STAFF GRIEVANCE REDRESSAL CELL

This committee is constituted to redress the grievances, if any, of the academic and non-academic staff of the college. The Manager His Grace Dr Zacharias Mar Aprem is the Chairman, Principal Ms. Mini Mathew & College Governing Board Secretary are the members.

### STUDENTS GRIEVANCE CELL

The function of the cell is to look into the complaints lodged by any student, and judge its merits.

- 1 Ms. Mini Mathew (Principal)
- 2 Mr. Sajin Philip (Staff Secretary & Staff Advisor)
- 3 All HOD's

### ANTI - RAGGING CELL

- 1 Ms. Mini Mathew (Principal)
  - 2 Capt. Dr Baiju P Jose (Convener)
  - 3 Mr. Sajin Philip (Staff Secretary)
  - 4 Prof. Jose V. Koshy (Bursar)
  - 5 Dr. O.C. Promod
- All HODs

Ragging is prohibited by law. It is non-bailable criminal offence and punishable with rigorous imprisonment up to seven years. Students shall not indulge in any of the following activities, which are treated as ragging:

1. Any act that prevents disrupts or disturbs the regular academic activity of a student.
2. Exploiting the service of a junior student by a senior student or a group of senior students.
3. Any act of financial extortion or forceful expenditure burden put on a junior student including fund-raising for organizations.
4. Any act of physical abuse including all variants of it: annoying, playing practical jokes, sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts of gestures.
5. Any act of abuse by spoken words, emails, SMS, or any other means.
6. Any word or act that causes hurt to the dignity of the individual.
7. Entering without permission into any class other than the one assigned to a student.
8. Forcing a student to boycott class without his/her consent to participate in strike, demonstration, dharna etc.

The complaints or information in regard to ragging could be oral or written and even from third parties. The burden /responsibility of providing his/her innocence rests with the accused. Complaints can be lodged with the Principal, Staff Counsellors or any of the members of the Ragging Prevention Committee. All complaints/information received shall be kept strictly confidential.

Core Course 9: Linguistics and Structure of the English Language	EN 1544
Core Course 10: Criticism and Theory	EN 1545
Open Course 1: Communicative Applications in English	EN 1551.1

### Semester 6

Core Course 11: Gender Studies	EN 1641
Core Course 12: Indian Writing in English	EN 1642
Core Course 13: Film Studies	EN 1643
Core Course 14: World Classic	EN 1644
Elective: Creative Writing	EN 1661.3
Project/Dissertation	EN 1645

### COMMERCE

#### Semester 1

Language Course I: (English I): Language Skills	EN 1111.2
Language Course II: (Additional Language I)	ML/HN1111
Foundation Course I: Methodology and Perspectives of Business Education	CO1121

Core Course I: Environmental Studies	CO1141
Core Course II: Management Concepts and Thoughts	CO1142
Complementary Course I: Managerial Economics	CO1131

#### Semester 2

Language Course III: (English II): English Grammar, Usage & Writing	EN1211.2
Language Course IV: (Additional Language II)	1211
Foundation Course II: Informatics and Cyber Laws	CO1221
Core course III: Financial Accounting	CO1241
Core Course IV: Business Regulatory Framework	CO1242
Complementary Course II: Business Mathematics	CO1231

#### Semester 3

Language Course V English III: Business English	EN1311.2
Core Course V: Entrepreneurship Development	CO1341
Core Course VI: Advanced Financial Accounting	CO1342
Core Course VII: Company Administration	CO1343
Complementary Course III: E-Business	CO1331
Elective Course I: Computer Application for Publications	CO1361.5



**ENGLISH****Semester 1**

<b>Title</b>	<b>Code</b>
Language Course 1 (English 1) : Language Skills	EN1111.1
Foundation Course 1 : Writings on Contemporary Issues	EN1121
Language Course 2: (Additional Language 1)	ML/HN1111
Core Course 1: Introduction to Literary Studies I	EN1141
Complementary Course 1: Popular Literature & Culture	EN1131
Complementary Course 2: Constitutional government & Democracy in India	PS1131.2

**Semester 2**

Language Course 3: (English 2) Ability Enhancement	
Compulsory Course- Environmental Studies & Disaster Management	EN1211
Language Course 4: (English 3): English Grammar Usage and Writing	EN1212
Language Course 5: (Additional Language 2)	ML/HN1211
Core Course 2: Introduction to Literary Studies II	EN1241
Complementary Course 3: Art & Literary Aesthetics	EN1231
Complementary Course 4: Decentralisation & Local Governance	PS1231.4

**Semester 3**

Language Course 3 (English 4): English for Career	EN1311.1
Language Course 7: (Additional Language 3)	ML/HN1311
Core Course 3: British Literature I	EN1341
Foundation Course 2: Evolution of the English Language	EN1321
Complementary Course 5: Narratives of Resistance	EN1331
Complementary Course 6: Human Rights	PS1331.6

**Semester 4**

Language Course 8 (English 5): Readings in Literature	EN1411.1
Language Course 9 (Additional Language 4)	ML/HN1411
Core Course 4: British Literature II	EN1441
Core Course 5: Literature of the 20th Century	EN1442
Complementary Course 7: Philosophy for Literature	EN1431
Complementary Course 8: New Social Movements	PS1431.8

**Semester 5**

Core Course 6: Literature of Late 20th Century and 21st Century	EN1541
Core Course 7: Postcolonial Literatures	EN1542
Core Course 8: 20th Century Malayalam Literature in Translation	EN1543

**COMMITTEE AGAINST CASTE DISCRIMINATION**

Committee against caste discrimination addresses issues relating to caste based discrimination within the college.

- 1 Ms. Mini Mathew (Principal)
- 2 Dr Soorya Anand (Convener)
- 3 Mr. Sajin Philip (Staff Secretary)
- 4 Dr Nisha Mathew

**CAREER COUNSELING & PLACEMENT CELL**

This cell of the college functions with the objective of providing guidance and assistance for the students to achieve their career goals. It provides awareness on higher studies, self employment and job opportunities.

- 1 Dr Soorya Anand (Convener)
- 2 Dr Nisha Mathew
- 3 Dr Anoop Chandran

**JEEVANI CENTRE FOR STUDENTS WELL-BEING**

The Jeevani project initiated by the govt. of Kerala, focuses on the mental well-being of the college students

- 1 Ms. Shamna Shamsudeen (Jeevani Psychologist)
- 2 Dr Alen S.

**THANAL**

This unit in the college is providing counselors and counseling sections to the PWD students.

- Mentors: 1 Dr Mini Samuel
- 2 Ms. Shamna Shamsudeen (Jeevani Psychologist)
  - 3 Ms. Elizabeth George
  - 4 Mariam John

**INDUCTION PROGRAMME COMMITTEE**

- 1 Ms. Mini Mathew (Principal)
- 2 Dr. Mini Samuel (IQAC Co-ordinator)
- 3 Dr. Alen S. (Convener)
- 4 Dr. Rejeena V.Rajan

5. Ms. Elizabeth George
6. Ms. Reshma Susan George
7. Dr Shiny Kochummen
8. Ms. Mariam John

### GENERAL TIME TABLE COMMITTEE

General Time Table Committee prepares the time table at the beginning of each academic year for the smooth and efficient management of the courses through out the year.

- 1 Ms Sowmya Mary Thomas (Convener)
- 2 Dr. Susan Alexander
3. Ms. Elizabeth George
- 4 Ms. Lini K Mathew

### COLLEGE ACADEMIC CALENDER COMMITTEE

College Academic Calender Committee prepares the College Academic Calender at the beginning of each Academic Year.

- 1 Ms. Mini Mathew (Principal)
2. Ms. Sowmya Mary Thomas (Convener)
- 3 Ms. Monishalal M
- 4 Alen S.
5. Ms. Lini K. Mathew

### PUBLICATION COMMITTEE

The committee publishes the College hand book which provides information about the activities of the college, both curricular and non curricular and gives the list of faculty members and auxiliary staff. The committee also functions as the editorial board of all common publications made in the college. Revision and compilation by PG & Research department of Physics.

1. Dr Rejeena V Rajan (Convener)

### ETHICS COMMITTEE

- 1 Ms. Mini Mathew (Principal)
- 2 Mr. Sajin Philip (Staff Secretary)
- 3 PTA Vice -President (Vice Chairman)
- 4 Dr Rejeena V Rajan (Convener)

### Semester -3

Language course-6(English 4) English for Career	EN1311.1
Language Course -7(Additional Language -3)	M/H1311
Core Course 2: Inorganic chemistry II	CH1341
Complementary course -5 Linear Algebra, Probability Theory & Numerical Methods	MM1331.2
Complementary course-6 Optics, Magnetism and Electricity	PY1331.2
Practical- Physics	PY1432

### Semester 4

Language Course-8 (English-5) Readings in Literature	EN1411.1
Language Course-9 (Additional Language -4)	M/H1411
Core course 3: Organic Chemistry -1	CH1441
Complementary course 7: Differential Equations, Vector Calculus & Abstract Algebra	MM1431.2
Complementary course -8 Atomic Physics, Quantum Mechanics & Electronics	PY1431.2
Core course 4 Lab course I: Qualitative Analysis	CH1442
Complementary Course- Practical of Physics	PY1432

### Semester 5

Core course -5 Physical Chemistry -1	CH1541
Core course -6 Inorganic Chemistry -3	CH1542
Core course-7 Organic Chemistry -2	CH1543
Lab Course-2 Inorganic Volumetric Analysis	CH1544
Lab course 3 Physical Chemistry Experiments	CH1545
Open Course - Environmental Chemistry	1551.3

### Semester 6

Core course 8 Physical Chemistry -2	CH1641
Core course -9 Organic Chemistry -3	CH1642
Core course 10 Physical Chemistry -3	CH1643
Lab course 4 Organic Chemistry Experiments	CH1644
Lab course 5 Gravimetry	CH1645
Elective Course-Industrial Aspects of Food Chemistry	CH1661.1
Project & Factory visit	CH1646

**Semester 5**

Core6-Major Trends in Historical Thought and Writings	HY1541
Core7- Colonialism and Resistance Movements in India	HY1542
Core8- History of Modern World Part II	HY1543
Core9-History of Pre-Modern Kerala	HY1544
Core 10-A Making of Indian Nation	HY1545
Open Course1-History of Human Rights Movement	HY1551.3

**Semester 6**

Core11 -Making of Modern Kerala	HY1641
Core12 - Major Trends in Indian Historical Thought and Writings	HY1642
Core13-Contemporary India	HY1643
Core14-Twentieth Century revolutions	HY1644
Elective- Human Rights Movement	HY1651.6
Project/Dissertation	HY1645

**CHEMISTRY****Semester -1**

Title	Code
Language course-1(English 1)Language Skills	EN 1111.1
Language Course -2(Additional Language -1)	ML/HN1111
Foundation Course -1 Writings on Contemporary Issues	EN 1121
Complementary course -1 Calculus with Applications in Chemistry	IMM1131.2
Comp.course- 2 Rotational Dynamics & Properties of Matter	PY1131.2
Core course-1 Inorganic Chemistry I	CH1141
Practical- Physics	PY1432

**Semester -2**

Language course-3(English 2) Ability Enhancement Compulsory Course	
: Environmental Studies and Disaster Management	EN1211.1
Language course-4 (English -3) English Grammar Usage & Writing	EN1212.1
Language Course -5(Additional Language -2)	M/H 1211
Foundation Course-2Chemistry-ItsOrigin,MethodologyandImpacts	CH 1221
Complementary course -3 Calculuswith Applicationsin ChemistryII	MM1231.2
Complementary course- 4 Thermal Physics	PY1231.2
Practical- Physics	PY1432

- 5 College Student's Union Chairman(Joint Convener)
- 6 Capt. Dr Baiju P. Jose
- 7 Dr Siji Rachel George
- 8 Ms. Mariyamma Tharakan (Ward Member)

**EXAMINATION CELL**

1. Dr Siji Rachel George, HOD, Dept. of Political Science. (Chief Superintendent - University Exams, Open Course Nodel Officer)
2. Dr Nisha Mathew, Dept. of English ( Convener - Internal Examinations)

**INTERNAL EXAMINATIONS**

1. One set of internal examinations will be conducted every semester.
2. Malpractice in test papers and examinations will render a student liable to severe punishment or expulsion from the college.
3. When a re-examination is offered, absence from such re-examination for any reason whatsoever will be regarded as equivalent to failure. A suitable fee may be collected from students to whom re-examination is offered.

**LIBRARY ADVISORY COMMITTEE**

The committee is intended to review the functioning of the library with regards to its support to the academic programmes of the college..

- 1 Ms. Mini Mathew (Principal, Chairman)
- 2 Ms. Aswathi G S, Librarian (Secretary)
- 3 Dr Smita Kochummen
- 4 Dr Seraphy John
- 5 All HODs

**PARENT TEACHER ASSOCIATION**

The PTA of the College is strong and active in providing all possible support for the academic and physical development of the College. Parents take keen interest in functioning and funding of the Association. The PTA Executive meets often to plan and execute developmental programmes.

- 1 Ms. Mini Mathew (Principal, President)
- 2 Ms. Elizabeth George (Secretary)
3. Dr Nisha Mathew (Treasurer)
- 4 Capt. Dr Baiju P. Jose (Member of Executive Committee)
- 5 Dr Siji Rachel George (Member of Executive Committee)
6. Mr. Sajin Philip (Staff Secretary)
7. Mr. John George (Vice President, Parent of Chethan G. John, II BA English)

### ALUMNI ASSOCIATION.

The Association recognizes the great potential of the unity of the old students and teachers for assisting and promoting the development of the College. The purpose of the association is to foster and perpetuate friendship, contact and co-operation among the alumni through informal group meetings and other means. The association seeks to foster social literary and cultural interests in the college by maintaining an active channel of communication between alumni and the college.

Dr Siji Rachel George (Convener)  
 Dr O.C. Promod  
 Ms. Elizabeth George

### NATIONAL CADET CORPS (NCC) COY NO5- ARMY WING

The NCC aims at instilling in the students a spirit of discipline and willingness to serve the country. Students can get themselves admitted to the NCC at the beginning of each academic year. The cadets are given regular training in the College and in the camps. Examinations are held and merit certificates are awarded. Winners are eligible for grace marks according to their grade when they apply for admission to higher classes. Uniforms and refreshments are supplied free of cost.

#### AIM OF NCC

The 'Aims' of the NCC laid out in 1988 have stood the test of time and continue to meet the requirements expected of it in the current socio-economic scenario of the country. The NCC aims at developing character, comradeship, discipline, a secular outlook, the spirit of adventure and ideals of selfless service amongst young citizens. Further, it aims at

## FIRST DEGREE PROGRAMMES (CBCS)

### Details of papers

History	
<b>Semester 1</b>	
<b>Title</b>	<b>Code</b>
Language Course 1(English-1): Language Skills	EN.1111.1
Foundation Course 1 : Writings on Contemporary Issues	EN1121
Language Course 2(Addl. Language)	M/H.1111
Core 1-Discipline of History and Social Sciences	HY1141
Complementary 1: Foundation of Economic Theory	EC1131
Complementary 1: Introduction to Political Science	PS1131.1
<b>Semester 2</b>	
Language Course 3: (English-2): Ability Enhancement Compulsory Course : Environmental Studies and Disaster Management	EN.1211.1
Language Course 4: (English 3): English Grammar, Usage and Writing	EN.1212.1
Language Course 5(Addl. Language 2)	M/H1211
Core 2-Global History Socio Cultural Formation in the early world	HY1241
Complementary 2: Money and Banking	EC1231
Complementary 2 : Indian Government and Politics.	PS1231.3
<b>Semester 3</b>	
Language Course 6 (English-4): English for Career	EN.1311.1
Language Course 7(Addl. Lan.3)	M/H1311
Foundation Course 2 (Reconstructing the past)	HY1321
Core 3-Understanding State and Society in early India	HY1341
Complementary 3 : Public Finance & Trade	EC1331
Complementary 3 : Dynamics of Indian Politics	PS1331.5
<b>Semester 4</b>	
Language Course 8(English-5) : Readings in Literature	EN.1411.1
Language Course 9 (Addl. Language 4)	M/H1411
Core 4-State and Society in Pre-colonial India	HY1441
Core 5-Social Formation in early South India	HY1442
Complementary 4: Indian Economy since Independence	EC1431
Complementary 4: International Politics	PS1431.7

**M.A English**

S-I	EL511	British Literature I
	EL512	British Literature II
	EL513	Shakespeare Studies
	EL514	Language Studies
S-II	EL521	World Literature I
	EL522	Literature of India
	EL 523	Gender Studies
	EL 524	Critical Studies I
S-III	EL531	World Literatures II
	EL232	Critical Studies II
		Elective I
		Elective II
S-IV	EL541	Kerala Culture & Literature
	EL542	English Language Teaching
	EL543	Cultural Studies
	EL544	Elective IV
	EL245	Project & Project Based Viva Voce

creating a pool of organized, trained and motivated youth with leadership qualities in all walks of life, who will serve the Nation regardless of which career they choose. Needless to say, the NCC also provides an environment conducive to motivating young Indians to join the armed forces.

**Associate NCC Officer:** Capt. Dr Baiju P. Jose

**NATIONAL SERVICE SCHEME (NSS)**

Students shall enroll themselves as members of the College NSS Unit. Established to create a strong social awareness in the students, it imparts personality development to its members through study, work camps, social service activities and other useful and productive work. The volunteers who have completed 240 hours of regular activities and attended a seven-day special camp will be awarded grace marks for admission to higher classes.

**Programme Officers**

Ms Monishalal M. (Department of Physics)

Dr John Major Thomas (Department of Commerce)

**SCHOLARSHIPS & ENDOWMENTS CELL**

The Scholarship & Endowments Cell provides all possible assistance to students who are eligible to receive several scholarships and endowments instituted by Central and State governments and also by the college.

1 Ms Reshma Susan George (Scholarship Nodal Officer)

2 Ms Lini K. Mathew (Convener- Endowments)

**PURCHASE COMMITTEE**

The purchase committee is constituted to identify and procure the items as per the requirements of various departments.

1 Dr Runcy Wilson (Convener)

2 Dr Anoop Chandran

3. Mr. Allen John Philip

4. Mr. Jubin B. George

### SPORTS COMMITTEE

The committee along with the Physical Education Department promotes sports and games in the campus. It pays special attention in identifying and nurturing young talents.

- 1 Capt. Dr Baiju P. Jose (Convener)
- 2 Dr Mini Samuel
3. Dr John Major Thomas
4. Ms. Monishalal M

### WOMEN'S CELL

This is exclusively meant for the lady students of the college. Seminars, discussions, debates, cultural programmes and other activities are planned and conducted to create awareness of social problems faced by women in general.

- 1 Dr Alen S. (Convener)
- 2 Dr Shiny Kochummen
- 3 Dr Seraphi John
4. Ms. Elizabeth George

### M.G.O.C.S.M.

The college pays special attention to the character formation of students. M.G.O.C.S.M helps the students to maintain moral values and lead a God - centered life.

Ms. Lini K Mathew (Convener)

Dr Siji Rachel George

### HR CELL

The aim of this cell is to inform about the latest updates of UGC to the faculty and students.

- 1 Dr Runcy Wilson (Convener)
- 2 Dr Alen S.

### POSTGRADUATE PROGRAMMES

#### Details of Courses

		M.Sc. Physics
Semester	Code	Title
S-I	PH 211	Classical Mechanics
	PH 212	Mathematical Physics
	PH 213	Basic Electronics
	PH 251	General Physics (P)
	PH 252	Electronics & Computer Science (P)
S- II	PH 221	Modern Optics & Electromagnetic Theory
	PH 222	Thermodynamics, Statistical Physics& Basic Quantum Mechanics
	PH 223	Computer Science & Numerical Techniques
	PH 251	General Physics (P)
	PH 252	Electronics & Computer Science (P)
S-III	PH 231	Advanced Quantum Mechanics
	PH 232	Atomic and Molecular Spectroscopy
	PH 233E	Advanced Electronics-I
	PH 261	Advanced Physics (P)
	PH 262	Advanced Electronics (P)
S-IV	PH 241	Condensed Matter Physics
	PH 242	Nuclear & Particle Physics
	PH 243E	Advanced Electronics-II
	PH 261	Advanced Physics(P)
	PH 262	Advanced Electronics (P)
	PH 201	Project
PH 202	Viva - voce	

**CBCSS – PROGRAMME STRUCTURE**

(a) The minimum required Credits for different B.A./B.Sc./B.Com. Courses for the award of the Degree in the CBCSS

**B.A./B.Sc. B.Com.**

Accumulated minimum Credits required for successful Completion of the Programme	120 credits	
Minimum Credits for Language Courses	33 credits	22
Minimum Credits required for Foundation Courses	5 credits	5
Credits required for Core Courses including Dissertation	50-56 credits	61
Credits required for Complementary Courses	22-28 credits	12
Minimum Credits required for Open Courses/ Electives	4 credits	20
Minimum Credits for Social Service/Extension activity	1 credit	1 credit

**BREAK UP OF CREDITS FOR FDP UNDER CBCS STREAM**

Category of Courses	BA		B.Sc		B.Com	
	No	Credits	No	Credits	No	Credits
(1) Language Courses	9	33	9	33	6	22
(2) Foundation Courses	2	5	2	5	2	5
(3) Core Courses( Including Project)	15	56	15	50	17	61
(4) Complementary Courses	8	22	9	28	4	12
(5) Open Courses	1	2	1	2	2	4
(6) Elective	1	2	1	2	4	16
<b>Total credits for a Programme</b>	--	<b>120</b>	--	<b>120</b>	--	<b>120</b>
Social Service /Extension activities	1	1	1	1	1	1

The undergraduate programme will include four types of courses viz. common course, core courses, complementary courses and open courses

The evaluation of each course shall contain two parts:

1. Internal or In-Semester Assessment (ISA)
2. External or End-Semester Assessment (ESA)

**ICT CELL**

The ICT Cell is intended to make the functioning of the college website effective and for the regular updates of the same.

1. Dr Shiny Kochummen (Convener)
2. Dr Mini Samuel
3. Dr Anoop Chandran
4. Dr John Major Thomas
5. Ms. Mariam John
6. Mr. Jubin B George
7. Mr. Shibu G

**OPEN COURSE COMMITTEE**

1. Ms Mariam John (Convener)  
Ms Elizabeth George

**HOSTEL COMMITTEE**

1. Ms Mini Mathew (Principal)
2. Ms Monishalal M. (Teacher in-charge)
3. Dr Susan Alexander
4. Dr Nisha Mathew
5. Dr Mini Samuel

**COVID JAGRATHA COMMITTEE**

Covid Jagratha Committee was constituted in the year 2021 to monitor the reopening of the College and to decide on the steps for protecting the students and faculty from Covid 19.

1. Ms. Mini Mathew (Principal)
2. Capt. Dr Baiju P Jose (Teacher in Charge)
3. Dr Siji Rachel George (Convener)
4. Sri. Mahendran (PTA Vice President)
5. Dr Alen S (Women Cell Convener)
6. Sri. Rajesh (Junior Health Inspector)
7. Sri. John Varghese (Jr. Superintendent)
8. Smt. Mariamma Tharakan (Ward Member)
9. Libin Louis (Students' representative, III Economics)

**CLUBS & FORUMS****STAFF CLUB**

This is a non academic forum of the teaching staff in the institution to foster the fraternity of teachers.

- 1 Ms. Mini Mathew (President)
- 2 Mr. Sajin Philip (Staff Secretary)
- 3 Dr Nisha Mathew
- 4 Ms. Reshma Susan George

**DEBATE & QUIZ CLUB**

Students proficient in debate can join the debating forum of the college. Students interested in quiz competition will be enrolled after a selection test. They will be formed in teams and sent for various competitions.

- 1 Ms Sowmya Mary Thomas (Convener)
- 2 Dr Nisha Mathew
3. Dr Seraphi John

**ELECTRAL LITERARY CLUB**

This club give awareness about election process and enroll strudents to voters list.

1. Dr. Siji Rachel George (Convener)

**FORUM FOR DEMOCRACY AND SOCIAL JUSTICE**

The aim of the club is to generate awareness to the students about Democracy and Social Justice.

1. Dr. Siji Rachel George (Convener)

**Cafe' Latte**

This initiative of the PG department of English is designed to guide students to become better communicators through leadership training and public speaking practice. The club members would meet once every week to perfect their presentation skills.

1. Ms. Sowmya Mary Thomas & Dr. Nisha Mathew (Conveners)

**ARTS AND CULTURAL FORUM**

Various cultural programmes are organized under the auspices of this forum and organises various cultural programmes in collabration with various government and other reputed agencies.

- 1 Mr. Sajin Philip (Convener)

Chemistry	S1-S2: Dr. Runcy Wilson S3-S4: Dr. Runcy Wilson S5-S6: Ms. Lini K. Mathew
English	S1-S2: Ms. Reshma Susan George S3-S4: Ms. Mariam John S5-S6: Ms Sowmya Mary Thomas
Commerce	S1-S2: Dr John Major Thomas S3-S4: Dr Shiny Kochummen S5-S6: Dr Smita Kochummen
Economics	S1-S2: Dr Soorya Anand S3-S4: Ms. Elizabeth George S5-S6: Mr. Sajin Philip
Mathematics	S1-S2: Ms. Jitti Annie Abraham S3-S4: Ms. Anjali K.M S5-S6: Ms. Achu John
<b>P.G Programme</b>	
Physics	S1-S2: Ms Monishalal M. S3-S4: Dr. Alen S.
English	S1-S2: Dr Nisha Mathew S3-S4: Dr Susan Alexander

**COURSES OF STUDY & STRUCTURE****A. POSTGRADUATE DEGREE PROGRAMMES**

M.Sc. Physics (Optional Subject: Electronics)

M.A. English

**B. UNDERGRADUATE DEGREE PROGRAMMES (CBCSS STREAM)**

1. B.A. History
2. B.Sc. Chemistry
3. B.A. English Language and Literature
4. B.Com. with Computer Applications
5. B.A. Economics
6. B.Sc. Mathematics and Computer Application (Double Main)



**MEMBERS IN THE ACADEMIC BODIES OF UNIVERSITY**

Ms. Mini Mathew (Chairperson, Board of Studies, History, University of Kerala)

Capt. Dr Baiju P Jose (Observer, National Testing Agency, Department of Higher Education,  
Ministry of Education, Govt. of India)

(Subject Expert, Board of Studies, Physical Education, CMS College,  
Kottayam)

(Board Member, Physical Measurement & Physical Efficiency Test,  
Kerala Public Service Commission)

Dr Susan Alexander (Member, Academic Committee, S.N Open University)

Dr Smita Kochummen (Member, Board of Studies, Commerce, University of Kerala)

**RESEARCH GUIDES & SCHOLARS****Physics**

Dr Anoop Chandran University of Kerala

1. Asitha C. Nair

2. Lekshmi O.

3. Rev. Fr. Rejo Mathew

Dr Alen S.

University of Kerala

**Commerce**

Dr Smita Kochummen University of Kerala

1. Rejani K. R.

2. Majida M. A

3. Roshini Thomas

4. Archa Ramachandran

Dr Shiny Kochummen University of Kerala

Dr John Major Thomas University of Kerala

**FACULTY ADVISORS**

Each class will have a faculty advisor nominated by the Principal. They will continuously monitor and assess the curricular and co-curricular activities of the students, ensuring the total development of their personality.

**First Degree Programme****Programme****Faculty Advisor**

History

S1-S2: Dr O.C. Promod

S3-S4: Dr Divya Chandran

S5-S6: Ms Mini Mathew

2 Capt. Dr. Baiju P Jose

3 Dr Smita Kochummen

4 Dr Soorya Anand

**GENDER JUSTICE FORUM**

A Gender Justice Forum is constituted to make the students aware of gender equality and vices such as dowry and abuse of women both physically and mentally

1 Ms. Mini Mathew (Chairperson)

2. Dr Susan Alexander

3 Dr Nisha Mathew

4 Ms. Elizabeth George

5 Ms Julee Abraham (Non Teaching Staff)

6 Ms Nimisha Susan Varghese (Non Teaching Staff)

7. Arunkumar A (Student, III Chemistry)

8. Aiswarya J (Student, III History)

**TOURISM AND NATURE CLUB**

The aim of the club is to generate awareness and interest in the environment in the habitat system in which we live and interact, which will enable its members to identify problems and find solutions.

1 Dr O.C. Promod (Convener)

2 Dr John Major Thomas

3. Ms Elizabeth George

**LITERARY CLUB**

The aim of the club is to journey into the realm of literary art that shapes the inner self, nurtures the creative thirst and sculpts the raw potential of young ignited mines.

1 Ms. Mariam John (Convener)

2 Dr Soorya Anand

**FILM CLUB**

This club is constituted to impart learning through entertainment. It encourages the students to develop a new perspective towards different trends in movies and thereby focus on skills like creativity, leadership, group dynamics etc.

1 Ms. Sowmya Mary Thomas (Convener)

2 Dr Smita Kochummen

**SCIENCE FORUM**

In order to inculcate a scientific culture among students, the science forum in association with science departments of the college, arranges special programmes on recent trends and developments in the field of science.

Dr Runcy Wilson (Convener)

**ENTREPRENEURSHIP DEVELOPMENT CLUB**

This club is set up in the College with the objective of promoting entrepreneurial traits among the students.

Dr. Shiny Kochummen (Convener)

Ms Elizabeth George

**EXTENSION ACTIVITIES**

In order to produce a generation with social commitment, the college community is actively engaged in extension services.

1 Dr Smita Kochummen (Convener)

2 Ms.Lini K. Mathew

**LMS ADVISORY COUNCIL**

Dr. Anoop Chandran (Co-ordinator)

Dr. Mini Samuel (IQAC Co-ordinator)

Dr. Soorya Anand

Dr. Runcy Wilson

**INTERNAL AUDIT COMMITTEE****Academic Audit**

Dr Mini Samuel (Convener)

Dr Nisha Mathew

Dr Shiny Kochummen

**Administrative Audit**

Dr. Mini Samuel (Convener)

Dr. Rejeena Rajan

Dr. Siji Rachel George

**STUDENT CAPABILITY ENHANCEMENT PROGRAMS****IT SKILL**

Dr Smita Kochummen (Convener)

**YOGA**

Dr. Soorya Anand (Convener)

**SOFT SKILL**

Ms. Mariam John (Convener)

**LIFE SAVING SKILL**

Ms. Reshma Susan George (Convener)

**CERTIFICATE COURSES**

Department	Course Name
History	Certificate course in Philately & Numismatics
Commerce	Certificate course in Business Communication
Economics	Certificate Course in Budget Studies
English	English Language Skills
Maths	Fundamentals of Informative Security
Chemistry	Certificate Course on Good Laboratory Practices
Physics	Certificate course in Python Theory and Technology of dye Solar Cells

**SKILL DEVELOPMENT COURSES (Government Approved)**

Conveners: 1. Dr. Susan Alexander

2. Dr. O.C. Promod

Course	Duration
Diploma in Data Entry & Word Processing	6 Months
Diploma in accounting & Auditing	6 Months
Diploma in Business Management	6 Months
Diploma in Airport Management & Ground Handling	6 Months
Advanced Diploma in Microsoft Office	6 Months
Diploma in Numismatics & Philately	6 Months
Diploma in Travel & Tourism	6 Months
Diploma in Theory & Technology of Dye Sensitized Solar Cells	6 Months