



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	St Cyril's College
• Name of the Head of the institution	Ms Anitha Thomas
• Designation	Principal -in - charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04734210043
• Mobile no	9495305208?
• Registered e-mail	cyrilsadoor@gmail.com
• Alternate e-mail	cyriladoor@rediffmail.com
• Address	Cyril's Mount, Vadekkadethukavu
• City/Town	Adoor
• State/UT	Kerala
• Pin Code	691526
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	University of Kerala				
• Name of the IQAC Coordinator	Dr Mini Samuel				
• Phone No.	04734210043				
• Alternate phone No.	0473276542				
• Mobile	9496080150				
• IQAC e-mail address	iqaccyrils@gmail.com				
• Alternate Email address	minisamuel@stcyrils.ac.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://stcyrils.ac.in/content/uploads/43953-2.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://stcyrils.ac.in/content/uploads/St.-Cyrils-HAND-BOOK-2021-2022.pdf , https://stcyrils.ac.in/content/uploads/University-Academic-Calendar-2021-22.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.35	2012	21/04/2012	20/04/2017
Cycle 2	B	2.22	2019	08/02/2019	07/02/2024
6.Date of Establishment of IQAC			25/04/2012		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			No		
• Upload latest notification of formation of			No File Uploaded		

IQAC		
9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
District Sustainability Project in collaboration with Mahatma Gandhi National Council for Rural Education was completed successfully.		
IQAC conducted Soft Skill Development Programme (SSDP) for capability enhancement of students.The theme was 'Combating Covid 19 in personal, social and cultural realms'		
Ten Faculty members eligible for promotion had completed the process of PBAS CAS and were upgraded to next Academic Level.		
New Certificate Courses were introduced.		
Internal Academic and Administrative Audit , Feedback by students and Students Satisfaction Survey was conducted.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
1. Certificate Course for students	1. Commerce - Business Communication ii. History - Numismatics and Philately iii. Physics - Theory & Technology of Dye Sensitised Solar Cells iv. Physics - Programme on LaTeX (Collaboration with IIT Bombay) v. Political Science - Indian Government and Constitution vi. MGOCSM - Professional Ethics and Human Values
2. To start capability enhancement programme	2. Started Soft Skill Development Programme (SSDP). The theme for 21-22 was 'Combating Covid 19 in personal, social and cultural realms
3. Induction Programme for newly enrolled students.	3. Induction Programme was conducted by departments in online mode.
4. Merit Day	4. Students and Staff were given recognition for the academic non - academic achievements.
5. Collaborative project with MGNCRE	5. Dr Mini Samuel, IQAC Coordinator of the college was chosen as the District Sustainability Mentor. Ms Sowmya Mary Thomas, Ms Mariam John, Ms Elizabeth George and Ms Lini K Mathew supported the District Sustainability Project successfully and submitted the report to MGNCRE.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
College Council	25/10/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	18/01/2023

15. Multidisciplinary / interdisciplinary

The field of education is ever evolving, keeping abreast of the international changes that have come over the domain. St Cyril's College is a Higher Education Institution that has been keeping up with the latest policies and strategies earmarked by the Government. As the institution has to adhere to the educational policies, regulations, and curriculum framework stipulated by the University of Kerala, there is limited scope for expansion of the same. However, standing within the limitations, the college has efficiently provided an interdisciplinary and multi-disciplinary educational ambience to the students. The General English papers meant for the entire student community like Language Skills and Modern English Grammar and Usage intends to pave way for language efficiency in students enabling them to use English language fluently. The paper Contemporary Issues diverts attention of the students to various pertinent social issues for which solutions have to be sought for by the young minds. It builds in them a civic sense making them aware of gender issues, globalisation, electronic developments and the AI. Environmental Studies and Disaster Management takes on an interdisciplinary approach integrating Environmental Science and Literature to create awareness about the Environment and the necessity to protect it. The literary part in it helps to make such studies a part of the student culture. The students are also given a choice of second language where they get introduced to either Malayalam or Hindi (as per their choice). Here they get the opportunity to delve into the cultural dimensions of their mother tongue and national language taking on an integrated multi-modal approach to language and culture. The Political Science papers offered as Complementary papers in the first two years enable them to develop a sense of democracy, nationalism, and secularism. Interestingly, the Open Courses offered in semester 5 by the various Departments provide an opportunity for the students to choose subjects of their interest making their learning atmosphere interdisciplinary in nature. Papers like Communicative Applications in English, Environmental Chemistry, Human Rights, Human Resources Management and Financial Accounting are opted by students to make

their studies inter-disciplinary. Adding to this the UG and PG students undertake research projects that are inter-disciplinary in nature. Students are encouraged to take up project works in art forms such as Kathakali, Theyyam, Sopana Sangeetham, Seethakali and the like. They have also worked on local folklores that are extant thereby promoting the culture of a land. Projects are also undertaken blending literature, culture, theory and films. The Departments of English, Physics, History, Commerce and Economics offer certificate courses in Enhancing English Language Skills, Theory and Technology of Dye Sensitized Solar Cells, Numismatics and Philately, Business Communication and Budget Studies for the students of the college and this boosts the inter-disciplinary nature of the studies offered here. The New Gen Course, BSc in Mathematics and Computer Applications has been introduced with the hindsight of providing inter-disciplinary studies to students once NEP is implemented. In order to enhance the capability of the students, they have been enrolled in various Swayam courses. The activities of the NCC and NSS have also opened up windows to developing various activities.

16. Academic bank of credits (ABC):

The institution follows the Choice based Credit and Semester System as implemented by the affiliating University which is the University of Kerala. According to the regulations of the University, ABC system has not been introduced. However, to meet the requirements of the policies of the Central Government, initial discussions have been made regarding the introduction of ABC Portal. It can become functional only if the University of Kerala switches to this mode. According to CBCSS, a student has to attain 120 credits at the end of the final year and it gets automatically added when the student undertakes the exams mandate in every semester. The credits get reflected in the consolidated mark list and the tabulation takes place in the section concerned of the University of Kerala. In the present system, credit transfer is not possible and the student can get transferred only if the opted institution offers all the papers as the previous one. In order to comply with the ABC system, when introduced, the institution has encouraged students to join for Swayam and MOOC courses. Attempts are also being made to collaborate with foreign universities for student exchange programmes. Faculty members take part in syllabus revisions to make significant contributions in enriching the curriculum by incorporating latest studies from the disciplines of Sociology, Philosophy, Psychology and other scientific areas of study. Though at the nascent stage, the institution is thoroughly equipped to introduce the ABC system when the University adopts it.

17.Skill development:

The year 2021-2022 was no different from the previous year in terms of the pandemic as the world saw another year filled with anxieties of covid 19. Taking into purview the necessity of preparing the students to face the challenges, the college initiated a number of skill training sessions. Water analysis is an important endeavour of the Department of Chemistry where the students are trained in analysing the purity of well water. This began as a major initiative after the floods hit Kerala in 2018. Well water of neighbouring areas is tested using the instrument and a report is given to them. To overcome the challenges posed by covid 19, the Departments undertook the responsibility of training students in using electronic gadgets fruitfully. Technology aided learning became the byword and students were taught to make power point presentations, short videos, use google meet and google forms. Vocational training was given to students through the activities of NSS and the women cell. Cultivation of Microgreens was an important assignment of NSS where the students and the members of Kudumbasree Unit of Kilivayal were taught how to grow microgreens at home. This contains nutrition necessary for maintaining health. The Career Guidance cell conducted an orientation class in association with the University Employment Information and Guidance Bureau of the University of Kerala for the students on the various career pathways with the aim of improving their employability. The Entrepreneurship Development Club managed by the Department of Commerce motivates students in nurturing their entrepreneurial skills while also motivating them to create an aptitude for business. The certificate course on Numismatics and Philately offered by the Dept of History serves to develop an understanding of old coins paving way for research in the historicity of the same. Business Communication provided by the Dept of Commerce enhances business skills in students. The Department of Physics through their certificate course on Dye Sensitized Solar Cells trains the students in the craft of making solar cells. An understanding and analysis of the budget becomes possible through the certificate course offered by the Department of Economics. The Department of English introduced the certificate course Enhancing Communication Skills which has been instrumental in enhancing the English speaking skills of the students. The introduction of soft skill has been proactive in developing various skills like emotional intelligence. The NSS Unit of the college has also been instrumental in providing training for the volunteers at various levels. It is noteworthy that the college has taken tremendous efforts in inculcating in students the necessary skills which were needed for their future. Preliminary discussions were conducted on the implementation of soft skill classes and the council in line with

IQAC decided to begin it from next year.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Owing its allegiance to the rich traditions of the country, the institution plans activities that promote Indian knowledge system. The institution has adopted the bi-lingual mode where the vernacular language Malayalam is also used as a medium of instruction. Even though a regular degree course does not exist in the college, the students get the opportunity to taste the flavour of Indian languages like Malayalam and Hindi through the Second Language options. All the students have to choose either Hindi or Malayalam as their second language. This helps them to get connected with their mother tongue and national language thereby getting introduced to the cultural nuances through literary texts. Here they learn to use correct form of the language equipping themselves with the correct grammatical structures, pronunciation and spelling. The students can present their seminars in the vernacular language, the only exception being in the Department of English. Teaching takes place in the bi-lingual mode and even the Department of English follow the Grammar Translation Method to give a better understanding to the students enabling them to compare the usages in both the languages. The Department of English has also taken up a paper called Twentieth Century Malayalam Translation in English which introduces the students to the literary texts written by stalwarts of Malayalam Literature. The Unit 5 of Linguistics and Structure of English Language, the paper prescribed for Semester 5 English students deal with Indian Linguistics. Students are encouraged to participate in programmes associated with International Mother Language Day. The library council of the college also takes special interest in promoting Indian languages by helping students pick books in their mother tongue. The Degree and PG projects also incorporate topics such as local art forms and Malayalam films where these students conduct research to delve into the depths of the cultural elements enfolded in it. The college itself is nestled in greenery, owning a mini forest with varieties of trees and shrubs that have Ayurvedic properties. The NSS unit also ensures planting of trees and vegetation that have medicinal properties.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The curriculum framed by the University of Kerala for the Choice Based Credit and Semester System is outcome based. All Programmes and Courses pertaining to the Programmes have Programme Outcome and Course Outcome respectively. The institution adhering itself to the principles of the University strictly follows an outcome based

educational system. As the student community is to be given a holistic education, the institution has adopted a multi-disciplinary and inter-disciplinary approach even when facing limitations in curriculum design. The activities pertaining to the transaction of knowledge are planned to enhance knowledge, creativity, practicality, communication skills, social skills and cultural competence of the students. The students are made aware of the Programme outcome and course outcome so that they can work accordingly. The assignments and seminar topics are so designed that it helps the students to fulfil the parameters of OBE such that when mapped they would clearly indicate the achievement of the outcome. Though there is limited scope for teachers in designing the question paper for University Exams, they ensure that the parameters of testing are followed while preparing the question papers for the Internal Examinations. They help to measure the comprehension of the student while also carefully plummeting other skills like application, evaluation, creativity, memorisation, and analysing capacity. It becomes a pointer to the critical thinking, and problem-solving abilities of the student. The certificate courses provided by various departments is an added advantage in upholding an inter-disciplinary approach. To fully achieve the outcome specified, the institution offers value added courses and various life skills are inculcated through the activities of NCC and NSS.

20.Distance education/online education:

The institution does not have the autonomy to conduct classes in the distance education mode as it is affiliated to the University of Kerala and has to follow the norms and rules stipulated by the University. This lacuna is filled up through the online mode of teaching which has become prevalent during the pandemic. The institution has devised innovative strategies to bridge the gap created due to the spread of covid 19 virus. Latest technological aids such as google classroom, google meet specifically G Suite, YouTube channels and the like are used to make teaching effective. These modes of teaching learning have paved way for independent and collaborative learning. The Departments of English and Physics created YouTube channels through which various topics are dealt with. The certificate courses offered by the Departments of English, History, Physics, Economics and Commerce are conducted in the dual mode. A number of NSS activities were conducted in the online mode.

Extended Profile

1.Programme

1.1

8

Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	No File Uploaded	
2.Student		
2.1 Number of students during the year		606
File Description	Documents	
Institutional Data in Prescribed Format	View File	
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		54
File Description	Documents	
Data Template	View File	
2.3 Number of outgoing/ final year students during the year		181
File Description	Documents	
Data Template	View File	
3.Academic		
3.1 Number of full time teachers during the year		32
File Description	Documents	
Data Template	View File	
3.2 Number of sanctioned posts during the year		30

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	24
4.2 Total expenditure excluding salary during the year (INR in lakhs)	7.63
4.3 Total number of computers on campus for academic purposes	40

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college operates in alignment with the University Curriculum and adheres to the University Syllabus. Programs and courses are crafted with defined Programme Outcomes, Programme Specific Outcomes, and Course Outcomes to ensure effective curriculum delivery. Departments strictly follow the syllabus prescribed by the University of Kerala and adhere to the academic calendar set by the University.

Functioning within the University's overall framework, our college emphasizes effective curriculum planning and delivery. Each semester's syllabus is distributed among faculty members based on their workload, ensuring balanced teaching responsibilities. The Head of the Department oversees the smooth execution of classes in accordance with the syllabus. Instruction primarily utilizes the lecture method and ICT tools, with faculty dedicated to employing teaching aids to enhance the educational experience. Various curricular activities, including seminars, project work, practical sessions, and assignments, are implemented to enrich students' practical knowledge. We ensure the syllabus is completed within the designated time, allowing students ample opportunity to prepare for University exams. Feedback is regularly collected from students, parents, alumni, and teachers, and necessary actions are taken to address any concerns raised.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At our institution, we closely follow the academic calendar established by the University of Kerala. This alignment is essential for the timely and organized scheduling of both internal and external examinations. To support this process, the College Council works in tandem with the Internal Quality Assurance Cell (IQAC) to create an institutional academic calendar that integrates seamlessly with the university's framework. This collaboration ensures that our academic activities align with the broader educational schedule, facilitating a smooth flow of events throughout the academic year. The development of a master timetable for the institution, along with specific departmental timetables, is crucial for enforcing adherence to the academic calendar. These timetables are carefully designed to ensure that all courses are completed within the required timelines, promoting effective learning while minimizing disruptions. By structuring our academic year this way, we enhance the educational experience for our students and maintain the standards set by the University of Kerala. This systematic approach ultimately fosters a more organized and efficient academic environment, benefiting both faculty and students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://stcyrils.ac.in/content/uploads/University-Academic-Calendar-2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of

Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

75

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

We actively engage students in debates and discussions on gender issues, fostering an environment where critical thinking thrives and diverse perspectives are valued. These engaging activities go beyond merely enhancing students' understanding of social dynamics; they empower them to articulate their opinions and advocate for equality in meaningful ways. By exploring various gender-related topics, students develop a deeper awareness of the complexities surrounding identity, power, and social justice.

Our programs aim to create a holistic educational environment that nurtures not only academic growth but also personal development. Students learn to navigate challenging conversations, honing their communication skills while building empathy and respect for differing viewpoints. In addition to gender issues, we incorporate discussions on environmental awareness and social responsibility, encouraging students to see the interconnectedness of these themes in their lives.

Ultimately, we are committed to preparing our students to engage thoughtfully with the world around them. By instilling a sense of social responsibility and encouraging active participation in their communities, we equip them with the tools they need to contribute positively to a complex, ever-evolving society. Through these initiatives, we aspire to cultivate informed, compassionate leaders who are dedicated to making a difference.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

178

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

C. Any 2 of the above

Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	https://stcyrils.ac.in/content/uploads/Feed-Back-report-2021-22-Final-below-2MB.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://stcyrils.ac.in/content/uploads/Feed-Back-report-2021-22-Final-below-2MB.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
218	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	

34

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

An important aspect of the teaching-learning process -the assessment of the learning levels of students is done immediately after their admission. An entry level examination based on subject knowledge and aptitude is conducted by all the departments which categorizes students into advanced learners, average learners, and slow learners. The Science departments assess logical reasoning and basic knowledge of subjects while language competency and writing skills of the students are assessed by the Arts and humanities departments. Internal exams and class tests determine the learning potential of slow learners. The marks in the qualifying exam, English language proficiency and logical reasoning competency can identify slow learners. The slow learners are offered Remedial coaching soon after the internal exams and a well-organized mentoring system helps the students. Peer teaching is encouraged to provide individual attention to the learners. Regular PTA meetings are held to update parents about the progress of their wards. The advanced learners and average learners are guided to attend UGC NET, JRF, GATE exams. They are motivated to attend courses with SWAYAM, NPTEL, MOOC and other online platforms and participate in national and international seminars, present papers and publish research articles. Exposure to books and online resources through INFLIBNET, interactions with eminent personalities, opportunities for attending interviews and group discussions are made available to the learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
606	32

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

St Cyril's College strives academic instruction through focus on student-centered and experiential learning. All the departments and club activities engage in debates, role plays, seminars, quizzes, question-answer sessions etc. To make teaching- learning interesting, the monotonous teacher focussed methods of lecturing for an entire hour has been replaced by seminars, Group discussion and peer teaching. Teachers and students through collaborative means work together and adopt approaches like project and problem-solving methods, inductive-deductive approach, concept mapping, constructivist approach etc. Experiential learning and hands-on training is offered by the Science departments through laboratory practical sessions, practical records and procedural charts. Invited talks, workshops, Meet the Expert programme, association related activities provide the students exposure and knowledge about the latest trends in their subjects. Documentation on Nobel Laureates by the English department highlights participative learning bringing into its ambit research methodologies. Eco walks, as a best practice, are encouraged where students and teachers together observe nature and think of activities to conserve the environment. Community outreach programmes through the NSS & NCC units, educational field and industry visits, audio-visual learning in classrooms, club activities are forms of experiential learning. The college ensures seminars on Career opportunities, group projects and assignments, soft skill training, role plays for clarity of concepts, peer learning groups, guided library work to promote participative learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College takes up a plethora of ICT tools and technology enabled solutions to carry out the teaching, learning and evaluation processes. All the faculty make use of smart classrooms to enhance their lecture with multimedia content and dynamic presentations. The classrooms are ICT enabled with Wi-Fi. The Seminar Hall and Smart class are equipped with high quality projector to coordinate learning activities. The onset of Covid witnessed a paradigm shift in the field of teaching learning too with the process becoming Phygital. Google Meet, Zoom, and YouTube channels to a great extent became the classrooms throughout the academic year 2021-2022. Several online resources through INFLIBNET were opened to the learners. Google Classroom turned out to be a robust platform for sharing digital content with students and dedicated institutional G-suite email addresses with unlimited cloud storage have been made available on Google platform. The YouTube channels of the PG departments of English and Physics hosts several video lectures and entertainment videos created by the teachers and students. Computer labs, with audio-video facilities help availonline content within the College. Digital copies of lecture notes and presentations are distributed as PDF and PPT files. Curriculum feedback and progression are facilitated through online portals. With the aid of SMS and WhatsApp, important information and instructions are conveyed to the student and parent community. The College also ensures that it has an active online presence on the college's website and social media platforms

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest

completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data

for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

239

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A fair ,transparent and robust internal assessment mechanism is followed to enhance the quality of higher education. The continuous internal evaluation (CIE) component includes class tests, tutorials, assignments, class seminars, group discussion etc. Online techniques were adopted to assess the understanding of students during 2021-2022 academic year. The class tests were conducted through online mode. Attendance, curricular activities, presentations, and seminars were continuously monitored through online means.

With regular interactions of IQAC and Heads of the Department, the Internal Examination Committee makes plans for reforms in the evaluation system. The college internal evaluation process is decentralized to make it more transparent and objective. The examination committee monitors and conducts internal examinations in the college. Following the academic calendar proposed by the University, the college prepares a tentative schedule which is displayed on the notice board, website and on the whatsapp group of the classes. Question papers are set as per the university examination pattern. Students are provided a question bank . Oral examination based on practical work is carried out for the assessment. The attendance record is a part of internal assessment maintained by each subject department. The grievances of the students about assessment, if any, are addressed by the DLMC.

File Description	Documents
Any additional information	View File
Link for additional information	https://stcyrils.ac.in/content/uploads/University-Academic-Calendar-2021-22.pdf , https://stcyrils.ac.in/content/uploads/St.-Cyrils-HAND-BOOK-2021-2022.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has established a time bound mechanism for Examination and Evaluation. • The Internal Examination Committee works on examination related issues concerning both internal and external examinations. • One senior faculty member is in charge of the Examination Cell supported by the department concerned • Internal exams are planned after completion of sufficient syllabus and after the declaration of the University Exam dates • Conduction of internal examination is done by the examination committee and its coordinator coordinates with HODs for internal Exam paper setting, and exam evaluation. Answer scripts of the internal exams are given to the students for personal verification. • Everything is transparent and the final marks of internal exams are submitted to the university after checking the answer scripts by the students. • Once this process is completed no further changes are entertained. • Any grievances related to the internal exams are brought to the notice of the concerned teacher and get clarified. If the teacher concerned is unable to solve the grievance, the matter is brought before the DLMC followed by CLMC.

External exams being conducted by the University ,the college facilitates smooth and fair conduct of examination in the college by strict vigilance

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

.The Outcome Based Education follows four steps:

1. **Inclusion:** The syllabi specify PSOs and COs, the pointers for preparation and revision of units and modules. The IQAC in consultation with College Council develop the POs & PSOs further reviewed by the faculty. Further recommendation from BoS and approval from Academic Council is sought.

2. **Dispersal:** The POs, PSOs, and consolidated COs are displayed on the website. The Student Handbook clearly states the POs and PSOs. Students are briefed on the outcomes in detail during orientation sessions at the time of admission. The outcomes mentioned in the syllabus of each course are incorporated in the teaching plan to clarify students' concerns regarding the learning outcomes and the means to achieve those effectively.

3. **Assessment Methods and Measures:** Students' works such as assignments/seminars/ presentations/tests, which demonstrate their knowledge and skills, are a part of both assessment and evaluation. Indirect measure of assessment includes opinions and thoughts of students about their knowledge, skills, attitudes, learning experiences and recommendations and appraisals given by employers.

4. **Attainment Report:** The attainment report of the POs and PSOs collected are constructively used to improve the Programme, to effect necessary changes in course delivery, and adopt required actions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://stcyrils.ac.in/content/uploads/21-II-2.6.1-PO-compressed.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of POs, PSOs and COs of a programme are measured using different methods, including both direct and indirect measures. The indirect measures are used to supplement direct measurements. Indirect measurements are used when it is impossible to measure the learning objective directly from the student. The POs, PSOs and COs are measured directly through Course-inherent

assessment method.

Course-inherent Assessment: This method includes assessment through regular class activities. The learning capacities of the students are gauged through their responses, levels of understanding and feedback. Internal exams, assignments, presentations and seminars are means of assessing PSOs.

Indirect Assessment: Indirect assessment includes the students' feedback of their knowledge, skills, attitudes, learning experiences. The appraisal given by the employers' through surveys or feedback is also part of the indirect assessment.

At the end of every academic year, the programme level assessment report and action plan on it is presented before the College council. The findings and action required are then implemented in the subsequent year making changes in curriculum, pedagogy and student support.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

99

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://stcyrils.ac.in/content/uploads/annual-Report-2021-22_compressed-1.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://stcyrils.ac.in/content/uploads/21-II-2.7.1-SSS_compressed.pdf

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0.1

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

2

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://kscste.kerala.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

In the 2021-2022 academic year, St. Cyril's College in Adoor took significant strides to cultivate an ecosystem of innovation and knowledge transfer through a series of seminars and workshops. These initiatives provided a platform for collaboration among faculty, students, and industry experts, fostering an environment rich in creativity and intellectual exchange. In alignment with this vision, the college actively encouraged faculty members to deepen their commitment to research by emphasizing the importance of pursuing research projects, applying for grants, and filing patents. This dual approach not only aims to enhance the academic rigor of the institution but also intends to position St. Cyril's College as a leader in generating impactful research and contributing to technological advancements, ensuring a brighter future for both the college community and society at large.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During the 2021-2022 academic year, St. Cyril's College engaged in numerous extension activities across various departments. The Chemistry Department assessed drinking water quality, with final-year students collecting and analyzing samples, subsequently reporting to local authorities. The Commerce Department's "Let's Go Digital" initiative explored the effects of COVID-19 on digital payment systems in Erathu Grama Panchayath. The Economics Department promoted energy conservation by distributing LED bulbs to local households. A notable event included a science awareness class by MSc Physics student Jithin Raj M.S. for M.M.N.S.S. College, sponsored by the Academy of Physics Teachers, Kerala. The History and Physics Departments collaborated to provide online PSC coaching for underprivileged students. The English Department organized "Catch Them Young," offering Spoken English classes to teachers at St. George English Medium School, with a session led by Dr. Nisha Mathew focusing on practical classroom communication. The IQAC of St. Cyril's College partnered with MGNCRE to host workshops promoting experiential learning, rural entrepreneurship, and sustainability practices, including water management and waste reduction, across several local colleges.

File Description	Documents
Paste link for additional information	https://stcyrils.ac.in/content/uploads/Complete-reports-of-extension-activities-21-22.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

734

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution spans a campus of 17 acres, with a total built-up area of 4,924 square meters. It houses 24 classrooms, 6 laboratories, a seminar hall equipped with ICT facilities, a smart classroom, 2 auditoriums, a central library, and an administrative office. The college is well-equipped with infrastructure to support effective teaching and learning.

The English Department's Language Lab serves as a hub for developing students' English language proficiency, while the Department of Commerce students enhance their IT skills using the Computer Lab facilities. The smart classroom allows teachers to integrate ICT tools seamlessly into their teaching.

A fully automated library, which serves as a browsing center, stands as a hallmark of the institution. Separate toilet complexes for boys and girls are maintained on campus. The college also offers hostel facilities through St. Mary's Hostel, built with UGC assistance. This hostel provides a peaceful environment, welcoming students from various parts of Kerala, and is supervised by a matron appointed by the management.

The institution ensures sufficient classroom space and includes a dedicated examination wing, equipped with rooms monitored by cameras. A secure exam room is designated for handling question papers, from their opening to bundling at the end of exams.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college features two auditoriums: a larger main auditorium and a smaller mini-auditorium. The venue for events is selected based on the size of the audience. The Women's Cell serves as a recreational space for female students, offering a place to relax, play games, and practice for various programs without disruption.

For physical fitness, the college provides a gymnasium, while sports equipment is stored in a designated sports goods room. The multi-purpose synthetic court is a hub for a variety of sports activities. There are also four major grounds for hosting sports and athletic events.

The canteen, popular with both students and staff, offers delicious meals and snacks, making it a go-to spot during leisure time. A separate bike shed is provided as students are not allowed to park vehicles inside the campus.

The campus security is housed in a security room, enabling efficient monitoring of the premises. A well-furnished chapel is available for worship, promoting spiritual values among students and faculty. Additionally, a new administrative block is currently under construction.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.513

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The General Library at St. Cyril's College, Adoor, located on the ground floor of the campus, serves as a dynamic center for academic enrichment, fostering intellectual development and exploration. It supports students, faculty, and staff in achieving academic excellence and promotes a culture of lifelong learning, innovation, and curiosity.

With a collection of over 22,000 printed books, the library offers a vast range of resources to support research and academic success. Situated in a tranquil environment, it provides an ideal space for users to study without distractions.

The college has been a longstanding member of the Inflibnet N-List consortium, granting access to thousands of e-resources, including more than 6,000 online journals and over 2,00,000 e-books, catering to the academic and research needs of students. In addition, the library houses a valuable collection of rare and expensive reference books.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.91

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

87

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution is well-equipped with technological and infrastructural resources to enhance the learning experience and ensure campus security. It features 64 computers distributed across various departments, which are used for academic and administrative purposes. These computers are vital for facilitating IT-based

learning, supporting students' projects, research, and general access to digital tools.

The internet connection provided on campus has a bandwidth of 200MBPS, ensuring fast and reliable connectivity for both students and staff. During the COVID-19 pandemic, the institution introduced G Suite facilities to facilitate remote learning, collaboration, and communication among students and faculty.

The campus features an ICT-enabled seminar hall and a smart classroom. The ICT-enabled seminar hall is used for presentations, workshops, and academic seminars, equipped with advanced audio-visual tools that allow for interactive learning sessions. The smart classroom is designed to integrate modern teaching methods, enabling instructors to use digital resources, multimedia, and online tools effectively in their lectures.

The campus is under comprehensive CCTV surveillance, enhancing security and safety for students, staff, and visitors. The surveillance system ensures constant monitoring of key areas, contributing to a safe learning environment. These infrastructural facilities collectively support the institution's commitment to academic excellence and the well-being of its community.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

40

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3.72

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The infrastructural facilities are timely upgraded and properly maintained. A Purchase committee is established to gear the infrastructure development. The service of an electrician and a plumber is made available in the campus. Internal and external audits are annually employed on academic processes and progress. Computers are properly serviced and reused. The maintenance of computer hardware and software is carried out by third party experts. Librarian initiates maintenance of the library facilities with the help of library assistants. Stock verification of library books, is done every year. Professionals are hired for special sports training and field maintenance. Equipments are regularly serviced and new ones are purchased whenever required.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

432

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

25

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above								
<table border="1"> <thead> <tr> <th data-bbox="86 443 550 506">File Description</th> <th data-bbox="555 443 1469 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 512 550 696">Link to Institutional website</td> <td data-bbox="555 512 1469 696">https://stcyrils.ac.in/content/uploads/21-V-5.1.3-CAPACITY-BUILDING-SKILL-ENHANCEMENT-2.pdf</td> </tr> <tr> <td data-bbox="86 703 550 766">Any additional information</td> <td data-bbox="555 703 1469 766">View File</td> </tr> <tr> <td data-bbox="86 772 550 896">Details of capability building and skills enhancement initiatives (Data Template)</td> <td data-bbox="555 772 1469 896">View File</td> </tr> </tbody> </table>	File Description	Documents	Link to Institutional website	https://stcyrils.ac.in/content/uploads/21-V-5.1.3-CAPACITY-BUILDING-SKILL-ENHANCEMENT-2.pdf	Any additional information	View File	Details of capability building and skills enhancement initiatives (Data Template)	View File	
File Description	Documents								
Link to Institutional website	https://stcyrils.ac.in/content/uploads/21-V-5.1.3-CAPACITY-BUILDING-SKILL-ENHANCEMENT-2.pdf								
Any additional information	View File								
Details of capability building and skills enhancement initiatives (Data Template)	View File								
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
223									
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
223									
<table border="1"> <thead> <tr> <th data-bbox="86 1292 550 1355">File Description</th> <th data-bbox="555 1292 1469 1355">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1361 550 1424">Any additional information</td> <td data-bbox="555 1361 1469 1424">View File</td> </tr> <tr> <td data-bbox="86 1431 550 1628">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="555 1431 1469 1628">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File			
File Description	Documents								
Any additional information	View File								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File								
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above								

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

5

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

51

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

9

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

14

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students played an active role in both administrative and extracurricular activities throughout the academic year 2021-22. The college union, led by office bearers officially inducted on February

18, 2022, under the guidance of Staff Advisor Dr. Runcy Wilson, demonstrated strong student leadership. Chairman Ajmal Shaji, along with other union members, took on key responsibilities, fostering a sense of unity and community among students. Students' engagement in co-curricular activities was evident during Kalolsavam, the annual arts festival held from March 3 to 9. The festival featured off-stage and on-stage competitions in writing, painting, creative arts, and performances, highlighting students' creativity and teamwork. The inauguration of the Union Arts Club and events like ITHIHASA, headlined by playback singer Libin Scaria, further showcased their artistic talents. Extracurricular involvement extended to sports, with students participating in Sports Day (March 20-26) in events such as football, cricket, badminton, and athletics. Additionally, students represented the college in the Intercollegiate Best Physique Competition and the Intercollege Wushu Championship, achieving commendable success. Through these diverse activities, students actively contributed to the administrative and cultural vibrancy of the campus, under the consistent support of Principal Prof. Anitha Thomas.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College Alumni Association plays a vital role in strengthening the ties between former students and St. Cyril's College, facilitating collaboration, mentorship, and ongoing engagement. The History Alumni Association organized a significant gathering in Trivandrum on January 9, 2022, where the Best Public Worker Award was presented to Mr. Chittayam Gopakumar, the Honourable Deputy Speaker of the Kerala Assembly. This annual award, instituted in 2020, celebrates exemplary public service and honors the college's first principal, Prof. Alex Kurambil Cor-Episcopa. The Economics Department association also conducted its annual virtual alumni meet on September 30, 2021, via Google Meet, led by Prof. Sajin Philip, Head of the Department. Over 40 former students, along with retired professors Prof. Mariamma John and Prof. Itty Varghese, reunited online despite the challenges posed by the ongoing pandemic. The PG Department of English also hosted an online alumni meet on March 20, 2021, with more than 60 participants, enhancing the sense of community and ensuring continued engagement among alumni. These initiatives underscore the Alumni Association's commitment to maintaining a robust network of support for current and former students, thereby contributing significantly to the college's mission and community spirit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: An educated, spiritually enlightened community can eradicate ignorance and evil in the society. **Mission:** Uplifting women through higher education and bringing them into the mainstream. The principal constitutes various committees in the Staff meeting which is held on the first day of every academic year all of which are involved in ensuring the formulation of action plans and incorporation of them into the institutional strategic plans. Meetings of the Staff are organized regularly. The Council also takes decisions and makes recommendations. The principal constitutes the various committees for a period of one year to ensure smooth functioning of the college. Various activities are designed by the Convenors and the committee members. This decentralization of duties helps in the implementation of all academic and extracurricular activities of the college and ensures greater participation by everyone. All teachers in the department have enough flexibility in organizing seminars, workshops, educational tours etc. Teachers-in-Charge of the departments coordinate the various activities of their departments with colleagues and students. Departments meetings are regularly held. Administrative processes and procedures are carried out under the Administrative Officer. Professional harmony and teamwork among the staff make the functioning of various committees and clubs, including NSS and NCC, smooth and productive.

File Description	Documents
Paste link for additional information	https://stcyrils.ac.in/content/uploads/St.-Cyrils-HAND-BOOK-2021-2022.pdf
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes participative management by constituting the Staff Council which comprises of the principal and teaching faculty. Various issues pertaining to the college as a whole viz. organization of cultural/extracurricular activities etc. are discussed by all members and decisions are taken. Faculty members are encouraged to attend Orientation and Refresher Courses. Students are provided many opportunities to take up leadership positions as class prefects, Students' Union. NSS and NCC provide ample opportunities to develop leadership skills. Faculty members and Council play a significant role in the planning and implementation of the development of the College. The DLMC meets every month to discuss the work load, time table, work ethics, cleaning of the Departments,

conduct of internal examinations, conduct of seminars, evaluate students' progress, University practical examinations, and over all discipline of the students. The PTA of the college is formed for the smooth working and progress of the college. The governing body of the PTA is elected in the annual general body meeting. The executive committee of the PTA consists of the principal of the college as the president, an elected member from the parents of current students as the vice president, a teacher representative as secretary.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution, ruled via its mission to empower girls through higher education, has created a dynamic and adaptable strategic plan to make sure academic excellence, institutional increase, and holistic scholar development. This plan is aligned with vision and mission. The college, comprising the Principal, IQAC (Internal Quality Assurance Cell), and various branch heads, actively participates in making plans and decision-making to ensure that the group's educational, administrative, and infrastructural frameworks are in sync with contemporary academic demands. Action plans are charted out and the translated into action. Various levels of academic and administrative sections work in unison to carry out plans. The strategic plan emphasizes non-stop tracking and comments to ensure institutional effectiveness. The IQAC often assesses the college's progress in achieving its strategic desires. Feedback from college students, parents and alumni is systematically collected and used to enhance the group's overall performance throughout all areas. The Principal, supported by means of the IQAC and department heads, oversees the execution of the strategic plan. Regular meetings and reviews make sure that all stakeholders are aligned with the group's targets, fostering a culture of transparency and responsibility.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://stcyrils.ac.in/content/uploads/6.2.1-Strategy-Development-and-Deployment.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Manager is in charge of the college campus. The institution is presided over by the College Management Committee followed by the College Principal. The principal is the head of both the academic and administrative wings of the college. The principal manages the functions of the institution as per the rules and regulations issued by the University. The principal is assisted by the college council, faculty members and administrative staff. The college follows the rules and instructions of the UGC, State Government and the University of Kerala to which it is affiliated. The promotion of staff members areas per government rules. The teaching and non-teaching faculty have the benefits of GPF/GIS/SLI and Casual/Earned/Medical/Maternity/Paternity Leaves. Student Affairs Committee, Committee against caste discrimination and Staff Grievance Redressal Cell functions effectively.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://stcyrils.ac.in/content/uploads/Organogram.jpg
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teachers are motivated to take up research ventures through participation and presentations in seminars, contributions to Journals, book publications and projects. Each department is furnished with independent staff rooms with wifi. Washrooms, canteen, parking facility etc are also available. A home coming experience is provided to the retired faculty in a respectable and highly dignified manner. The retiring faculty is highly acknowledged for their commendable services at the end of their retiring year in a formal meeting. Other welfare measures are: Teaching: General Provident Fund, State Life Insurance, Group Insurance, Group Personal Accident Insurance Scheme. Nonteaching: General Provident Fund, State Life Insurance, Group Insurance, Group Personal Accident Insurance Scheme Maternity and Paternity leave as per government norms are given to all the staff members. College Canteen: Food and snacks are given to students and faculties at subsidised rate. Staff Club for the faculties: All the faculties teaching, and non-teaching are the members in the staff club which organises programmes for the recreational activities of the members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A performance appraisal is a regular review of an employee's performance and overall contribution to the college. It evaluates the skill, achievements and growth, or lack thereof. It is done by IQAC in a systematic manner for all the Teaching Staff of the college at the end of every academic year. The PBAS is submitted to the IQAC annually which is scrutinised and sent to the principal. It is done with the aim of fostering teacher development and rendering additional support. It is done as per the Performance Based Appraisal System (PBAS) of University of Kerala and the related Academic Performance Indicators. The faculty members are required to prepare each year's performance appraisal and get it counter signed by the principal. The colleges follow a pattern of granting performance-based increments considering the rating of faculty as "Good", "Very Good" and "Excellent".

Regarding administrative staff, the junior superintendent gives a confidential report of each staff on the basis of the work done, to the principal. On this basis, promotion is given abiding by the rules of Government of Kerala.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit

objections within a maximum of 200 words

The college is a state government aided institution. The college is subject to financial audit by the Deputy Directorate of Collegiate Education. Use of financial resources is co-ordinated and monitored by the designated Committees. The Bursar, Treasurer, College Council, IQAC and Purchase committee monitor and manage available financial resources. The Institution conducts both internal and external audits on the financial transactions every year to ensure financial compliance. The college constitutes every year various teams of faculties for the stock verification of books, electronic equipment, furniture, stationary, lab equipment and other assets of every department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has an established policy and strategy for planning and allocation of financial resources. Government Aids: The salary and other monetary benefits of staff are given by the Government. They also sanction funds for specific programmes like NSS and NCC. Many of the students receive grants such as SC/ST grant, Minority scholarships, etc. The Alumni association also supports. Various

endowments are instituted by the retired teachers for the students.

File Description	Documents
Paste link for additional information	https://stcyrils.ac.in/content/uploads/St.-Cyrils-HAND-BOOK-2021-2022.pdf
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC functions as the central framework for qualitative improvement of the curricular and non-curricular practices of the college. Quality is assured through the following practices. Academic calendar is prepared in the beginning of the year. Classes and examinations conducted as per the academic calendar. A detailed Academic Audit is conducted. The purpose of the audit was a strategic overview of the Teaching Learning activity of the institution. By this the different aspects of the AQAR are analysed and authenticated with supporting evidence. Regular conducting of model internal examination not only helps to evaluate the student's progress but prepare them for the end semester examination.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC is concerned with the success of its new initiatives in teaching /learning activities to which effective monitoring strategies are followed. IQAC initiatives for quality assurance and review of the teaching learning process. IQAC update and maintain ICT enabled teaching and learning facilities. The preparation of academic calendar helps to the timely completion of the syllabus, conduct of model examinations and evaluations, tutorial classes and remedial coaching. Teachers Diary in which daily academic and non academic work is stated , is maintained and monthly checked by the Head of

the Department and finally submitted to IQAC. Students' feedback of the teachers is collected and evaluated. The reports of the feedback are conveyed to the departments, principal and management for discussion and review and finally presented in IQAC and college council. Teachers were appointed as mentors of each class. They are available 24 x 7 to support students. WhatsApp groups of each class were made to share class links, notes, videos related to the syllabus and notices with students. Result analysis conducted regularly immediately after the declaration of university results. A PTA meeting is conducted after the declaration of results of internal examination and the progress of students are discussed with the parents.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://stcyrils.ac.in/content/uploads/annual-Report-2021-22_compressed-1.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

International Women's Day was conducted in the college on 08-03-2022. The programme was inaugurated by Ms. Priyanka Pratap the Youngest Lady Panchayat president, Kadampanad Principal Prof. Anitha Thomas, Vice - Chairman Kumari. Subhalekshmi. S also delivered messages in the session. On the same day the N.S.S unit of the college celebrated International Women's Day by giving battery operated fan and emergency light to a woman of Ward 6 who did not have electricity connection.

File Description	Documents
Annual gender sensitization action plan	https://stcyrils.ac.in/content/uploads/GENDER-EQUITY-REPORT-GE2021-22-.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has clear policy for waste management and use. The college has different dustbins for collecting biodegradable, recyclable and non-degradable waste separately. Organic waste is disposed off in compost pits and processed and reused as manure for the plants and trees inside the campus. For liquid waste, the water

transport system is inspected for leaks in pipes, taps, valves and other components on a regular basis and promptly repaired. All individuals of the institution should practice minimum waste creation. Necessary actions have been taken by the Principal to reduce the production, disposal and segregation of waste inside the campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Due to Covid pandemic many cultural celebration were in the online mode like Onam. Various competitions were held in Online mode. Department of Physics organised Kerala Piravi Celebrations on 1 November 2021. Students actively participated in Christmas celebration.

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File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Independence Day Celebrations - The 72nd Independence Day of the country was celebrated enthusiastically by the Cyrilian NSS Unit 50 A& B. A goolge meet was scheduled on 15 August 2021, Sunday. The celebration was inaugurated by Lt Shaju K John, Assistant Professor and NCC Officer St Thomas College, Kozhencherry.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</p> <p>4. Annual awareness programmes on Code of Conduct are organized</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

World Blood Donor Day - June 14, 2021 A webinar was hosted on "Donate Blood, Save Life". The resource person was Shri Sunil Kumar G, Technical Expert, TSU, AIDS Control Society.

Reading Day - June 19, 2021 - Reshma L R, Poet and winner of "Grandmaster" title of Asia Book of Records for maximum alliteration in a poem and winner of India Book of Records for maximum alliterations in a poem was the chief resource person.

International Day Against Drug Abuse - 26 June 2021 To create awareness about the necessity of abstaining from drug abuse, placards

and badges with the tagline "Say No to Drugs" were circulated among the people.

Gandhi Jayanti - October 2, 2021 -An online meeting was conducted on 3rd October Sunday at 12 p.m. R L V Suma Narendran, ex BMC Convenor.Adoor.was the chief guest. Children's Day - November 14, 2021 - The NSS Unitcelebrated the daywith the children of GHSS Vadakkadathucavu and the Autism centre. National Youth Day - NSS celebrated National Youth Day on January 12, 2022 by planting saplings in the campus. World Cancer Day -On 04 February 2022 the volunteers made posters to create awareness on cancer .

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the practice: ENERGY CONSERVATION PRACTICE

Objectives of the practice

To reduce energy consumption by lowering overall energy usage through efficient appliance and lighting

Context

It helps lower greenhouse gas emissions, combating climate change and reducing air pollution

The Practice

- The students visited houses in Kilivayal and explained the use of LED bulbs. Evidence of success

Improvements in lighting quality, durability, and savings was found.

Problems encountered:

- Due to lack of awareness many people were reluctant to switch from traditional bulbs

Title of the practice: DOCUMENTATION ON NOBEL LAUREATE

Objectives of the Practice:

- To provide in-depth analysis of their works, themes, offering valuable insights into their creative process and intellectual journey

The Context:

The first year B.A. English students prepared documentation of the report and was demonstrated

The Practice:

A committee was formed and selected Handke's Literature work to honour his "for an influential work that with linguistic ingenuity has explored the periphery and the specificity of human experience"

Evidence of Success:

The documentation was released by H.G. Dr. Zacharias Mar Aprem Metropolitan and Sri.Chittayam Gopakumar.

Problems encountered and Resources Required:

- Limited and restricted access on the Peter Handke's work, personal letters, or unpublished manuscripts.

File Description	Documents
Best practices in the Institutional website	https://stcyrils.ac.in/content/uploads/2021-22BEST-PRACTICES-PDF-2-1.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

St Cyril's College has several distinctive features that set it

apart from other institutions. The college is dedicated to uplifting women through higher education and integrating them into mainstream society. This focus on women's empowerment is a significant aspect of its mission catering to the needs of the less fortunate by providing them education for success marks out this institution from others. While the underprivileged rely on the college for education, the committed and dedicated services of its staff to run the extra mile in grooming these students highlight the true spirit of education. Rural women are provided with educational opportunities to become economically and socially equal. Majority of the students are from the rural belts of Adoor, Enathu, Parakode and are from socio-economically disadvantaged in terms of education and women empowerment. The College emphasizes outreach programs to solve many problematic issues of society. The warm rapport that the teachers share with students is yet another hallmark of the institution. Faculty members act as mentors, providing guidance not just academically but also personally and professionally. With smaller class sizes, individualized attention creates a space for enhanced teaching learning process.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To continue to provide congenial learning environment for holistic development of Students, Faculty and Supporting Staff
- To inculcate online learning through more Certificate courses.
- To continue to provide holistic value-based education
- To inculcate entrepreneurial abilities in students to face the challenges of corporate world.
- To stimulate the academic environment for promotion of quality in teaching-learning process
- To undertake quality-related research studies, consultancy and training programmes

- To increase Extension activities
- To develop more formal linkages through MoUs
- To facilitate continuous upgradation of the college
- To organise more workshops, seminars and conferences
- To create awareness and initiate measures for protecting and promoting environment
- To promote Research by students and Faculty
- To monitor Quality Assurance and Quality Enhancement activities
- To support various Staff Welfare measures.
- To facilitate Faculty and Student Exchange Programmes with Other
- To foster and strengthen relationship thro to devise techniques to improve Teaching Learning & Evaluation process
- To continue to provide formal education to needy and deserving students
- To arrange career guidance programmes